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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Dr Gwynne Jones.
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN
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| RHYBUDD O GYFARFOD | NOTICE OF MEETING |
|---|---|
| PWYLLGOR GWAITH | THE EXECUTIVE |
| DYDD LLUN 18 RHAGFYR 2017 10.00 o'r gloch | MONDAY 18 DECEMBER 2017 10.00 am |
| SIAMBR Y CYNGOR SWYDDFEYDD Y CYNGOR LLANGFNI | COUNCIL CHAMBER COUNCIL OFFICES LLANGFNI |
| Swyddog Pwyllgor | Ann Holmes 01248 752518 Committee Officer |

AELODAU/MEMBERS

Plaid Cymru/Party of Wales

John Griffith, Llinos Medi Huws, Carwyn Jones, R Meirion Jones, Alun W Mummery,
Robert G Parry, OBE, FRAGS

Annibynnol/Independent

Richard Dew, Dafydd Rhys Thomas, Ieuan Williams

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

Please note that meetings of the Committee are filmed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this webcast will be retained in accordance with the Authority's published policy.

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or Officer in respect of any item of business.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3 MINUTES (Pages 1 - 12)

To submit for confirmation, the draft minutes of the meeting of the Executive held on 27th November, 2017.

4 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 13 - 26)

To submit a report by the Head of Democratic Services.

5 TREASURY MANAGEMENT MID-YEAR REVIEW 2017/18 (Pages 27 - 40)

To submit a report by the Head of Function (Resources)/Section 151 Officer.

6 TRANSFORMATION OF THE LIBRARY SERVICE (Pages 41 - 126)

To submit a report by the Head of Learning.

7 DEVELOPMENT PATH FOR COUNCIL HOUSING - DESIGN AND BUILD PACKAGES BY DEVELOPERS (Pages 127 - 134)

To submit a report by the Head of Housing Services.

8 EXCLUSION OF THE PRESS AND PUBLIC (Pages 135 - 136)

To consider adoption of the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test”.

9 SCHOOLS' MODERNISATION - LLANGEFNI AREA - STRATEGIC OUTLINE CASE/OUTLINE BUSINESS CASE (Pages 137 - 204)

To submit a report by the Head of Learning.

THE EXECUTIVE

Minutes of the meeting held on 27 November, 2017

- PRESENT:** Councillor Llinos Medi Huws (Chair)
- Councillors Richard Dew, John Griffith, R. Meirion Jones, Alun Mummery, R.G.Parry, OBE, FRAGS, Dafydd Rhys Thomas
- IN ATTENDANCE:** Chief Executive
Assistant Chief Executive (Governance and Business Process Transformation/ Statutory Director of Social Services)
Assistant Chief Executive (Partnerships, Community and Service Improvement)
Head of Function (Resources) & Section 151 Officer
Head of Children's Services
Programme and Business Planning Manager (for item 5)
Scrutiny Manager (for item 4)
Library Service Manager (for item 11)
Transformation Programme Manager (CS) (for items 11, 17 & 19)
Oriol Ynys Môn Senior Manager (ER) (for item 17)
Committee Officer (ATH)
- APOLOGIES:** Councillors Carwyn Jones, Ieuan Williams
- ALSO PRESENT:** Councillors Kenneth Hughes, Aled Morris Jones, Gwilym O. Jones, Bryan Owen, Peter Rogers, Robin Williams
-

1. DECLARATION OF INTEREST

Councillor R. Meirion Jones declared a personal interest in item 12 on the agenda.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to report.

3. MINUTES

The minutes of the previous meetings of the Executive held on the following dates were presented for confirmation:

30 October, 2017

6 November, 2017 (Budget)

It was resolved that the minutes of the previous meetings of the Executive held on 30 October, 2017 and 6 November, 2017 be confirmed as correct.

4. THE EXECUTIVE'S FORWARD WORK PROGRAMME

The report of the Head of Democratic Services incorporating the Executive's Forward Work Programme for the period December, 2017 to July, 2018 was presented for the Executive's approval.

The Scrutiny Manager on behalf of the Head of Democratic Services, reported on changes to the Forward Work Programme since the previous reporting period as follows –

- **Items new to the Forward Work Programme**

- Item 8 - Development Path for Council Housing – Design and build packages by developers. To be considered by the Executive at its December, 2017 meeting.
- Item 12 - Deprivation of Liberty Safeguards (DOLS). To be considered by the Executive at its January, 2018 meeting
- Item 29 – 30 year Housing Revenue Account Business Plan and capital programme 2018-19. Subject to confirmation to be considered by the Executive at its February, 2018 meeting.
- Item 30 – Supporting People Programme Commissioning Plan. Subject to confirmation, to be considered by the Executive at its February, 2018 meeting.
- Item 35 – Tackling Poverty Strategy (approval of document following the consultation period). Subject to confirmation, to be considered by the Executive at its March, 2018 meeting.
- Item 36 – Housing Maintenance Store. Subject to confirmation, to be considered by the Executive at its March, 2018 meeting.

- **Items deferred to a later date on the Work Programme**

- Item 7 – Tackling Poverty Strategy (approval of draft strategy for consultation). Re-scheduled for consideration by the Executive its December, 2017 meeting (from November, 2017)
- Item 11 - Schools Modernisation Llangefni Area (feedback on second consultation). Re-scheduled for consideration by the Executive at its January, 2018 meeting
- Item 13 – Holyhead Affordable Housing Development. Re-scheduled for consideration by the Executive at its January, 2018 meeting.

The Officer reported that additionally there have been further changes since the publication of the report, namely the deferral of item 5 (Treasury Management Strategy, 2018/19) from the Executive's December, 2017 meeting to its January, 2018 meeting and the deferral of item 9 (STEM North Wales) from the Executive's December, 2017 meeting to its January, 2018 meeting.

The Chair clarified for the information of parents of pupils in the Talwrn area who had enquired about the report back on school modernisation in the area, that of the two items on the Work Programme involving schools' modernisation in the Llangefni area the one relevant to the parents is that under item 11, namely the outcome of the second consultation which is scheduled to come before the Executive on 29 January, 2018.

It was resolved to confirm the updated Forward Work Programme for the period from December, 2017 to July, 2018 subject to the additional changes outlined at the meeting.

5. CORPORATE SCORECARD – QUARTER 2 2017/18

The report of the Head of Corporate Transformation incorporating the Corporate Scorecard for Quarter 2, 2017/18 was presented for the Executive's consideration.

The Portfolio Member for Corporate Services reported that performance against the agreed indicators in the second quarter of 2017/18 has been generally positive with the majority of indicators performing well against their targets. However, there are three areas which have been highlighted as underperforming details of which are provided in section 2.3.3 along with the proposed mitigation measures aimed at securing improvement in Quarter 3. Section 2.3.7 of the report provides an update on improvements in Children's Services as they link into the Performance Indicators on the Scorecard. With regard to People Management, the performance in relation to sickness absence rates at the end of Quarter 2 of 4.25 shows a further improvement when compared with the same period in 2016/17. The Senior Leadership Team recommends continuing with the regular service sickness challenge panels with an emphasis on adhering to policy expectations with support to be provided to those specific services who have missed their targets. In relation to Customer Service the underperformance in respect of late responses to complaints is largely attributable to Children's Services which although they held a discussion with the complainant within timescales in the majority of cases, had failed to send timely written responses. With financial management, the projected overspend has reduced by £0.343m on that reported in the first quarter. Further details are provided in the Quarter 2 Revenue Budget monitoring report.

Councillor Aled Morris Jones, Chair of the Corporate Scrutiny Committee reported from the Committee's 13 November, 2017 meeting which had scrutinised the Quarter 2 performance. The Committee had noted that notwithstanding the improvement, the revenue budget is still projected to overspend by a significant amount at year end the pressure points being the Children and Families Service and the Learning Service. However, the Committee was encouraged by the sickness absence performance figure as well as the reduction in the number of children on the Child Protection Register.

The Chair said that she welcomed the input of the Finance Scrutiny Panel which has asked the Heads of both the Children and Families Service and the Learning Service to provide an analysis of service expenditure in order to drill down to the reasons for overspending and to formulate a plan of action to address it. Also important in terms of providing ongoing support to carers and ensuring that their needs are being met is improving performance against PI LI/18b – the percentage of carers who requested an assessment or review that had an assessment or review in their own right during the year which was presenting as Amber at the end of Quarter 2.

The Portfolio Member for Highways, Property and Waste informed the Executive that the Authority's 75% recycling performance rate in Quarter 1 has been sustained into Quarter 2 making the Authority the highest performing authority in Wales for recycling at this time.

It was resolved –

- **To note the areas which the Senior Leadership Team are managing to secure improvements into the future as summarised in paragraphs 1.3.1 to 1.3.4 of the report.**
- **To accept the mitigation measures as outlined.**

6. 2017/18 REVENUE BUDGET MONITORING REPORT

The report of the Head of Function (Resources) and Section 151 Officer setting out the financial performance of the Council's services for the first half of the 2017/18 financial year (1 April, 2017 to 30 September, 2017) along with a summary of the projected position for the year as a whole was presented for the Executive's consideration.

The Portfolio Member for Finance reported that in February, 2017, the Council set a net budget for 2017/18 with net service expenditure of £126.647m. The budget for 2017/18 included required savings of £2.44m. Based on Quarter 2 figures, the overall projected financial position for 2017/18 including Corporate Finance and the Council Tax fund is an overspend of £1.924m or 1.53% of the Council's net budget for 2017/18. This is a slight improvement on the position at the end of Quarter 1. Most of the overspend is due to the costs of Corporate Parenting with the Children and Families Service forecast to overspend by £1.89m. The situation is under review and it is hoped that measures being taken within the Children's Services including a service restructure to allow more focus to be given to early intervention and intensive intervention will help the service manage expenditure. Some other services are overspending including Central Education as a result of the educational costs linked to 5 new out of county placements and transport to school, and Highways and the Transformation Service due largely to IT costs. However, a number of services have recorded underspends and these are detailed in the report. An invest to save programme was undertaken in 2016/17 with an allocation of £983k for individual projects. To date, £217k has been spent or committed from this allocation of funding during 2017/18 and the projects are at various stages of development with some closer to completion than others as outlined in Appendix CH to the report. The allocation includes an item of £87k for Lifelong Learning for the modernisation of business and performance processes. As this project is expected to require only £67k it is proposed that the remaining £20k be diverted to fund the development of an online shop and website for Oriol Ynys Môn which is also an invest to save project which should generate additional income.

The Head of Function (Resources) and Section 151 Officer said that although the situation has improved from that reported at the end of Quarter 1, the projected overall position remains one of a substantial overspend; work will be done with all services in the second half of the financial year to try to bring spending back into line with budgets. Should the current position prevail at year end, then any overspend at that time will be set against the Council's general balances; these are at present in good shape and should help the Council fund the overspend. However, the figures as presented do not take account of any added pressures which may arise as a result of adverse winter weather; there is a risk therefore that the overspend might end up higher than the £1.924m forecasted. The assurance comes from knowing that the Council's reserves are sufficient to accommodate this level of overspend.

The Executive noted the position and noted also that the Finance Scrutiny Panel is now keeping an eye on budget monitoring with a view to highlighting any issues with the Corporate Scrutiny Committee.

It was resolved –

- **To note the position set out in appendices A and B of the report in respect of the Authority's financial performance to date and expected outturn for 2017/18.**
- **To note the summary of contingency budgets for 2017/18 detailed in Appendix C of the report.**
- **To note the position of the Invest-to-Save programme in Appendix CH and to approve a proposed change for £20k of the Learning Service's £87k Invest-to-Save allocation for implementing the ONE management information system to**

be used to fund another Learning Invest-to-Save project for the development of an online shop and website for Oriel Ynys Môn.

- **To note the position of the efficiency savings 2017/18 in Appendix D of the report.**
- **To note the monitoring of agency and consultancy costs 2017/18 in Appendices DD and E of the report.**
- **To approve the capitalisation of Equal Pay costs up to £2.566m in accordance with the Welsh Government Capitalisation Directive which is effective to 31 March, 2018.**

7. 2017/18 CAPITAL BUDGET MONITORING REPORT – QUARTER 2

The report of the Head of Function (Resources) and Section 151 Officer setting out the financial performance of the capital budget for the second quarter of the 2017/18 financial year was presented for the Executive's consideration.

The Portfolio Member for Finance reported that in March, 2017 the Council approved a Capital Programme for non-housing services of £27.630m for 2017/18 and a capital programme of £12.873m for the HRA. In addition, in June 2017, the Council approved capital slippage of £4.677m to be brought forward from 2016/17, and there was also slippage carried forward from the 21st Century Schools Programme of £1.758m. Since the budget setting process, there have been additional schemes added onto the programme, most of which are grant funded, which amounted to £1.873m. The Authority has further received Capitalisation Direction for Equal Pay totalling £2.566m which brings the total capital budget for 2017/18 to £51.377m. As shown in Table 4.1 of the report, the forecast underspend on the Capital Programme for 2017/18 is £17.861m with £15.515m of this being potential slippage into the 2018/19 Capital Programme due mainly to underspends on the Holyhead and Llangefni Strategic Infrastructure projects and the new Highway to Wylfa Newydd project.

The Head of Function (Resources) and Section 151 Officer said that most of the slippage will be available in 2018/19 for those projects which are underspent. There is however a small risk linked to the capital grant for the new school in the Rhosyr area of which £1.9m is required to be spent before 31 March, 2018. At present it is anticipated that £2.7m will be spent. However, should there be any delay to the programme as a result of poor weather conditions, then there is a possibility that the £1.9m expenditure target might not be met meaning that the grant would be lost. To the end of Quarter 2, £0.384m has been claimed against the grant and every effort is being made to ensure that expenditure reaches £1.9m before the end of the financial year.

The Executive noted that much of the Capital Programme is made up of capital grant schemes e.g. the Llangefni Link Road project which is mostly externally funded with the Council undertaking the work on behalf of Welsh Government.

It was resolved to note the progress of expenditure and receipts against the capital budget 2017/18 at Quarter 2.

8. HOUSING REVENUE ACCOUNT

The report of the Head of Function (Resources) and Section 151 Officer setting out the position in respect of the financial performance of the Housing Revenue Account (HRA) for the second quarter of 2017/18 was presented for the Executive's consideration.

The Portfolio Member for Finance reported that the HRA budget is made up of revenue funding for repair and maintenance of the Council's housing stock as well as funding for developing new council housing on the Island. The HRA is ring-fenced and its reserves cannot be transferred to the General Fund. The HRA position at the end of Quarter 2 is generally sound.

The Head of Function (Resources) and Section 151 Officer said that most of the underspend on the HRA is in relation to capital expenditure and will be rolled forward into 2018/19.

It was resolved to note the position set out in respect of the financial performance of the Housing Revenue Account (HRA) for Quarter 2 2017/18.

9. 2018/19 COUNCIL TAX BASE

The report of the Head of Function (Resources) and Section 151 Officer with regard to the calculation of the Council Tax base for 2018/19 was presented for the Executive's consideration.

The Head of Function (Resources) and Section 151 Officer reported that it is the responsibility of the Executive to approve the calculations for setting the Council Tax base for 2018/19 for its area and for the parts of its area – these amounts must be notified to the precepting and levying bodies i.e. North Wales Police and the town and community councils by 31 December, 2017. The information is also forwarded to the Welsh Government for the purpose of setting the Revenue Support Grant (by 22 November, 2107) and for tax setting purposes (by January, 2018). The total base proposed for 2018/19 for tax base setting purposes is 30,773.31. This compares with 30,974.83 for 2016/17 and is a fall of 0.07%. which could be due to a number of reasons e.g. overestimation of council tax dwellings in 2017/18, increase in the number of single persons claiming discount and/or appeals against council tax banding possibly leading to a reduction the Council Tax base. There has been significant changes in the tax base for tax setting purposes as regards 2018/19 in respect of properties subject to the premium when compared to 2017/18. For properties where a premium applies there has been a reduction in the number of long-term empty properties subject to the premium (550 for 2017/18 down to 449 for 2018/19) while there has been an increase in the number of second homes subject to the premium (1,455 for 2017/18 up to 1,754 for 2018/19). This is an increase of 9.88% in the premium element of the tax base for tax setting purposes but is not sufficient to prevent a very small reduction in the tax for tax setting purposes.

It was resolved –

- **To note the calculation of the Council Tax Base by the Head of Function (Resources) and Section 151 Officer – this will be used by the Welsh Government in the calculation of the Revenue Support Grant for the Isle of Anglesey County Council for the 2018/19 financial year, being 30,663.09. (Part E6 of Appendix A to the report)**
- **To approve the calculation by the Head of Function (Resources) and Section 151 Officer for the purpose of setting the Council Tax Base for the whole and parts of the area for the year 2018/19 (Part E5 of Appendix A to the report)**
- **That, in accordance with the Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995 (SI1995/2561) as amended by SI1999/2935 and the Local Authorities (Calculation of Council Tax Base) and Council Tax (Prescribed Classes of Dwellings) (Wales) (Amendment) Regulations 2004, and the Local Authority (Calculation of Council Tax Base) (Wales) (Amendment) Regulations 2016, the amounts calculated by the**

Isle of Anglesey County Council as its tax base for the year 2018/19 shall be 30,773.31 and for the parts of the area as listed in table 3 of the report.

10. 2018/19 COUNCIL TAX REDUCTION SCHEME

The report of the Head of Function (Resources) and Section 15 Officer with regard to the Council Tax Reduction Scheme for 2018/19.

The Head of Function (Resources) and Section 151 Officer reported that the Council Tax Reduction Scheme which the Executive is asked to endorse is consistent with the schemes approved annually by the Full Council with regard to the Council Tax Reduction which have been in force since the 2014/15 financial year apart from the change recommended that the Council uses its discretion under the relevant legislation so that the Council Tax Reduction Scheme for 2018/19 onwards disregards all payments made under the Wales Infected Blood Support Scheme in accordance with the guidance provided by Welsh Government (Appendix A to the report).

It was resolved to recommend to the Full Council at its meeting on 12 December, 2017

–

- **That its current local Council Tax Reduction Scheme should not be revised or replaced with another scheme, apart from the Full Council using its discretion under Section 13A of Local Government Finance Act 1992 that the Council Tax Reduction Scheme for 2018/19 onwards disregards all payments made under the Wales Infected Blood Support Scheme (WIBSS).**
- **That it formally adopts the current Council Tax Reduction Scheme (with the change as recommended above) for the financial year 2018/19.**
- **That it authorises the Head of Function (Resources) and Section 151 Officer to make administrative arrangements so that all annual changes for uprating of financial figures or technical revisions in any amending regulation or regulations are reflected in the Council's Council Tax Reduction Scheme and for each subsequent year as well as taking into account the necessary amendments to the council tax reduction regulations when using the additional disregard of payments made under WIBSS.**

11. TRANSFORMATION OF THE LIBRARY SERVICE

The Portfolio Member for Education, Libraries, Youth and Culture proposed and it was agreed, that consideration of this matter be deferred until the Executive's December, 2017 meeting.

It was resolved to defer consideration of the matter until the Executive's December, 2017 meeting.

12. 30 HOUR FREE CHILDCARE

The report of the Head of Learning seeking the Executive's approval to extend the free childcare offer pilot areas agreed in February, 2017 in line with the criteria as outlined was presented.

The Portfolio Member for Education, Libraries, Youth and Culture reported that the proposed extension of the scheme is to be welcomed on the basis that helping families with affordable, and flexible, high quality childcare supports economic regeneration, reduces the pressure on family income and helps parents get to work thereby reducing the risk of families living in

poverty. It also helps the well-being of children by providing them with positive and valuable childhood experiences.

The Executive noted that along with Gwynedd, being an early adopter for the 30 hour childcare scheme is appreciated by Anglesey; it is a valuable provision which will ultimately bring benefits to families across the Island.

It was resolved to approve extending the Childcare offer pilot areas as outlined in Part 1 and Part 2 of the report following Welsh Government confirmation.

13. CSSIW INSPECTION OF CHILDREN'S SERVICES IN ANGLESEY – IMPROVEMENT PLAN QUARTERLY PROGRESS REPORT

The report of the Interim Head of Children's Services which provided an update on the implementation of the Children's Services Service Improvement Plan was presented for the Executive's consideration.

The Chair and Portfolio Member for Social Services reported that the Service re-structure has been implemented leading to smaller practice groups each headed by a Practice Leader thereby facilitating access to managerial advice, support and guidance. The Resilient Families Team is now fully staffed and in place and is currently working with 8 families to prevent family breakdown and to support children living at home. Recruitment is progressing with the Service Manager for Early Intervention and Prevention and the Practice Leaders having commenced in post since late summer/ early autumn. Seven new social workers have also been recruited.

The Assistant Chief Executive (Governance and Business Process Transformation/ Statutory Director of Social Services) said that the improvement process is on course; the current focus of activities remains on improving social work practice as the key element in improving services for families and their children as well as overall cost-effectiveness. Whilst the report reflects the position as at October, 2017 the attached Improvement Plan tracks progress up to August, 2017; this will be updated accordingly and the updated version will be presented to Scrutiny and to the Executive. A progress report has also been prepared for CSSIW one year on from the original inspection; this will be considered by the Children's Services Improvement Panel with an update to be provided to Scrutiny and to the Executive in the New Year.

Councillor Aled Morris Jones, Chair of the Corporate Scrutiny Committee reported back from the Committee's 13 November meeting. He confirmed that whilst the Committee noted that there continue to be vacant posts within the service as highlighted by the Children's Services Improvement Panel, it was satisfied with the pace and progress of improvement. The Committee had also suggested that a more proactive approach to recruitment going out directly to schools and universities could yield results. Councillor Aled Morris Jones said that he wished to acknowledge the vision and hard work which had brought the service thus far.

It was resolved to confirm that the Executive is satisfied with the steps and pace undertaken by Children's Services in relation to the progress made in implementing the Service Improvement Plan.

14. ASSET MANAGEMENT STRATEGY – COUNCIL HOUSING

The report of the Head of Housing Services incorporating the Council Housing [Housing Revenue Account] Asset Management Strategy 2018-23 was presented for the Executive's consideration.

The Portfolio Member for Housing and Supporting Communities reported that the draft Asset Management Strategy defines the Authority's approach to managing the Housing Revenue Accounts (HRA) assets. It is the Authority's first AMS and is focused on the three following themes:

- Stock investment – maintaining the housing stock to a standard that meets customer and business needs and regulatory requirements especially the Welsh Housing Quality Standards.
- Active Asset Management – improving the performance of properties which may have poor social, economic or environmental performance.
- Supporting wider objectives – contributing to corporate priorities as well as complying with regulatory requirements in connection with existing stock together with established new development plans to increase housing options and promote independent living within communities.

Councillor Aled Morris Jones, Chair of the Corporate Scrutiny Committee reported that the Committee at its meeting on 13 November had endorsed the strategy whilst also highlighting the potential impact of the introduction of Universal Credit on council housing tenants. The Committee had further expressed concern about, and had requested a report back on the Housing Service's plans for supporting families in fuel poverty. Councillor Aled Morris Jones added that parking provision is a perennial issue that affects most estates and needs to be looked at.

It was resolved to approve the draft Housing Revenue Account Asset Management Strategy for 2018-2023.

15. DELEGATION REQUIRED FOR THE COUNCIL'S PARTICIPATION IN THE EXAMINATION OF WYLFA NEWYDD AND NORTH WALES CONNECTION PROJECT APPLICATIONS UNDER THE PLANNING ACT 2008

The joint report of the Assistant Chief Executive (Partnerships, Community and Service Improvement) and the Head of Regulation and Economic Development seeking the Executives support for the delegation of specific powers to officers to facilitate the Council's participation in the Development Consent Order processes linked to Horizon Nuclear Power (HNP) Wylfa Newydd New Nuclear Build and the National Grid North Wales Connection Project was presented.

The Assistant Chief Executive (Partnerships, Community and Service Improvement) reported that at present not all functions of the Council under the Planning Act 2008 are delegated and are therefore reserved to Full Council; delegations are therefore required to be put in place to enable the Council to effectively meet the challenging timescales and deadlines in connection with of the Development Consent Order (DCO) examination process for the HNP Wylfa Newydd New Nuclear Build and the National Grid North Wales Connection projects. The delegations sought as outlined in the report are considered to represent an appropriate balance between seeking Member approval on the key principles and policy decisions required throughout the process and then allowing Officers to approve the final documents to ensure that responses can be submitted in accordance with the timetable. Further delegation from the named postholders to other Officers is also required in order to allow officers to be able to represent the Council effectively in the process, e.g. at oral hearings.

The Executive noted with reference to recommendation 2 in the report that sanctioning a departure from the bilingual policy for documents, representations and submissions as part

of the DCO process is not done lightly and will only apply in those circumstances where deadlines and/or time limitations make the provision of bilingual documents by a specific date very difficult or impossible. It should be emphasised however that all documentation relating to the DCO process will be made available in the Welsh language.

The Executive noted further that it wished the delegations as proposed (recommendations 1 and 3) to be in consultation with the Deputy Leader and the Portfolio Member for Major Projects and Economic Development respectively.

It was resolved to recommend the following to the Full Council –

That the Council:

- **Delegates to the Assistant Chief Executive (Partnership, Community and Service Improvement) in consultation with the Deputy Leader, the authority to carry out all non-statutory community benefit negotiations and, where (in her opinion) time is of the essence, to make any and all decisions relevant to such negotiations in connection with, or arising from, either or both of the National Grid North Wales Connection Project and the Wylfa Newydd Nuclear Build Project**
- **Departs from the bilingual policy for documents, representations and submissions made as part of the Development Consent Order process where it is important or where due to timescales, it is impossible for Officers to comply with the Council's Welsh Language Policy and where the Chief Executive approves such a departure. To note however that all documentation will be made available in the Welsh language.**
- **Delegates to the Head of Regulation and Economic Development in consultation with the Portfolio Member for Major Projects and Economic Development, the carrying out of all the statutory functions within the Council under the Planning Act 2008 as both Local Authority and Planning Authority in connection with or arising from either or both of the National Grid North Wales Connection Project and the Wylfa Newydd Nuclear New Build project.**
- **Approves that both the delegations proposed above and any action to be taken under them may be further delegated to any Officer of the Council by the Officers to whom the powers are delegated.**

16. EXCLUSION OF PRESS AND PUBLIC

It was resolved that -

Under Section 100(A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during the discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A to the said Act and in the Public Interest Test as presented.

17. TRANSFORMATION OF THE CULTURE SERVICE – ORIEL YNYS MÔN

The report of the Head of Learning setting out progress to date at Oriel Ynys Môn with regard to the implementation of its three year Business Plan was presented for the Executive's consideration. The report provided a progress against target summary for the first year of the business plan for each of the six corporate aims.

Councillor Gwilym O. Jones, Chair of the Partnership and Regeneration Scrutiny Committee reported from the Committee's 14 November meeting when it had considered the progress report on the Oriel Ynys Môn Business Plan. The Committee had scrutinised the

performance data presented and had made suggestions for improving visitor numbers and income generation as well as looking at practices in other museums in the region by comparison. Overall, the Scrutiny Committee was satisfied with the progress made.

It was resolved to accept the report on progress to date at Oriel Ynys Môn in relation to the Business Plan and targets.

18. EXCLUSION OF PRESS AND PUBLIC

It was resolved that -

Under Section 100(A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during the discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A to the said Act and in the Public Interest Test as presented.

19. TRANSFORMATION OF THE CULTURE SERVICE- BEAUMARIS GAOL AND COURTHOUSE

The joint report of the Head of Learning and the Head of Highways, Waste and Property Services setting out the background and considerations in relation to the proposed transfer of the Gaol and Court House, Beaumaris to Beaumaris Town Council was presented for the Executive's consideration.

It was resolved to proceed in accordance with the recommendation of the report.

**Councillor Llinos Medi Huws
Chair**

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| ISLE OF ANGLESEY COUNTY COUNCIL | |
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| Report to: | The Executive |
| Date: | 18 December 2017 |
| Subject: | The Executive's Forward Work Programme |
| Portfolio Holder(s): | Cllr Llinos Medi |
| Head of Service: | Lynn Ball Head of Function – Council Business / Monitoring Officer |
| Report Author: Tel: E-mail: | Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk |
| Local Members: | Not applicable |

| A –Recommendation/s and reason/s |
|--|
| <p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers January – August 2018;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p> |

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

| E – Who did you consult? | | What did they say? |
|---------------------------------|---|--|
| 1 | Chief Executive / Strategic Leadership Team (SLT) (mandatory) | The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates. |
| 2 | Finance / Section 151 (mandatory) | |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 5 | Human Resources (HR) | |
| 6 | Property | |
| 7 | Information Communication Technology (ICT) | |
| 8 | Scrutiny | |
| 9 | Local Members | Not applicable. |
| 10 | Any external bodies / other/s | Not applicable. |

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

2

| F – Risks and any mitigation (if relevant) | | |
|--|---------------------------|--|
| 1 | Economic | |
| 2 | Anti-poverty | |
| 3 | Crime and Disorder | |
| 4 | Environmental | |
| 5 | Equalities | |
| 6 | Outcome Agreements | |
| 7 | Other | |
| FF - Appendices: | | |
| The Executive's Forward Work Programme: January – August 2018. | | |

| G - Background papers (please contact the author of the Report for any further information): |
|---|
| |

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2018

Updated 6 December 2017



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Page 16 Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **January – August 2018** is outlined on the following pages.

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FI = For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2018

Updated 6 December 2017

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|---|--|---|---|--|---|--------------------------------------|
| January 2018 | | | | | | |
| 1 | The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Huw Jones Head of Democratic Services Cllr Llinos Medi | | The Executive 29 January 2018 |
| 2 | Anglesey Further Education Trust – Accounts and Update | | Resources | Marc Jones Head of Function - Resources / Section 151 Officer Cllr John Griffith | | The Executive 29 January 2018 |
| 3 | Schools' Modernisation – Llangefni Area – Report following the re-consultation (Ysgol y Graig and Ysgol Talwrn) | | Learning | Delyth Molyneux Head of Learning Cllr R Meirion Jones | | The Executive 29 January 2018 |
| 4 | Schools Modernisation – Progress Report (to include schools with fewer than 120 pupils) Approval of strategic direction. | | Learning | Delyth Molyneux Head of Learning Cllr R Meirion Jones | Member Briefing Session (To be confirmed) | The Executive 29 January 2018 |

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|---|--|---|--|---|---|--------------------------------------|
| 5 | Deprivation of Liberty Safeguards (DOLS) | Adults Services | Alwyn Jones Head of Adults Services Cllr Llinos Medi | To be confirmed | The Executive 29 January 2018 | |
| 6 | Holyhead Affordable Housing Development | Housing | Shan Lloyd Williams Head of Housing Services Cllr Alun W Mummery | | The Executive 29 January 2018 | |
| 7 | STEM North Wales | Regulation and Economic Development | Dylan Williams Head of Regulation and Economic Development Cllr Carwyn Jones Cllr Meirion Jones | | The Executive 29 January 2018 | |
| February 2018 | | | | | | |
| 8 | Write off of Debts in value of over £5,000 (O) Approve write off of debts. | Finance Portfolio Holder and Section 151 Officer | Resources Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | | Delegated Decision 28 February 2018 | |
| 9 | The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi | | The Executive 19 February 2018 | |

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|---|--|--------------|--|---|---|--------------------------------------|
| 10 2017/18 Revenue and Capital Budget Monitoring Report – Quarter 3 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | To be confirmed | The Executive 19 February 2018 | |
| 11 2018/19 Budget (S) Adoption of final proposals for recommendation to the County Council. | This is a matter for the Executive as it falls within the Council's Budget Framework. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | 5 February 2018 | The Executive 19 February 2018 | 28 February 2018 |
| 12 Fees and Charges 2018/19 | This is a matter for the Executive as it falls within the Council's Budget Framework. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | | The Executive 19 February 2018 | |
| 13 Financial Reserves To provide an update on the situation relating to financial reserves. | This is a matter for the full Executive as it provides assurance of current financial position. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | | The Executive 19 February 2018 | |

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|--|--|------------------|--|---|---|--------------------------------------|
| 14 Discretionary Business Rate Relief Policy (O) Approve new policy following public consultation | A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | 1 December 2017 | The Executive 19 February 2018 | |
| 15 Treasury Management Strategy 2018/19 Adoption of strategy for the new financial year. | This is a matter for the Executive as it falls within the Council's Budget Framework. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | To be confirmed | The Executive 19 February 2018 | 28 February 2018 |
| 16 Charges for non-residential services 2018/19 Approval. | A collective decision is required as the matter involves material financial considerations. | Adults' Services | Alwyn Jones Head of Adults' Services Cllr Llinos Medi | | The Executive 19 February 2018 | |
| 17 Standard Charge for Council Care Homes 2018/19 Approval. | A collective decision is required as the matter involves material financial considerations. | Adults' Services | Alwyn Jones Head of Adults' Services Cllr Llinos Medi | | The Executive 19 February 2018 | |

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|--|---|------------------|---|---|---|--------------------------------------|
| 18 Independent Sector Residential and Nursing Home Fees 2018/19 Approval. | A collective decision is required as the matter involves material financial considerations. | Adults' Services | Alwyn Jones Head of Adults' Services Cllr Llinos Medi | | The Executive 19 February 2018 | |
| 19 Charges for independent home care services 2018/19 Approval. | A collective decision is required as the matter involves material financial considerations. | Adults' Services | Alwyn Jones Head of Adults' Services Cllr Llinos Medi | | The Executive 19 February 2018 | |
| 20 North Wales Population Assessment Regional Plan Approval. | | Adults' Services | Alwyn Jones Head of Adults' Services Cllr Llinos Medi | Member Briefing Session (to be confirmed) | The Executive 19 February 2018 (to be confirmed) | |
| 21 Extra Care Housing, Seiriol | | Adults' Services | Alwyn Jones Head of Adults' Services Cllr Llinos Medi | 31 January 2018 | The Executive 19 February 2018 (to be confirmed) | |

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|---|--|---------------------|--|---|--|--------------------------------------|
| 22 | Schools' Modernisation – Seiriol Area | Learning | Delyth Molyneux Head of Learning Cllr R Meirion Jones | 31 January 2018 | The Executive 19 February 2018 (to be confirmed) | |
| 23 | CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report | Children's Services | Llyr Bryn Roberts Interim Head of Children's Services Cllr Llinos Medi | 5 February 2018 | The Executive 19 February 2018 | |
| 24 | 30 year Housing Revenue Account Business Plan and capital programme 2018-2019 Approval before its submission to Welsh Government with a grant claim for Major Repairs Allowance. | Housing Services | Head of Housing Services Cllr Alun Mummery | To be confirmed | The Executive 19 February 2018 (to be confirmed) | |
| 25 | Supporting People Programme Commissioning Plan Approval before its submission to the Regional Committee. | Housing Services | Head of Housing Services Cllr Alun Mummery | | The Executive 19 February 2018 (to be confirmed) | |

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|---|---|--------------------------|---|---|---|--------------------------------------|
| 26 | Tackling Poverty Strategy Approval of draft strategy for consultation. | Housing | Shan Lloyd Williams Head of Housing Services Cllr Alun W Mummery | | The Executive 19 February 2018 | |
| March 2018 | | | | | | |
| 27 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Huw Jones Head of Democratic Services Cllr Llinos Medi | | The Executive 26 March 2018 | |
| 28 | Well-being Plan – Public Services Board | Chief Executive | Dr Gwynne Jones Chief Executive Cllr Llinos Medi | To be confirmed | The Executive 26 March 2018 | To be confirmed |
| 29 | Corporate Scorecard – Quarter 3, 2017/18 (S) Quarterly performance monitoring report. | Corporate Transformation | Scott Rowley Head of Corporate Transformation Cllr Dafydd Rhys Thomas | 12 March 2018 | The Executive 26 March 2018 | |

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|--|---|------------------|--|---|---|--------------------------------------|
| 30 Discretionary Housing Payments Policy 2018/19 (O) Report on administration of the policy for 2017/18 and any recommended changes – determine policy. | There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | | The Executive 26 March 2018 | |
| 31 Tenants Participation Strategy 2018 – 2021 | | Housing | Head of Housing Services Cllr Alun W Mummery | To be confirmed | The Executive 26 March 2018 | |
| 32 Housing Maintenance Store Approval to sign an agreement with the provider. | The decision is linked to the Housing Revenue Account Business Plan. | Housing | Head of Housing Services Cllr Alun W Mummery | | The Executive 26 March 2018 (to be confirmed) | |
| April 2018 | | | | | | |
| 33 The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Huw Jones Head of Democratic Services Cllr Llinos Medi | | The Executive 30 April 2018 | |

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|---|---|--|---|--|---|--|
| May 2018 | | | | | | |
| 34 | The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Huw Jones Head of Democratic Services Cllr Llinos Medi | June 2018 | The Executive May 2018 |
| 35 | Corporate Scorecard – Quarter 2, 2017/18 (S) Quarterly performance monitoring report. | This is a matter for the full Executive as it provides assurance of current performance across the Council. | Corporate Transformation | Scott Rowley Head of Corporate Transformation Cllr Dafydd Rhys Thomas | June 2018 | The Executive May 2018 |
| 36 | 2017/18 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Head of Function – Resources / Section 151 Officer Cllr John Griffith | | The Executive May 2018 |
| 37 | Tackling Poverty Strategy Approval of the document following the consultation period. | Part of the actions within the Council's Corporate Plan | Housing | Head of Housing Services Cllr Alun W Mummery | To be confirmed | The Executive May 2018 (To be confirmed) |

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|--|--|------------------|---|---|--|--|
| June 2018 | | | | | | |
| 38 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Huw Jones Head of Democratic Services Cllr Llinos Medi | | The Executive .. June 2018 | |
| July 2018 | | | | | | |
| 39 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Huw Jones Head of Democratic Services Cllr Llinos Medi | | The Executive .. July 2018 | |

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| ISLE OF ANGLESEY COUNTY COUNCIL | |
|--|---|
| REPORT TO: | EXECUTIVE COMMITTEE |
| DATE: | 18 DECEMBER 2017 |
| SUBJECT: | TREASURY MANAGEMENT MID-YEAR REVIEW REPORT 2017/18 |
| PORTFOLIO HOLDER(S): | COUNCILLOR J GRIFFITH |
| HEAD OF SERVICE: | MARC JONES (EXT. 2601) |
| REPORT AUTHOR: | GARETH ROBERTS |
| TEL: | 01248 752675 |
| E-MAIL: | GarethRoberts@anglesey.gov.uk |
| LOCAL MEMBERS: | n/a |

1. Introduction

This report went to the Audit Committee on 5th December 2017 and it was resolved to accept the Treasury Management mid-year review report 2017/18, with the recommendation to the Executive, that with regard to financing the Council's part of the Twenty-first Century Schools Programme expenditure, a proactive approach is taken to ensure the timely sale of assets, so as to reduce the Council's need to borrow along with the associated revenue costs arising from the borrowing.

The Council operates a balanced budget, which broadly means cash raised during the year will meet its cash expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure the Council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses, and on occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.

Accordingly, treasury management is defined as:-

"The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

2. Background

The primary requirements of the Code are as follows:

1. Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management activities.
2. Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives.
3. Receipt by the full Council of an Annual Treasury Management Strategy Statement, which includes the Annual Investment Strategy and Minimum Revenue Provision Policy for the year ahead, a Mid-year Review Report (this report) and an Annual Report, covering activities during the previous year.
4. Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
5. Delegation by the Council of the role of scrutiny of treasury management strategy and policies to a specific named body. For this Council the delegated body is the Audit Committee.

This mid-year report has been prepared in compliance with CIPFA's Code of Practice on Treasury Management, and covers the following:-

- An economic update for the first part of the 2017/18 financial year;
- A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- The Council's capital expenditure (prudential indicators);
- A review of the Council's investment portfolio for 2017/18;
- A review of the Council's borrowing strategy for 2017/18;
- A review of any debt rescheduling undertaken during 2017/18;
- A summary of activity since Quarter 2;
- A look ahead to next year; and
- A review of compliance with Treasury and Prudential Limits for 2017/18.

3. Economic Update

3.1 The Council's treasury advisers provided an economic update shortly after the end of the first quarter, and can be found in Appendix 1. They have also recently provided the following interest rate forecast:-

| | Dec 2017 | Mar 2018 | Jun 2018 | Sep 2018 | Dec 2018 | Mar 2019 | Jun 2019 |
|--------------------|----------|----------|----------|----------|----------|----------|----------|
| Bank Rate (%) | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.50 |
| 5yr PWLB rate (%) | 1.50 | 1.60 | 1.70 | 1.70 | 1.80 | 1.80 | 1.90 |
| 10yr PWLB rate (%) | 2.20 | 2.30 | 2.30 | 2.40 | 2.40 | 2.50 | 2.50 |
| 25yr PWLB rate (%) | 2.90 | 2.90 | 3.00 | 3.00 | 3.10 | 3.10 | 3.20 |
| 50yr PWLB rate (%) | 2.70 | 2.70 | 2.80 | 2.80 | 2.90 | 2.90 | 3.00 |

3.2 The Council's treasury advisers recently provided a commentary alongside the interest rate forecast above. This commentary can be found in Appendix 2.

3.3 The projected investment income is currently in line with the budget for 2017/18.

4. Treasury Management Strategy Statement and Annual Investment Strategy Update

4.1 The Treasury Management Strategy Statement (TMSS) for 2017/18 was approved by this Council on 28 February 2017. There are no policy changes to the TMSS; the details in this report update the position in the light of the updated economic position and budgetary changes already approved.

5. The Council's Capital Position (Prudential Indicators)

5.1 This part of the report is structured to update:-

- The Council's capital expenditure plans;
- How these plans are being financed;
- The impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow; and
- Compliance with the limits in place for borrowing activity.

5.2 Prudential Indicator for Capital Expenditure

This table shows the revised estimates for capital expenditure in comparison to the capital budget.

| Capital Expenditure | 2017/18 Original Estimate | Position as at 30 September 2017 | 2017/18 Current Estimate |
|---------------------|---------------------------|----------------------------------|--------------------------|
| | £'000 | £'000 | £'000 |
| Council Fund | 38,510 | 7,430 | 22,020 |
| HRA | 12,870 | 4,220 | 11,490 |
| Total | 51,380 | 11,650 | 33,510 |

5.2.1 The current estimate for capital expenditure is behind the original estimate mainly due to the New Highways to Wylfa being delayed until the next financial year, and the Holyhead Strategic Infrastructure still awaiting WEFO funding and it is not anticipated that any significant capital expenditure will be incurred this financial year. A full breakdown on the planned capital expenditure for 2017/18, is provided in the Capital Budget Monitoring Report, presented to the Executive on 27 November 2017.

5.3 Changes to the Financing of the Capital Programme

5.3.1 There are no significant changes to the financing of the capital programme to report at this stage.

5.3.2 The table below draws together the main strategy elements of the capital expenditure plans (above), highlighting the original funding of the capital programme, and the expected funding arrangements of this capital expenditure. The borrowing element of the table increases the underlying indebtedness of the Council by way of the Capital Financing Requirement (CFR), although this will be reduced in part by revenue charges for the repayment of debt (the Minimum Revenue Provision). This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

| Capital Financing | 2017/18 Original Estimate £'000 | 2017/18 Revised Estimate £'000 |
|-------------------------|---------------------------------------|--------------------------------------|
| Capital Grants | 23,610 | 11,360 |
| Capital Receipts | 2,870 | 3,100 |
| From Reserves | 750 | 460 |
| Revenue Contribution | 10,210 | 8,920 |
| Supported Borrowing | 3,510 | 2,090 |
| Unsupported Borrowing | 8,870 | 6,580 |
| Loan | 1,000 | 1,000 |
| Underspend from 2016/17 | 560 | 0 |
| Total | 51,380 | 33,510 |

5.4 Changes to the Prudential Indicators for the Capital Financing Requirement (CFR), External Debt and the Operational Boundary

5.4.1 The table below shows the CFR, which is the underlying external need to incur borrowing for a capital purpose. It also shows the expected debt position over the period. This is termed the Operational Boundary.

5.4.2 Prudential Indicator – Capital Financing Requirement

5.4.2.1 We are currently slightly below the original forecast Capital Financing Requirement due to the forecast underspend in the 21st Century schools programme, meaning less borrowing will be undertaken in 2017/18.

5.4.3 Prudential Indicator – External Debt/the Operational Boundary

| | 2017/18 Original Estimate £000 | 2017/18 Revised Estimate £000 |
|---|--------------------------------------|-------------------------------------|
| Prudential Indicator – Capital Financing Requirement | | |
| CFR – Council Fund | 100,080 | 96,370 |
| CFR – HRA | 41,650 | 41,650 |
| Total CFR | 141,730 | 138,060 |
| Net movement in CFR | 7,720 | 4,010 |

| | 2017/18 Original Estimate £000 | 2017/18 Estimate Borrowing Position £000 | Amount Within The Boundary £000 |
|--|---|--|--|
| Prudential Indicator – External Debt/the Operational Boundary | | | |
| Borrowing | 162,000 | 118,010 | 43,990 |
| Other long term liabilities | 3,000 | Nil | 3,000 |
| Total debt 31 March | 165,000 | 118,010 | 46,990 |

5.5 Limits to Borrowing Activity

5.5.1 The first key control over the treasury activity is a prudential indicator to ensure that, over the medium term, net borrowing (borrowings less investments) will only be for a capital purpose. Gross external borrowing should not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2017/18 and the next two financial years. This allows some flexibility for limited early borrowing for future years. The Council has approved a policy for borrowing in advance of need which will be adhered to if this proves prudent.

| | 2017/18 Original Estimate £000 | CFR Position at 30 September 2017 £000 | 2017/18 Revised Estimate £000 |
|----------------------------------|--------------------------------------|---|--|
| Gross borrowing | 141,730 | 111,430 | 138,060 |
| Plus other long term liabilities | Nil | Nil | Nil |
| Gross borrowing | 141,730 | 111,430 | 138,060 |
| CFR (year-end position) | 141,730 | n/a | 138,060 |

5.5.2 It is not envisaged that there will be any difficulties for the current year in complying with this prudential indicator.

5.5.3 A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit which represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members, currently £170m. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

| Authorised limit for external debt | 2017/18 Original Indicator | Current Borrowing Position as at 30 September 2017 £'000 |
|------------------------------------|-------------------------------|--|
| Borrowing | 167,000 | 111,430 |
| Other long term liabilities | 3,000 | Nil |
| Total | 170,000 | 111,430 |

6. Investment Portfolio 2017/18

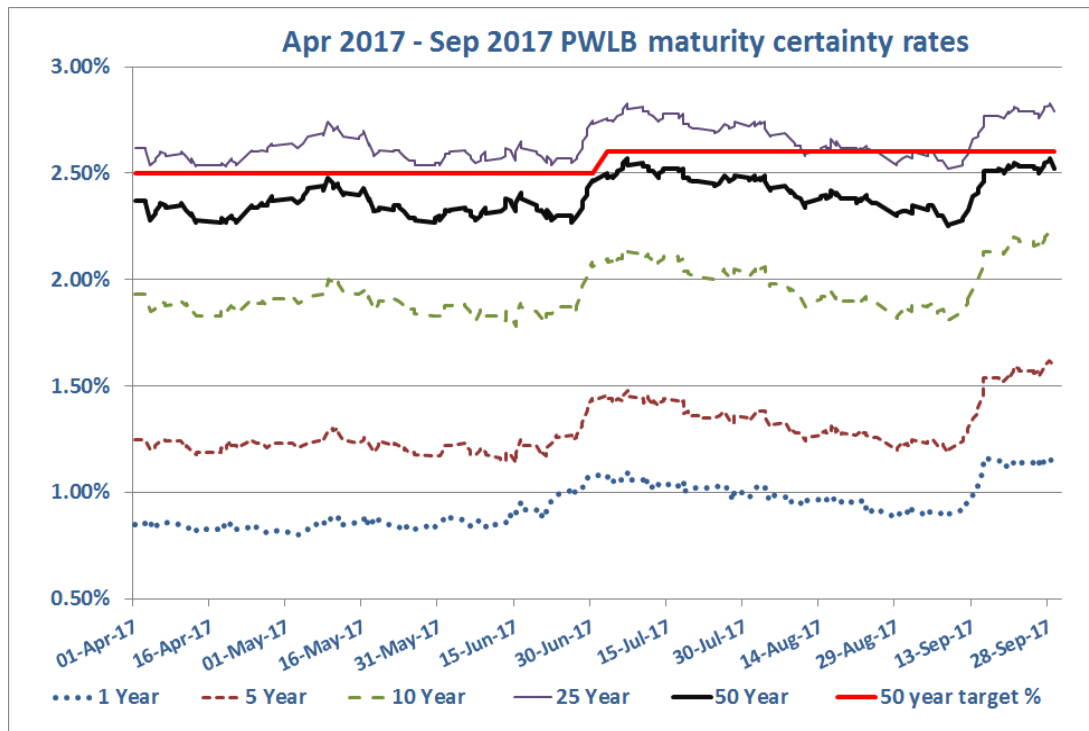
6.1 In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. As set out in Section 3, it is a very difficult investment market in terms of earning the level of interest rates commonly seen in previous decades as rates are very low and in line with the current 0.25% Bank Rate. The continuing potential for a re-emergence of a Eurozone sovereign debt crisis, and its impact on banks, prompts a low risk and short term strategy. Given this risk environment and the fact that increases in Bank Rate are likely to be gradual and unlikely to return to the levels seen in previous decades, investment returns are likely to remain low.

- 6.2 The Council held £9.4m of investments as at 30 September 2017 (£13.3m at 31 March 2017) and the investment portfolio yield for the first six months of the year was 0.15%. A full list of investments as at 30th September 2017 can be found in Appendix 4. A summary of the investments and rates can be found in Appendix 3.
- 6.3 The approved limits within the Annual Investment Strategy were not breached during the first six months of 2017/18.
- 6.4 The Council's budgeted investment return for 2017/18 is £0.015m and performance for the year to date exceeds the budget, with £0.013m received to the end of Quarter 2.
- 6.5 The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.
- 6.6 During the first six months of 2017/18, a fixed term investment matured from the London Borough of Barking & Dagenham for £5m on the 22 May 2017. This investment was recalled and placed in one of our call accounts.
- 6.7 Investment Counterparty criteria - The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.

7. Borrowing

- 7.1 The projected capital financing requirement (CFR) for 2017/18 is £138.1m. The CFR denotes the Council's underlying need to borrow for capital purposes. If the CFR is positive, the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The balance of external and internal borrowing is generally driven by market conditions. The Council has projected year end borrowings of £118.0m and will have used £20.1m of cash flow funds in lieu of borrowing. This is a prudent and cost effective approach in the current economic climate but will require ongoing monitoring in the event that upside risk to gilt yields prevails.
- 7.2 No borrowing was undertaken during the first half of this financial year. However, it is anticipated that borrowing will need to be undertaken during the second half of the financial year.
- 7.3 During the first six months of the financial year, two separate Long Term Loans with the PWLB matured. The first loan for £2.5m matured on 06/06/17, and the interest rate on this loan was 3.25%. The second loan for £3.0m matured on 17/07/17, and the interest rate on this loan was 10.375%. These repayments were made from existing cash balances and no new loans were undertaken to fund the repayment.
- 7.4 The graph and table below show the movement in PWLB certainty rates for the first six months of the year to date. We are using the information in the graph to assist with any future borrowings. Although the rates have recently started to move up, we are still not borrowing long term. We will borrow short term to ensure adequate cash balances, and keep the situation under review taking advice from our Treasury advisors:-

PWLB certainty rates 1 April 2017 to 30 September 2017



8. Debt Rescheduling

8.1 Debt rescheduling opportunities have been very limited in the current economic climate given the consequent structure of interest rates, and following the increase in the margin added to gilt yields which has impacted PWLB new borrowing rates since October 2010. No debt rescheduling has therefore been undertaken to date in the current financial year.

9. Activity since Quarter

9.1 Since Quarter 2 ended, the authority has arranged to borrow £5m from Tyne & Wear Pension Fund South shields. The borrowing will take place from 20/10/17 until 19/01/18 at a rate of 0.33%. This decision is in line with our current borrowing strategy of only borrowing longer term when we require the funding and not to borrow simply to take advantage of low borrowing rates as the cost of carry (difference between the interest paid and the investment return) is too high.

10. Plans for next year

10.1 At its next meeting in February, this Committee will consider the plans for borrowing for the next financial year. The initial plan for 2018/19, as outlined in the Capital Strategy approved by the Executive at its meeting on 30 October 2017 is:-

- to use the required sum from the available general supported borrowing allocation of £2.192m, and £2.558m of specific supported borrowing for the 21st century schools programme; and
- to borrow £3.433m on an unsupported basis for the 21st century schools programme.

11. Additional updates

11.1 **Revised CIPFA Codes** - The Chartered Institute of Public Finance and Accountancy, (CIPFA), is currently conducting an exercise to consult local authorities on revising the Treasury Management Code and Cross Sectoral Guidance Notes, and the Prudential Code. CIPFA is aiming to issue the revised codes during November. A particular focus of this exercise is how to deal with local authority investments which are not treasury type investments e.g. by investing in purchasing property in order to generate income for the authority at a much higher level than can be attained by treasury investments. Officers are monitoring developments and will report to members when the new codes have been agreed and issued and on the likely impact on this authority.

11.2 MIFID II - The EU has now set a deadline of 3 January 2018 for the introduction of regulations under MIFID II. These regulations will govern the relationship that financial institutions conducting lending and borrowing transactions will have with local authorities from that date. There are two options available to the council, either to opt up to professional status, or to remain as retail clients. If the authority decides to opt up to professional status this would allow access to money market investments, which are permitted under the strategy, however, under this status the council has less protection for its Treasury Management investments. Upon opting up, the Council also must have £10m in its investment portfolio at some point during the year and are required to achieve a minimum amount of transactions per quarter. If the council remains as retail clients, it can still access all of its current investments types such as call accounts, but it would not be able to access money markets. Following discussions with the Council's Treasury Management Advisors, the Council can achieve the required criteria for professional status and have therefore taken the decision to opt for the professional status.

12. Recommendation

12.1 To consider the content of the report and forward any comments onto the Full Council.

Diweddariad ar yr Economidd hyd yma a'r rhagolygiad/ Economic Update**1. United Kingdom (UK)**

After the UK economy surprised on the upside with strong growth in 2016, growth in 2017 has been disappointingly weak; quarter 1 came in at only +0.3% (+1.7% y/y) and quarter 2 was +0.3% (+1.5% y/y) which meant that growth in the first half of 2017 was the slowest for the first half of any year since 2012. . The main reason for this has been the sharp increase in inflation, caused by the devaluation of sterling after the referendum, feeding increases in the cost of imports into the economy. This has caused, in turn, a reduction in consumer disposable income and spending power and so the services sector of the economy, accounting for around 75% of GDP, has seen weak growth as consumers cut back on their expenditure. However, more recently there have been encouraging statistics from the manufacturing sector which is seeing strong growth, particularly as a result of increased demand for exports. It has helped that growth in the EU, our main trading partner, has improved significantly over the last year. However, this sector only accounts for around 11% of GDP so expansion in this sector will have a much more muted effect on the average total GDP growth figure for the UK economy as a whole.

The Monetary Policy Committee (MPC) meeting of 14 September 2017 surprised markets and forecasters by suddenly switching to a much more aggressive tone in terms of its words around warning that Bank Rate will need to rise. The Bank of England Inflation Reports during 2017 have clearly flagged up that they expected CPI inflation to peak at just under 3% in 2017, before falling back to near to its target rate of 2% in two years time. Inflation actually came in at 2.9% in August, (this data was released on 12 September), and so the Bank revised its forecast for the peak to over 3% at the 14 September meeting MPC. This marginal revision can hardly justify why the MPC became so aggressive with its wording; rather, the focus was on an emerging view that with unemployment falling to only 4.3%, the lowest level since 1975, and improvements in productivity being so weak, that the amount of spare capacity in the economy was significantly diminishing towards a point at which they now needed to take action. In addition, the MPC took a more tolerant view of low wage inflation as this now looks like a common factor in nearly all western economies as a result of increasing globalisation. This effectively means that the UK labour faces competition from overseas labour e.g. in outsourcing work to third world countries, and this therefore depresses the negotiating power of UK labour. However, the Bank was also concerned that the withdrawal of the UK from the EU would effectively lead to a decrease in such globalisation pressures in the UK, and so would be inflationary over the next few years.

It therefore looks very likely that the MPC will increase Bank Rate to 0.5% in November or, if not, in February 2018. The big question after that will be whether this will be a one off increase or the start of a slow, but regular, increase in Bank Rate. As at the start of October, short sterling rates are indicating that financial markets do not expect a second increase until May 2018 with a third increase in November 2019. However, some forecasters are flagging up that they expect growth to improve significantly in 2017 and into 2018, as the fall in inflation will bring to an end the negative impact on consumer spending power while a strong export performance will compensate for weak services sector growth. If this scenario were to materialise, then the MPC would have added reason to embark on a series of slow but gradual increases in Bank Rate during 2018. While there is so much uncertainty around the Brexit negotiations, consumer confidence, and business confidence to spend on investing, it is far too early to be confident about how the next two years will pan out.

2. European Union (EU)

Economic growth in the EU, (the UK's biggest trading partner), has been lack lustre for several years after the financial crisis despite the ECB eventually cutting its main rate to -0.4% and embarking on a massive programme of QE. However, growth picked up in 2016 and now looks to have gathered ongoing substantial strength and momentum thanks to this stimulus. GDP growth was 0.5% in quarter 1 (2.0% y/y) and 0.6% in quarter 2 (2.3% y/y). However, despite providing massive monetary stimulus, the European Central Bank is still struggling to get inflation up to its 2% target and in August inflation was 1.5%. It is therefore unlikely to start on an upswing in rates until possibly 2019.

3. United States of America (USA)

Growth in the American economy has been volatile in 2015 and 2016. 2017 is following that path again with quarter 1 coming in at only 1.2% but quarter 2 rebounding to 3.1%, resulting in an overall annualised figure of 2.1% for the first half year. Unemployment in the US has also fallen to the lowest level for many years, reaching 4.4%, while wage inflation pressures, and inflationary pressures in general, have been building. The Fed has started on a gradual upswing in rates with three increases since December 2016; and there could be one more rate rise in 2017 which would then lift the central rate to 1.25 – 1.50%. There could then be another four more increases in 2018. At its June meeting, the Fed strongly hinted that it would soon begin to unwind its \$4.5 trillion balance sheet holdings of bonds and mortgage backed securities by reducing its reinvestment of maturing holdings.

4. China

Chinese economic growth has been weakening over successive years, despite repeated rounds of central bank stimulus; medium term risks are increasing. Major progress still needs to be made to eliminate excess industrial capacity and the stock of unsold property, and to address the level of non-performing loans in the banking and credit systems.

5. Japan

Japan is struggling to stimulate consistent significant growth and to get inflation up to its target of 2%, despite huge monetary and fiscal stimulus. It is also making little progress on fundamental reform of the economy.

Sylwadau ar y rhagolygon diweddaraf ar raddfeydd llog/Commentary on the latest interest rates forecasts

Capita Asset Services undertook its last review of interest rate forecasts on 9 August after the quarterly Bank of England Inflation Report. There was no change in MPC policy at that meeting. However, the MPC meeting of 14 September revealed a sharp change in sentiment whereby a majority of MPC members said they would be voting for an increase in Bank Rate “over the coming months”. It is therefore possible that there will be an increase to 0.5% at the November MPC meeting. If that happens, the question will then be as to whether the MPC will stop at just withdrawing the emergency Bank Rate cut of 0.25% in August 2016, after the result of the EU withdrawal referendum, or whether they will embark on a series of further increases in Bank Rate during 2018. The overall balance of risks to economic recovery in the UK is currently to the downside but huge variables over the coming few years include just what final form Brexit will take, when finally agreed with the EU, and when.

Downside risks to current forecasts for UK gilt yields and PWLB rates currently include:

- UK economic growth and increases in inflation are weaker than we currently anticipate.
- Weak growth or recession in the UK’s main trading partners - the EU and US.
- Geopolitical risks in Europe, the Middle East and Asia, which could lead to increasing safe haven flows.
- A resurgence of the Eurozone sovereign debt crisis.
- Weak capitalisation of some European banks.
- Monetary policy action failing to stimulate sustainable growth and to get inflation up consistently to around monetary policy target levels.

The potential for upside risks to current forecasts for UK gilt yields and PWLB rates, especially for longer term PWLB rates include: -

- The pace and timing of increases in the Fed. Funds Rate causing a fundamental reassessment by investors of the relative risks of holding bonds as opposed to equities and leading to a major flight from bonds to equities.
- UK inflation returning to significantly higher levels causing an increase in the inflation premium inherent to gilt yields.

Crynodeb Benthycyca a Buddsoddi – Chwarteroedd 1 a 2 2017/18
Borrowing and Investment Summary – Quarters 1 and 2 2017/18

| | 30 Medi / Sept 2017 | | 30 Mehefin / June 2017 | |
|--|---------------------|---|------------------------|---|
| | £m | % (talwyd ar fenthycyca a derbyniwyd ar fuddsoddiad) / (paid on borrowing and received on investment) | £m | % (talwyd ar fenthycyca a derbyniwyd ar fuddsoddiad) / (paid on borrowing and received on investment) |
| Benthycyca – graddfa sefydlog Borrowing – fixed rate | 111.4 | 5.15 | 114.4 | 5.29 |
| Benthycyca – graddfa amrywiol Borrowing – variable rate | Dim / Nil | d/b / n/a | Dim / Nil | d/b / n/a |
| Adneuon – galw hyd at 30 diwrnod Deposits – Call to 30 days | 9.4 | 0.15 | 15.7 | 0.14 |
| Adneuon – Tymor sefydlog < 1 bl. Deposits – Fixed Term < 1 year | Dim / Nil | d/b / n/a | Dim / Nil | d/b / n/a |
| Adneuon – Tymor sefydlog 1 bl. + Deposits – Fixed Term 1 year + | Dim / Nil | d/b / n/a | Dim / Nil | d/b / n/a |
| Cyfanswm Adneuon Total Deposits | 9.4 | 0.15 | 15.7 | 0.14 |
| Cyfartaledd Adneuon yn y Chwarter Highest Deposits in the Quarter | 19.0 | d/b / n/a | 26.0 | d/b / n/a |
| Cyfartaledd Adneuon yn y Chwarter Lowest Deposits in the Quarter | 8.8 | d/b / n/a | 13.3 | d/b / n/a |
| Cyfartaledd Adneuon yn y Chwarter Average Deposits in the Quarter | 17.6 | 0.16 | 20.8 | 0.16 |

Ni dorwyd unrhyw un o'r dangosyddion trysorlys yn ystod hanner cyntaf y flwyddyn.
None of the treasury indicators were breached during the first half of the year.

Graddfeydd Credyd Gwrthbartion buddsoddi a'r adneuron a ddelir gyda phob un ar 30 Medi 2017*
Credit ratings of investment counterparties and deposits held with each as at 30 September 2017*

| Grŵp Bancio/ Banking Group | Sefydliad/ Institution | Adneuron / Deposit £'000 | Hyd (Galw Tymor Sefydlog) / Duration (Call / Fixed Term**) | Cyfnod (O/I) / Period (From / To) | Graddfa Dychweliad/ Rate of Return % | Graddfa Tymor Hir Fitch Long Term Rating | Graddfa Tymor Byr Fitch Short Term Rating | Graddfa Tymor Hir Moody's Long Term Rating | Graddfa Tymor Byr Moody's Short Term Rating | Graddfa Tymor Hir Standard & Poor's (S&P) Long Term Rating | Graddfa Tymor Byr Standard & Poor's (S&P) Short Term Rating | Lliw Sector/Hyd Awgrymiedig/ Sector Colour / Suggested Duration |
|---|---|--------------------------------|--|---|--|--|--|---|---|--|--|---|
| Lloyds Banking Group plc | Bank of Scotland plc | 1,591 | Galw/ Call | n/a | 0.15 | A+ | F1 | Aa3 | P-1 | A | A-1 | Coch - 6 mis/ Red - 6 months |
| Santander Group plc | Santander UK plc | 7,457 | Galw/ Call | n/a | 0.15 | A | F1 | Aa3 | P-1 | A | A-1 | Coch - 6 mis/ Red - 6 months |
| The Royal Bank of Scotland Group plc | The Royal Bank of Scotland plc | 2 | Galw/ Call | n/a | 0.10 | BBB+ | F2 | A2 | P-1 | BBB+ | A-2 | Glas - 12 mis / Blue - 12 months |
| National Westminster Bank Ltd | National Westminster Bank Ltd Cash Manager A/c | 334 | Galw/Call | n/a | 0.01 | BBB+ | F2 | A2 | P-1 | BBB+ | A-2 | Glas - 12 mis / Blue - 12 months |

* Ceir y Rhestr Benthycu Cymeradwyedig yn Atodiad 6 o'r Datganiad Strategaeth Rheoli Trysorlys 2017/18/Strategaeth Buddsoddi Blynnyddol/ The Approved Lending List can be found at Appendix 6 of the 2017/18 Treasury Management Strategy Statement / Annual Investment Strategy

** Sef tymor ar pwynt y buddsoddi/Being term at the point of investment.

Approved countries for investments

Based upon lowest available sovereign credit rating

AAA

- Australia
- Canada
- Denmark
- Germany
- Luxembourg
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland

AA+

- Finland
- Hong Kong
- U.S.A.

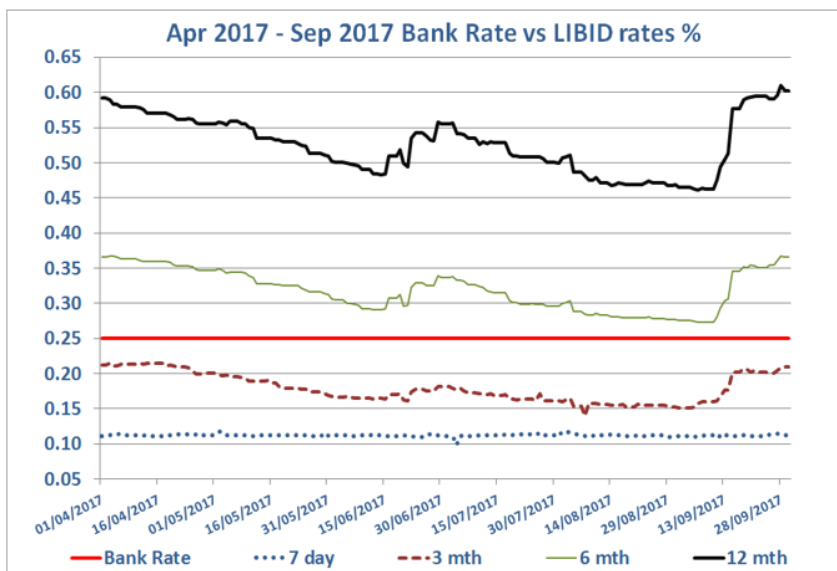
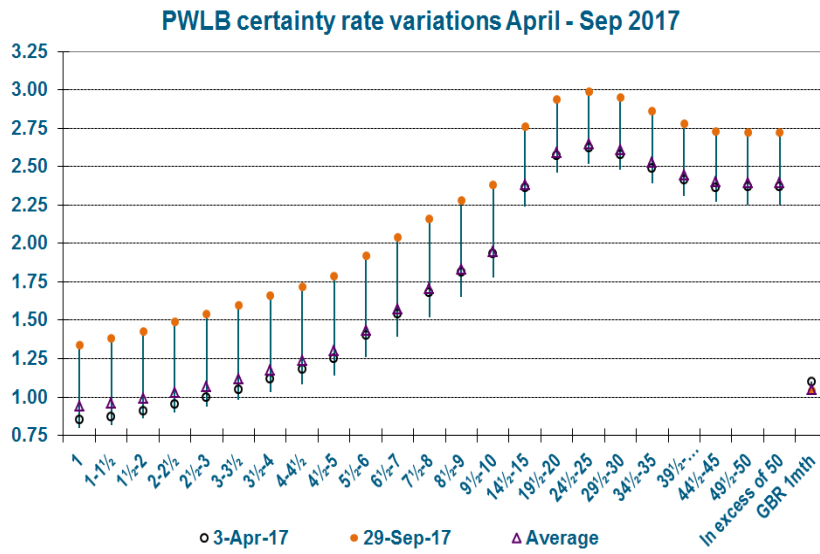
AA

- Abu Dhabi (UAE)
- France
- U.K.

AA-

- Belgium
- Qatar

Graffiau Ychwanegol / Additional Graphs



| ISLE OF ANGLESEY COUNTY COUNCIL | |
|--|---------------------------------------|
| Report to: | The Executive Committee |
| Date: | 18/12/2017 |
| Subject: | Draft Library Service Strategy |
| Portfolio Holder(s): | Cllr. Meirion Jones |
| Head of Service: | Delyth Molyneux |
| Report Author: | Rachel Rowlands |
| Tel: | 752094 rfxlh@ynysmon.gov.uk |
| E-mail: | 752094 rfxlh@ynysmon.gov.uk |
| Local Members: | Relevant to all Members |

| A –Recommendation/s and reason/s |
|--|
| <p>1. Recommendations.</p> <p>a) To adopt the Draft Library Service Strategy 2017-2022.</p> <p>b) To action the proposed changes in the Draft Library Service Strategy 2017-2022:</p> <ul style="list-style-type: none"> i. Close Cemaes Library, Moelfre library and Newborough Library, continuing to investigate mitigating actions such as community access points and/or increase mobile provision in the areas affected by closure. ii. Develop a collaborative model with Canolfan Beaumaris in respect of Beaumaris Library. iii. Receive a firm commitment from Llanfaelog Community Council in respect of Rhosneigr library by 31 January 2018. If no firm commitment is provided then proceed to close as per i) above. iv. In order to achieve maximum savings the recommendation would be to accept Option B within the Draft Library Service costings (Appendix 5): Total strategy savings bare minimum staff (All of the staffing from the closed Libraries), and accept the risks as detailed in 13.1 below. Officers must point out that this could lead to Legal Challenge and/or Ministerial Intervention <p style="padding-left: 20px;">or</p> <p>To accept Option C within the Draft Library Service costings: Retain 22 hours (2/3rds of the staffing) from the closed libraries within the new staffing structure to help with mitigation and sustain performance against the WPLS staffing standards.</p> |

2. Introduction.

2.1. This report presents a proposed future strategy for the Isle of Anglesey County Council Library Service. **The Library Service Strategy 2017-2022 ("the Draft Strategy") (Appendix 1)**. The purpose of this Draft Strategy is to ensure firm and sustainable foundations that will allow the Isle of Anglesey County Council ("the Council") to meet the needs of residents and meet the Council's statutory requirements.

3. Background

3.1. The Council is committed to providing a statutory library service that is comprehensive and efficient as required by section 7 of the **Public Libraries and Museums Act 1964**¹.

3.2. **The Welsh Public Library Standards**² (WPLS) are set and assessed by the Welsh Government. Whilst not directly linked to statute, they are a means of benchmarking library services across Wales, and give the responsible Minister's assurances over service use, standards and quality; the WPLS are one of the measures of whether a Library Authority is fulfilling its statutory duty.

3.3. In 2013 the Council was challenged with finding £16m of efficiencies in the following 3 years.

3.4. **The Isle of Anglesey Corporate Plan 2013-17**³ ("the Corporate Plan") stated an aim to reduce the overall costs of leisure, culture and libraries to the Council by 60% over the period of the plan.

3.5. During 2014-15 Council's Library Service undertook a **Library Service Review**⁴ with the aim of ensuring that the best possible service can be delivered within the available resources. The Review analysed topics such as performance, usage, needs, and options for transformation. The review identified several options for the future development of the service. The key drivers for change are financial and technological.

3.6. As a result of the ongoing Library Service Review and the financial implications of the Corporate Plan a Libraries, Youth Service, and Museums & Culture Transformation Program Board was established in April 2015 with the aim of overseeing the delivery of the promises made in the Corporate Plan to explore options and implement a revised Library provision model.

¹ <http://www.legislation.gov.uk/ukpga/1964/75/contents>

² <http://gov.wales/topics/culture-tourism-sport/museums-archives-libraries/libraries/public-library-standards/?lang=en>

³ <http://www.anglesey.gov.uk/Journals/2014/04/02/u/s/p/corporate-plan-2013-2017.pdf> p.13

⁴ <http://www.anglesey.gov.uk/download/47802>

3.7. A public and stakeholder consultation was held during October 2015 to gather views on the options identified and to invite any alternative ideas. There were nearly 2,000 responses to the consultation between questionnaires, face to face sessions and workshops. Although there was no clear preferred option, there was evidence that it would be beneficial to seek opportunities for 'community support' models, working with social enterprises or alternative providers to work with the Council to maintain the service rather than any potential withdrawal of service.

3.8. Following on from the consultation the Library Service developed a Draft Strategy and an Equality Impact and Needs Assessment ("EINA") to address the Library Service Review's recommendations, the consultation report and the financial situation.

3.9. The draft Library Service Strategy 2017-2022 was presented to The Executive: Tuesday, 14th February, 2017 at 10.00 am under Item 21: Transformation of the Library Service - Draft Library Service Strategy for 2017 – 2022

<http://democracy.anglesey.gov.uk/ieListDocuments.aspx?CIId=134&MIId=3081&Ver=4&LLL=0>

It was RESOLVED:-

- To note the process followed to develop the strategy and the reasoning behind what is being proposed within the Draft Library Service Strategy;
- To approve the Equality Impact and Needs Assessment;
- To authorise the Officers to proceed to a public consultation on the Draft Library Service Strategy in line with the timetable as shown within the report;
- To note that the Library Service will continue to discuss and consult with interested parties and to report back with options identified for the transformation of the Library Service to the October meeting of the Executive.

4. Draft Library Service Strategy 2017-2022 ("the Draft Strategy")

4.1. The Draft Strategy has been developed to respond to challenges and needs outlined above. The Draft Strategy has been included as Appendix 1.

4.2. We have listened to residents views and have embedded them into this Draft Strategy. These include ensuring that libraries:

- Maintain book lending which is highly valued
- Maintain strong ICT and Network provision
- Continue to help children, young people and adults to improve skills and learn
- Have suitably trained staff to deliver services

- Demonstrate a clear link to Well-being of Future Generations (Wales) Act 2015⁵

4.3. The Vision

The Draft Strategy outlines a proposed vision for the Library Service and sets out a delivery framework that has the potential to meet the needs of the Library Standards, and respond to the needs of our customers. The proposed vision is that:

***Anglesey's libraries are welcoming places to read, learn and discover;
the trusted guide at the heart of our communities.***

4.4. Underpinning the vision are the core aims:

- **Promoting equality and inclusion** – We recognise that public libraries have always been driven by the principles of equality and inclusion.
- **Making it easy for everyone to use our services** – We recognise that not everyone can, or wishes to access the library service in the same way, we will ensure our service is inclusive to all.
- **Providing a high quality customer focused service** - We will deliver high quality resources in welcoming spaces
- **Being a trusted guide** – We are available to help access information in a trusted environment.
- **Partnership with organisations and agencies** – We recognise that successful partnerships have clear roles and responsibilities, managed expectations and tangible outcomes for each partner.
- **Staff** – We want our staff and volunteers to help users to get the most from their libraries. We also know that our staff are our greatest asset and we want to be a great place to work. We want to create opportunities for volunteers.
-

5. In light of the above this Draft Strategy moves to a pattern of provision based on:

- Area Libraries
- Council led Community Supported Libraries
- Mobile Services (which includes the Mobile Libraries, the Housebound Service (for those unable to leave their home due to illness or disability), and the Schools Library

⁵ <http://www.legislation.gov.uk/anaw/2015/2/contents/enacted>

Service)

- Potential community access points (dependent on distribution of A and B)

5.1. In more detail the proposed provision is as follows:

Tier 1: Area Libraries: Full time, fully staffed library open approximately 40 hours per week, supported by a professional team on a County wide level. (Llangefni and Holyhead)

Tier 2: Council led Community Supported Libraries with elements of community support: Approximately 20 hours of core staffed opening hours provided by the Council this front-line (branch level), staffing will be supported by a professional team on a County wide level. (Amlwch, Benllech and Menai Bridge)

Tier 3: Council led Community Supported Libraries: Approximately 10-12 hours of core staffed opening hours provided by the Council this front-line (branch level), staffing will be supported by a professional team on a County wide level. (Beaumaris, Moelfre, Newborough and Rhosneigr)

Mobile Services: Alongside the above will be a full review of routes and stops of the Housebound Service and Mobile Libraries. Changes are foreseen in this area of service going forward, to meet changing patterns of usage, however the EINA that our Mobile Services are an important element of provision to our rural County. It is a possibility that alternative models may be developed, for example, partnering with the third sector to deliver elements of Housebound Service.

6. Using population statistics, performance statistics, the cost of using existing libraries, and equality needs in accordance with the assessment's conclusions, and the results of the Consultation; **the Draft Strategy proposes (in accordance with the definitions of the tiers) to maintain:-**

- Two Tier 1 Area Libraries in **Holyhead** and **Llangefni**;
- Three Tier 2 Council Led Community Supported Libraries with elements of community support in **Amlwch**, **Menai Bridge** and **Benllech**
- Two Tier 3 Council Led Community Supported Libraries in **Beaumaris** and **Rhosneigr**; and Mobile Services - as the most comprehensive and efficient way to deliver Isle of Anglesey Library Service within the available budget.

6.1. Using this tiered categorisation also identifies locations in which the Library Service cannot continue to maintain the provision in its current form due to a lack of a solution. **Therefore, the Draft Strategy proposes that the existing provision of maintaining a library service from a building comes to an end in three communities, namely Cemaes, Moelfre and Newborough.** However, due to the likely social impact of this proposal, a 'community link

solution' and/or increased Mobile Services are proposed in order to mitigate social impacts on the community and in order to maintain access to the service for the residents of that community via alternative methods, These alternative methods could be a community 'click and collect' collection, an access point in a local school or community building / shop or as previously mentioned mobile library provision.

6.2. Implementing the Draft Strategy will mean that changes will take place across the existing network of libraries. It will involve rationalising hours and changing building control arrangements with the community libraries, and adapting the locations and duration of Mobile Services, and implementing alternative methods of delivery in those areas most affected.

6.3. The responses from the Tier 3 libraries are as follows:

Beumaris: The Chair of The Canolfan Beumaris (Community Leisure Centre) committee which is a social enterprise, confirmed during the public meeting, that they would be interested in working with the Library service. A letter of expression of interest has also been received as evidenced in the consultation findings report.

Cemaes: No community solution at this time

Moelfre: No community solution at this time

Newborough: No community solution at this time

Rhosneigr: Potential for Council Led Community Supported Library in partnership with Llanfaelog Community Council.

7. Public consultation on the Draft Strategy

7.1. This consultation took place over a period of fourteen weeks during the summer of 2017. The full Consultation Report can be found in Appendix 2

7.2. The purpose of this consultation was to inform the Council's decision-making process and to discover:

- whether the residents of Anglesey agree with the Libraries Service Draft Strategy – The Way Forward 2017-22
- To what extent the three-tier approach was supported
- Residents' opinions of the possible impact of any changes to the Libraries Service on them as individuals

7.3. Key messages form the consultation

The following key messages are a high-level summary of the main points made as part of the

consultation. They are not intended to be exhaustive but reflect the key comments made through the variety of different engagement channels available:

- Most of the respondents supported the Draft Strategy with 51.88% of those who completed the questionnaire agreeing or strongly agreeing with the Draft Strategy.
- 71.53% agreed with the tiered approach, but did not necessarily agree that their library of choice was in the correct tier.
- Mobile Libraries Service should be reviewed as part of the transformation process to mitigate the impact of any change and then regularly so that its use is maximised.
- A consistent theme was that libraries are poorly marketed and that there is a lack of advertising and signage to show where they are.
- People noted that they had seen the impact of changes on others (older people, families without cars, those looking for work), even if they are not personally affected. There is also a possible effect on them in future if their circumstances change.
- It is the service that is important – buildings are less important.
- 44.5% stated that they would not use the Library Service if their local library closed
- Many of them suggested that a café or coffee machine could be introduced to generate income and create a more relaxed atmosphere.
- Strongly felt that too much pressure is being imposed on a small group of ageing volunteers to maintain services that are important to the communities.
- Many comments about adjusting library opening hours to give people who work and school children the opportunity to have access.
- Residents are concerned about how they and others will be able to access the service as they get older as public transport is poor in some areas.
- A considerable number were concerned about the impact of changes to the Service on children's skills and future generations.
- Concern was expressed about the lack of services in rural areas and that losing a library could possibly exacerbate the situation.
- A view that more use needs to be made of the buildings regardless of their future pattern.
- Suggestions that more Council services should be available in the Libraries so that people don't have to travel to Llangefni to do everything.
- Suggestions were also made about reducing the service in the Tier 1 libraries to protect the others.

7.4. Outreach Sessions

- A number of other engagement activities were held and the Council met with 748 individuals. Of these 207 (27.67%) do not currently use libraries. The main messages from the activities can be seen in the Engagement and Activities Report Appendix 3
- Specific engagement activities were held with Young People, with consultation events in Secondary Schools and Primary Schools. Officers were invited to meet Llais Ni in Llangefni (19/07/17). Llais Ni is a project working with children and young people to ensure that their voices are heard in relation to issues which are of importance to them.
- Library Drop - In Sessions were held in each of the 10 libraries and more formal Public Meetings were held in Tier 3 Library areas (5 areas – Beaumaris, Cemaes, Moelfre, Newborough and Rhosneigr).

8. Impact of the Draft Strategy

8.1. Equality Impact

In accordance with the duty under the Equality Act 2010, an equality impact and needs assessment of the strategy was undertaken. After the public consultation, the equality impact and needs assessment was updated (see appendix 4).

8.2. The Library Equality Impact and Needs Assessment ⁶ (EINA) assesses the need for the service and the impact of any proposed changes on the population who may want to make use of the service. All options were carefully considered in terms of the impact on the residents of Anglesey as well as the Council's ability to provide a 'comprehensive and efficient' library service in accordance with the Public Libraries and Museums Act 1964. In addition, consideration has been given to the Welsh Public Library Standards and the need for Library Authorities in Wales to report on their annual performance in respect of these Standards.

8.3. When developing proposals for the Draft Strategy amongst other indicators, the following were taken in to account as part of the EINA :

- Library usage (number of users) and operating costs
- Demographic information about Anglesey communities, including future growth
- Location of static libraries and mobile library stops
- Patterns of library use by customers
- Size of library catchments including travel distances

⁶ Appendix 3 Equality Impact Needs Assessment

- Levels of deprivation in library catchment areas
- Car ownership
- Needs of people who have protected characteristics under the Equality Act 2010
- Library Service Performance: The Welsh Public Library Standards Framework 5/6

8.4. An EINA has been undertaken for each individual location/community where substantial changes are proposed, and the conclusion of those assessments have been used to inform the Draft Strategy. Copies of the location specific assessment are available from libraries@anglesey.gov.uk or hard copies can be obtained by request from the Library Service.

8.5. The Draft Strategy's EINA has drawn together the potential impact of the Draft Strategy on a county wide basis, but also on specific protected groups within those communities which face substantial changes.

8.6. The EINA highlights a negative impact for specific age groups such as older people and parents with young children (under 5 years old) as a result of cutting the network of fixed library locations.

8.7. The Draft Strategy has been adapted to address these negative impacts by proposing to adapt the mobile service and establishing alternative access arrangements.

8.8. Following full consideration, the Draft Strategy has been reviewed to addresses the potential impacts identified.

8.9. The most disadvantaged communities are within the catchment area of the Llangefni and Holyhead Libraries which will be least affected by any changes to the service delivery model as suggested within the Draft Strategy.

8.10. Areas where individuals may be disadvantaged due to rurality and poor connections have been mapped and action will be taken to increase community access in these areas.

8.11. The EINA finds that there are opportunities to develop and build community cohesion and resilience in those communities where there is an appetite to collaborate with the Council to deliver services in new ways.

8.12. It is likely that some groups will see the proposal as unfair as service points will close in some communities while they may be retained in others. The Council however remains open and receptive to suggestions regarding different ways of working which may result in the service improving and not declining as a result of this long term strategy.

8.13. In developing the Draft Strategy all sections of the Council's communities were given an opportunity and encouraged to work together to develop ideas with the aim of benefiting the whole community.

9. Impact on Performance of the Library Service

9.1. The Welsh Public Library Standards (WPLS) assess whether local authorities fulfil the statutory duties. The WPLS also assesses whether the service provided meets the needs and expectations of the library's customers and local residents.

9.2. We do not anticipate that adopting this Draft Strategy will have a significant detrimental impact on the Library Service's performance in terms of the WPLS. Likely impact against the WPLS has been mapped RAG rated.

10. Impact on communities

10.1. The Draft Strategy has more impact on some communities in the Council's area than others, specifically in the five communities where change to the current arrangement is recommended.

10.2. We have discussed the Draft Strategy with community councils and other partners in these five communities. It should be noted that an objection and general unwillingness to see any changes to the network of libraries remains.

10.3. However, a positive response has been received from two of the communities where a Tier 3 Council Led Community Supported Library is recommended, Beaumaris and Rhosneigr where if the Draft Strategy is adopted by the Council, Community Councils and other Partners have indicated their willingness to collaborate with the Library Service to establish such an arrangement.

10.4. The response in the three remaining communities (Cemaes, Moelfre and Newborough) where the Draft Strategy recommends that maintaining a library service from a building comes to an end and is replaced by a community access solution or increased Mobile Services has been varied, but generally the responses object to the proposed changes as evidenced in the meeting notes in Appendix 3.

10.5. Based on the responses from different communities, we are of the opinion that no substantive information or evidence has come to hand which suggests that the Draft Strategy should not be adapted; nor does the information received highlight further considerations in terms of the EINA (save for those set out at 9.6 below). However, it should be recognised that a number of communities (Newborough, Beaumaris, Cemaes and Menai Bridge) have highlighted that losing or changing aspects of the library provision will lead to far-reaching social, cultural and community side-effects

10.6. Specific mention should be made regarding the Cemaes area where the closure of the library could have an impact on the residents of that area due to the impact of the new nuclear power station that is being built (Wylfa Newydd). This impact is not specifically related to the potential closure of the library but to the loss of a community asset; Council Officers have raised the possibility that the Library building could potentially be used as a community hub incorporating a library, which could be used as a space / resource to mitigate the impact of the build on residents. However this would not happen over the short term. On 18 October 2017 the Transformation Board recommended that Cemaes Library was not

treated differently to any other tier three library and as such should continue to be recommended for closure. Should a library be suggested as a mitigating factor as part of the Wylfa Newydd development, for example as an integral part of a community hub, then the Transformation Board recommended that it was dealt with at that time, should funding be available.

11. Relevant Considerations.

Well-being of Future Generations (Wales) Act 2015

There is a duty on every public body to carry out sustainable development, which is, to ensure the needs of the present are met without compromising the ability of future generations to meet their own needs. In carrying out this duty, the Council must take into account the importance of long-term impact and ability, inclusion, integration, collaboration and the preventative use of resources whilst considering what is being proposed.

Whilst developing and considering the Draft Strategy, these matters have been taken into account in accordance with the sustainable development principle. These considerations are reflected in the Draft Strategy's vision and aims. As the Draft Strategy is implemented, we will continue to consider Well-being of Future Generations (Wales) Act 2015 requirements.

12. Financial Context.

Realising the Draft Strategy would lead to between £49,983 and £72,575 of savings. (see Appendix 5).

It is anticipated that the savings will be realised during 2018-19 in accordance with the work programme noted in section 14 below.

Appendix 5 sets out the savings the Draft Strategy could deliver. 3 options for staffing have been costed.

- a) Staffing structure savings retaining staff
- b) Staffing structure savings bare minimum staff
- c) Staffing structure retaining 22 hours of staff (at scale 3) from the closed libraries within the new staffing structure to help lessen the impact of closure and to safeguard the Councils performance against the WPLS in terms of staffing levels.

13. Main Risks

13.1. Main Risks of Staffing Structure options

13.1.1. Staffing Structure Risks to Option A: Total strategy savings retaining current staffing

levels Service would still not achieve the Welsh Public Library Standards Staffing Standard overall numbers of staff, this option would mean that the service would be 5.77FTE under the minimum staffing standard. However this could be mitigated by changing job roles and rationalisation of services and closer working with the community. Outreach sessions in various community settings could be offered and this may include an element of stock delivery and handling.

13.1.2. Staffing Structure Risks to Option B: Total strategy savings bare minimum staff

1. Severely restrict capacity within the Service to deliver mitigating options such as outreach sessions in those areas subject to library closure. Increased mobile provision may be possible but other actions e.g. 'click and collect' or community drop of points would not. Risk of Legal Challenge.
2. Further deterioration in performance against Welsh Public Library Standards. Option B would mean that the library service would be 6.68 FTE under the minimum staffing standard. This will potentially affect performance in all Indicators and Standards but particularly the Staffing Standard, which could result in a risk of Ministerial Intervention. It would also be increasingly difficult to offer reading and cultural activities with a dramatically reduced workforce this in turn would impact on Quality Indicators 4, 6, 9, 10 and 12.

Also:

The ability to fulfil part of the Council's Statutory responsibility to encourage the use of the Library Service would be diminished further with a reduction in staffing.

3. Severely restrict capacity within the service to cover staff absences resulting in unexpected closures, effecting performance against this Welsh Public Library Standards Quality Indicator and also service to the public, especially in the context of the Relief Staffing budget being cut as part of this savings package.
4. Further restrict the ability to improve and develop services to the public.
5. No capacity to increase staffing levels in the New Market Hall Library (Holyhead), limiting opportunities for growth. A version of the Councils One Stop Shop facility Cysyllt Môn is potentially going to be located in our libraries, with the location in Holyhead being key. This would be difficult to implement with the current staffing levels in Holyhead library.
6. Risk from increased work related pressures on our staff due to severely low staffing levels resulting in increased staff turnover and staff sickness levels.

13.1.3. Staffing Structure Risks to Option C: Total Strategy savings retaining 22 hours staff for mitigating the effect of closures

1. Mitigating options in those areas subject to library closure e.g. 'click and collect' or community drop of points, would be possible but not to the same extent as Option A.
2. Further deterioration in performance against Welsh Public Library Standards Staffing Standard, but not to the same extent as Option B. Option C would mean that the library service would be 6.07 FTE under the minimum staffing standard.

13.1.4 Comparison of Staffing levels within the different options

| | Total Staffing levels (FTE) | | Professional Staffing levels (FTE) | | Number of Posts |
|-----------------------------|-----------------------------|--------------------|------------------------------------|--------------------|-----------------|
| | Anglesey | Anglesey and Bibs* | Anglesey | Anglesey and Bibs* | Anglesey |
| 2016 / 2017 | 17.92 | 19.46 | 4** | 4.4 | 31 |
| Option A: Keep all hours | 17.75 | 19.43 | 4 | 4.4 | 28 |
| Option B: Loose all hours | 17 | 18.54 | 4 | 4.4 | 25 |
| Option C: keep 1/3 of hours | 17.59 | 19.13 | 4 | 4.4 | 27 |

*Bibs = North Wales Bibliographic Unit (Partnership between the North Wales Authorities)

**16/17 figures include the Lifelong Learning Coordinator post which is funded from Education Budget

13.1.5 Library Standards Performance *which includes Bibliographic Unit Staff

WPLSQI 13 : Staffing Levels and Qualifications

*Library Authorities shall achieve total establishment staffing levels for the service of **3.6 FTE per 10,000 resident population***

*Total number of staff FTE holding recognised qualifications in Librarianship should not fall below **0.65 per 10,000 pop***

| | Total Staffing Levels | Professional Staff | How many FTE below the standard are we? (including Bibs) |
|---------------------------|-----------------------|--------------------|---|
| | (Anglesey + Bibs) | (Anglesey + Bibs) | Total Staff |
| 2016 / 2017 | 2.79 | 0.64 | 5.75 |
| Option A: Keep all hours | 2.78 | 0.64 | 5.77 |
| Option B: Loose all Hours | 2.66 | 0.64 | 6.68 |
| Option C: Keep 2/3 hours | 2.74 | 0.64 | 6.07 |

13.2 General Risks

13.2.1 Realising the Draft Strategy successfully depends on the collaboration of community councils, partners and service users.

13.2.2 Realising the changes to service delivery (particularly in the communities where the greatest change is recommended) depends on continued discussions with community councils and other partners; and this negotiation can highlight obstacles, concerns, lack of capacity, lack of resources, the need for investment or any other matter that cannot yet be foreseen.

13.2.3 Realising this Draft Strategy successfully also depends on the collaboration of other services within the Council. The work programme to put the strategy into place brings about implications for the resources of other services.

13.2.4 Continuing from the above, some of these implications can be subject to further decisions by the Council, especially bearing in mind the use and future of individual sites, and the commitments of other Council services.

14. Next steps and timetable

Scrutiny Committee : 13 November 2017

Executive Committee for decision: 18 December 2017

15. An indicative implementation timetable is set out in relation to the proposed Draft Strategy:-

| |
|--|
| Firm commitment by Llanfaelog Community Council by 31 January 2018 |
| Implement changes in the staffing structure by April 2018 |
| Implement the change of bringing the existing provision to an end in three (potentially four if Llanfaelog Community Council does not indicate its firm commitment to Rhosneigr Library) communities by the end of April 2018. |
| Implement the change of establishing mitigating provision in three (potentially 4) communities from May 2018 onwards. |
| Implement the change to the Mobile Service from May 2018 |
| Implement the change and establish the Council Led Community Supported Library in Beaumaris (and subject to Llanfaelog Community Council's firm commitment, in Rhosneigr from May 2018) |

| |
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| |

B – What other options did you consider and why did you reject them and/or opt for this option?

The transformation process has considered and consulted on a wide range of possible options.

C – Why is this a decision for the Executive?

The remodelling is being carried out in response to a specific Corporate request under the remit of the Lifelong Learning Transformation Board.

CH – Is this decision consistent with policy approved by the full Council?

| |
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D – Is this decision within the budget approved by the Council?

| |
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| DD – Who did you consult? | | What did they say? |
|----------------------------------|--|--|
| 1 | Chief Executive / Senior Leadership Team (SLT) (mandatory) | Comments have been incorporated in the report. |
| 2 | Finance / Section 151 (mandatory) | Comments have been incorporated in the report. |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 4 | Human Resources (HR) | Any staffing issues that arise in accordance with consultation processes and other recognized HRs should be addressed. Any redundancy costs associated with the strategy will need to be considered together with any TUPE implications that will arise. The report notes the implementation of changes to the staffing structure by March 2018 - will any delay awaiting a response from councils and other community providers before being able to confirm the strategy affect this timetable, as it |

| | | |
|---|---|--|
| | | will be necessary give notice periods if there are changes to contracts / employment? |
| 5 | Property | The "Licence to occupy" in the Cemaes Library building will need to be considered. |
| 6 | Information Communication Technology (ICT) | |
| 7 | Procurement | |
| 8 | Scrutiny | <p>Having considered all the information presented as well as the clarification provided by the Officers on the points raised, it was resolved –</p> <ul style="list-style-type: none"> • That the Committee is satisfied that the service has undertaken the consultation process as comprehensively and inclusively as possible. • That the Committee is satisfied, subject to noting the comments made with regard to the need for improved marketing of the library service, that the Equality Impact and Needs Assessment covers all the groups/aspects expected by members. • That the Committee recommends - • That the Executive adopts the draft Library Service Strategy for 2017-22, and • That it actions the proposed changes in the draft Library Service Strategy 2017-2022 as follows: <ul style="list-style-type: none"> • Close Cemaes Library, Moelfre Library and Newborough Library, continuing to investigate mitigating actions such as community access points and/or increase mobile provision in the areas affected by closure. • Develop a collaborative model with Canolfan Beaumaris in respect of Beaumaris Library. • Receive a firm commitment from Llanfaelog Community Council in respect of Rhosneigr Library by 2 January, 2018.If no firm commitment is provided, then proceed to close as per the first bullet point above. • In order to achieve maximum savings, |

| | | |
|-----------|--------------------------------------|---|
| | | implement Option B within the draft Library Service costings (Appendix 5 to the report) while accepting the risks as set out. |
| 9 | Local Members | |
| 10 | Any external bodies / other/s | |

| E – Risks and any mitigation (if relevant) | | |
|---|---------------------------|--|
| 1 | Economic | |
| 2 | Anti-poverty | |
| 3 | Crime and Disorder | |
| 4 | Environmental | |
| 5 | Equalities | |
| 6 | Outcome Agreements | |
| 7 | Other | |

| F - Appendices: | |
|--|--|
| Appendix 1: Draft Library Service Strategy 2017-2022 | |
| Appendix 2: Consultation Findings | |
| Appendix 3: Engagement Activities and Meetings Notes | |
| Appendix 4: Equality Impact and Needs Assessment | |
| Appendix 5: Costings: Draft Library Service Strategy 2017-2022 | |

| FF - Background papers (please contact the author of the Report for any further information): | |
|--|--|
| Background papers included as links in the report | |

Isle of Anglesey County Council Draft Library Service Strategy 2017-2022

1. Introduction

Anglesey Library Service has undertaken a Library Service Review with the aim of ensuring that the best possible service can be delivered within the available resources. The key drivers for change are financial and technological. In 2013 Isle of Anglesey County Council ("the Council") was challenged with finding £16m of efficiencies in the following 3 years¹.

It is also necessary to review the public library service in light of technological change which is impacting on how people access and consume the core offer (reading); how people satisfy their information needs and how people who are digitally excluded are being increasingly disadvantaged as we move ever closer to a 'digital first' society.

The Council is committed to providing a statutory library service that is comprehensive and efficient as required by section 7 of the Public Libraries and Museums Act 1964². The Council is also mindful of the Welsh Public Library Standards (WPLS), which are administered by the Welsh Government. Whilst not directly linked to statute, the Council acknowledges that they are a useful means of benchmarking library services across Wales, and give the responsible Minister assurances over service use, standards and quality.

The **Isle of Anglesey County Council Draft Library Service Strategy 2017-2022** ("the Draft Strategy") aims to lay firm sustainable foundations that will allow us to serve our residents and meet the statutory requirements over the coming years.

The Draft Strategy aims to deliver the best possible service within the available resources and is informed by the public consultation undertaken by the Council over the summer of 2017 including the comments made by stakeholders, consultees and library users during that process.

2. Context / Process so far

The Isle of Anglesey Corporate Plan 2013-17³ states:

We want to keep our place and presence at the heart of communities with

¹ <http://www.anglesey.gov.uk/Journals/2014/04/02/u/s/p/corporate-plan-2013-2017.pdf>

² <http://www.legislation.gov.uk/ukpga/1964/75/contents>

³ <http://www.anglesey.gov.uk/Journals/2014/04/02/u/s/p/corporate-plan-2013-2017.pdf> p.13

our library provision becoming a 'universal front door' for us as a council

The Council would;

explore options and implement a revised Library provision model.

It was noted that the success measure would be:

- *New Library and cultural heritage management models being implemented*
- *A focused and sustainable library provision*

and that the aim of the Council would be:

..to reduce the overall costs of these services (Leisure, culture and libraries) to the Council by 60% over the period of this plan.

As a result of these commitments a Library Service Review was undertaken⁴ which analysed topics such as usage, needs, and options for transformation. The review identified several options for the future development of the service.

A public and stakeholder consultation was held during October 2015 to gather views on the options identified by the Library Service Review and to invite any alternative ideas. There were nearly 2,000 responses to the consultation provided in questionnaires, face to face sessions and workshops⁵. Although no clear preferred option emerged from these responses, there was evidence that it would be beneficial to seek opportunities for 'community support' models, working with social enterprises or alternative providers to work with the Council to maintain the service rather than any potential withdrawal of service.⁶

⁴ <http://www.anglesey.gov.uk/download/47802>

⁵ <http://www.anglesey.gov.uk/council-and-democracy/consultations/previous-consultations/library-service-review-consultation/127248.article>

⁶ <http://www.anglesey.gov.uk/findings-of-the-libraries-consultation/128045.article>

A second public consultation on the draft library service strategy 2017-2022 was held over the summer of 2017.

We have listened to respondents views and have taken their comments into account in devising this strategy. These include the proposal to ensure that libraries:

- Maintain book lending which is highly valued
- Maintain strong ICT and Network provision
- Continue to help children, young people and adults to improve skills and learn
- Have suitably trained staff to deliver services
- Act as a hub within the community providing information and activities
- Facilitate seamless access to Council services
- Demonstrate a clear link to Well-being of Future Generations (Wales) Act 2015⁷

3. Anglesey Library Service.

The demand for library services is changing. Nationally there is declining demand in book issues and library visits. Our statistics show that this trend is visible across Anglesey Library Service, albeit to a lesser degree than in many other areas in the UK

When developing proposals for this Library Strategy, the following were taken in to account as part of an Equality Impact and Needs Assessment ⁸

- Library usage (number of users) and operating costs
- Demographic information about Anglesey communities, including future growth
- Location of static libraries and mobile library stops
- Patterns of library use by customers
- Size of library catchments including travel distances
- Levels of deprivation in library catchment areas
- Educational attainment by children

⁷ <http://www.legislation.gov.uk/anaw/2015/2/contents/enacted>

⁸ Appendix 4 EINA assessment

- Car ownership and public transport
- Needs of people who have protected characteristics under the Equalities Act
- Library Service Performance: The Welsh Public Library Standards Framework 5 and 6

4. The Vision for the Future

Anglesey's libraries are welcoming places to read, learn and discover – the trusted guide at the heart of our communities.

Underpinning the vision are the core aims:

Promoting equality and inclusion – We recognise that public libraries have always been driven by the principles of equality and inclusion.

Making it easy for everyone to use our services – We recognise that not everyone can, or wishes to access the library service in the same way, we will ensure our service is inclusive to all.

Providing a high quality customer focussed services - We will deliver high quality resources in welcoming spaces

Being a trusted guide – We are available to help access information in a trusted environment.

Partnership with organisations and agencies – We recognise that successful partnerships have clear roles and responsibilities, managed expectations and tangible outcomes for each partner.

Staff – We want our staff and volunteers to help users get the most from their libraries. We also know that our staff are our greatest asset and we want to be a great place to work. We want to create opportunities for volunteers.

5. How we will deliver the Anglesey Library Service to achieve this vision

Looking to the future we must be realistic regarding the current economic climate. The Anglesey Library Service is a statutory service that must operate within the available budget. This Draft Strategy therefore aims to lay firm and sustainable foundations that will allow us to serve island residents and meet the statutory requirements in the coming years.

The Library Service Review coupled with the Library Equality Impact and Needs Assessment ("EINA") and the public consultation undertaken allows us to present a Draft Strategy that will meet the requirements of the library service as well as offering the best possible service to the residents of Anglesey.

Evidence from the EINA⁹ shows that Anglesey Library Service could move to a three-tier statutory Library Service in Anglesey in terms of usage, need, impact and location. The pattern of static libraries would be in addition to the Mobile Services which consist of Mobile Libraries, the Housebound Service and the School Library Service.

The above tiered categories have been compiled from analysis of usage patterns/statistics and follow good practice identified in other Welsh Library Authorities¹⁰ and from consideration of the recommendations from the Welsh Government in their latest report on the future of public library services in Wales 'scoping a New Public Library Service for Wales'¹¹. They also draw on the requirements of the Welsh Public Library Standards 6th Framework.¹²

The Council is open to the possibility of 'community support' models, such as working with social enterprises or alternative providers including a Trust model for Anglesey Library Services and this Draft Strategy can support a wide range of possible community supported models

In light of the above and specifically the Library Service Review, the public and stakeholder consultation undertaken to date and the Council's vision and objectives, this Draft Strategy recommends moving to a pattern of provision based on:

- A. Area Libraries
- B. Authority led Community Supported Libraries
- C. Mobile Services (The Mobile Libraries , the Housebound Service and the Schools Library Service)
- D. Potential community access points

The potential model is as follows:

Tier 1 : Area Libraries: Full time, fully staffed library open approximately 40 hours per week, supported by a professional team on a County wide level. **Holyhead Library and Llangefni Library**

⁹ Appendix 4 EINA

¹⁰ <http://gov.wales/docs/drah/publications/150211-independent-trusts-community-libraries-en.pdf>

¹¹ <http://gov.wales/docs/drah/publications/151019-scoping-a-future-for-public-libraries-en.pdf>

¹² <http://gov.wales/topics/culture-tourism-sport/museums-archives-libraries/libraries/public-library-standards/?lang=en>

Tier 2 : Council led Community Libraries with elements of community support:

Approximately 20 hours of core staffed opening hours provided by the Council this front-line (branch level), front line staffing will be supported by a professional team on a County wide level. There is potential for community support to be built around the core library hours.

Amlwch Library, Benllech Library and Menai Bridge Library.

Tier 3: Council led Community Supported libraries: Approximately 10-12 hours of core staffed opening hours provided by the Council this front-line (branch level), front line staffing will be supported by a professional team on a County wide level. The buildings in this tier will be transferred to the third sector with the core library hours remaining within the Library Service provision / structure. **Beumaris library and Rhosneigr library**

Alongside the above will be a full review of routes and stops of the Housebound Service (for those unable to leave their home due to illness or disability) and Mobile Libraries. Consequently there may be further changes inevitable in this area of service going forward. For example alternative models such as partnering with the third sector to deliver elements of Housebound Service, may be implemented. However, Mobile Services including Mobile Libraries and Housebound Service will remain part of the Anglesey Library Service provision.

6. Table detailing what each tier means:

| Tier | The facilities that will be available: |
|---|---|
| <p>Tier 1 Area Library</p> <p>with:</p> <p>Over 50,000 Annual visits and, Over 50,000 Annual Loans and Over 8,000 sessions computers Use</p> | <ul style="list-style-type: none"> • The library is situated in the catchment area of the main shopping area. • Opening hours between 30 and 40 hours per week • At least 10,000 items of stock in a wide variety of formats, with between 10,000 and 15,000 items of stock in the larger libraries. • Link to e-government and e-learning and provision of specialist collections, e.g. - Local History, Health and Welfare, sets of books for Reading Groups, • At least 16 computers, free Wi-Fi service, lap-top space and tablets available for use • Space within the children’s area for activities or easy access to an appropriate space • Space, or access to space, for holding community events and arts • Ongoing consideration to co-location with similar services or partners |

| | |
|---|---|
| <p>Council led Community Libraries with elements of community support: approximately 20 hours of core service provided by the Council</p> <p>with:</p> <p>Over 12,000 Annual visits and Over 20,000 Annual Loans and Over 1500 Computer sessions</p> | <p>The library is located near the centre of town / village or in / adjacent community centre / school</p> <ul style="list-style-type: none"> • Co-located with partners from the community / council or others where it is possible • Opening hours: approximately 20 hours • Element self-service depending on local needs and any other use made of the community site. • At least 6 computers available to the public • Free Wi-Fi • A variety of sources of information on paper and online • Space to hold community meetings or events where it is possible • Use of volunteers for additional activities or extended non-core opening hours |
| <p>Council Led Community Supported library:</p> <p>Approximately 10-12 hours of core service provided by the Council.</p> <p>with:</p> <p>under 12,000 Annual visits and, under 20,000 Annual Loans and, under 1500 Computer sessions</p> | <p>The library is located near the center of town / village or in / adjacent community centre / school</p> <ul style="list-style-type: none"> • Opening hours: approximately 10 hours • At least 5,000 items of stock • computers available to the public • Free Wi-Fi • A variety of sources of information on paper and online • Element of self-service depending on local needs and any other use made of the community site. • Space to hold community meetings or events where it is possible • Co-located with partners from the community / council or others where it is possible • Use of volunteers for additional activities or extended opening hours |
| <p>Mobile Services</p> <ul style="list-style-type: none"> • Mobile Libraries in the community | <ul style="list-style-type: none"> • Servicing population between 200 and 1000 within walking distance of a quarter mile • Length of stops - between a quarter |

| | |
|---|--|
| <ul style="list-style-type: none"> • To the Home <p>School Library Service</p> | <p>and three quarters of an hour.</p> <ul style="list-style-type: none"> • Stops are chosen based on previous use, the distance of the nearest library building, access to public transport and health and safety considerations. • Monthly visits <ul style="list-style-type: none"> • a 'Housebound Service' is offered to those who are unable to visit a static library or the mobile library service due to illness or other factors • Visits monthly <p>All subscribing primary schools are visited by the school's library mobile van where pupils can borrow books as required.</p> <ul style="list-style-type: none"> • Thematic Project Packs • Access to Author visits and activities • Subscription costs are based on pupil numbers. |
|---|--|

Conclusion

This Draft Strategy, within the context of available resources, will provide a firm and sustainable foundations on which to deliver and develop an efficient and effective library service to meet the needs of the vast majority of library users, within the context of the Welsh Government Library Standards and the statutory framework set out in the Public Libraries and Museums Act 1964.

Libraries Service Survey: The Way Forward. 2017 CONSULTATION REPORT

1 INTRODUCTION

- 1.1 **The Public Libraries and Museums Act 1964** places a **statutory duty** on all local authorities to provide a comprehensive and efficient Library service, in the context of local need: that is, specifically the needs of those living, working and studying in the local area. The 1964 Act places a duty on the Secretary of State to superintend and promote the public library service and to ensure that local authorities discharge their functions, in addition it also provides special rights to take action where a local authority is in breach of its duty¹
- 1.2 The statutory requirements of a public library service in Wales are protected by the Public Libraries and Museums Act 1964. The **Welsh Public Library Standards** allow us to assess whether library services in Wales are complying with their duties under the 1964 Act. They also assess the efficiency of the delivery of library services in Wales.²

Any future pattern of provision will have to give due attention to the Public Libraries and Museums Act 1964 and the Isle of Anglesey County Council's performance against the Welsh Public Libraries Standards.

- 1.3 As part of steps being taken to comply with its duties, the Isle of Anglesey County Council ("the Council") initiated a consultation which took place over a period of twelve weeks during the summer of 2017.
- 1.4 **The purpose of this consultation was to inform the Council's decision-making process and to discover:**
- Whether the residents of Anglesey agree with the Libraries Service Draft Strategy – The Way Forward 2017-22 ("the Draft Strategy")³
 - To what extent the three-tier approach is supported
 - Residents' opinions of the possible impact of any changes to the Libraries Service on them as individuals

¹ From the Department of Media, Culture and Sports
http://www.culture.gov.uk/what_we_do/libraries/3416.aspx

² <http://wales.gov.uk/topics/cultureandsport/museumsarchiveslibraries/cymal/libraries/wpls/?lang=en>

³ Appendix 1 : Draft Library Service Strategy 2017-2022

- 1.5 The Council is reconfiguring its library services for the future, in accordance with the changing needs of its citizens. At the same time, the council needs to make significant savings in many services, including libraries.
- 1.6 This report communicates a summary of the consultation exercise conducted from July to the end of September 2017. The report aims to provide **input to the ongoing discussion regarding the future of the library service on Anglesey** and is based on evidence for reference by all parties concerned.
- 1.7 The aim of the consultation was to gain the opinions of people across the whole County. Consultation was held on a Draft Strategy proposing a Library Service based on a three-tier service.
- 1.8 All responses to the consultation, in their varying forms, have been considered in producing this report. Where general comments were presented through the formal consultation channels, they have been analysed and included as “response themes” within this report.
- 1.9 The consultation online and offline questionnaire ("the consultation survey" attracted a significant response (450 full responses and 28 incomplete responses). In addition, 748 responses were received from meetings attended by the Council as part of the consultation engagement activities.

2 METHODOLOGY

- 2.1 The report refers to the findings from a range of activities, drawing on various data collecting methodologies.

| What | Where and why | Who |
|-----------------------------|--|---|
| Open consultation survey | Online and on paper | Any citizen. 478 people contributed their opinions in this way. |
| Public Meetings | In Tier 3 library communities where it as considered that the proposed Draft Strategy may have the most impact | Any citizen |
| Drop- in Sessions | All libraries, Cyswllt Môn, Leisure Centres – promoted to residents in addition to giving people the opportunity to informally discuss and enquire about the Strategy without having to listen to a presentation | Any citizen |
| Young People’s Consultation | Youth Forum, Schools Forums, Focus Groups – to obtain the opinions of this cohort of the population to ensuring a library | Young People |

| | | |
|--------------------------|---|-------------------------------------|
| | service that is suitable for and reflects their future needs | |
| Outreach Sessions | Sheltered Housing Forum Anglesey Show Family Fun Days, Oriel Môn, Moelfre, Amlwch, Merched y Wawr, Llanddeusant Community Voice Session, Gwelfor (full list in Appendix3) - to ensure that messages about the consultation were shared as widely as possible | Anglesey residents and stakeholders |

2.2 The consultation was undertaken during July, August and September 2017:

2.3 The methods used were:

1. Open consultation survey: Paper and online questionnaires (self-selection sampling)
2. Discussion group sessions held with targeted groups – e.g. School Councils; sheltered housing forum; Merched y Wawr, Community Focus Groups.
3. Correspondence received – letters
4. Public meetings in specific areas
5. Drop in sessions
6. Questions and discussion at major events –e.g. Anglesey Show

3 KEY MESSAGES FROM THE CONSULTATION

3.1 The following key messages are a high-level summary of the main points made as part of the consultation. They are intended to be exhaustive; they reflect the key comments made through the variety of different engagement channels available:

- Most of the respondents supported the Draft Strategy with 51.88% of those who completed the questionnaire agreeing or strongly agreeing with the Draft Strategy.
- 71.53% agreed with the tiered approach, but did not necessarily agree that their library of choice was in the correct tier.
- 44.5% stated that they would not use the Library Service if their local library closed
- Mobile Libraries should be reviewed as part of the transformation process to mitigate the impact of any change and then regularly so that its use is maximised.
- A consistent theme was that libraries are poorly marketed and that there is a lack of advertising and signage to show where they are.
- People noted that they could see the potential impact of the proposed changes on others (older people, families without cars, those looking for work), even if they are

not personally affected. There is also a possible effect on them in future if their circumstances change.

- It is the service that is important – buildings are less important.
- Many of them suggested that a café or coffee machine could be introduced to generate income and create a more relaxed atmosphere.
- Strongly felt that too much pressure is being imposed on a small group of ageing volunteers to maintain services that are important to the communities.
- Many comments about adjusting library opening hours to give people who work and school children the opportunity to have access.
- Residents are concerned about how they and others will be able to access the service as they get older as public transport is poor in some areas.
- A considerable number were concerned about the impact of changes to the Service on children's skills and future generations.
- Concern was expressed about the lack of services in rural areas and that losing a library could possibly exacerbate the situation.
- A view that more use needs to be made of the buildings regardless of their future pattern.
- Suggestions that more Council services should be available in the Libraries so that people don't have to travel to Llangefni to do everything.
- Suggestions were also made about reducing the service in the Tier 1 libraries to protect the others.

4 ANALYSIS OF THE OPEN CONSULTATION SURVEY (The online and offline questionnaire): A copy of the open consultation survey is available on request.

4.1 Consultation Survey

The responses to the consultation survey represent the opinions of participants. As an open public consultation, no sampling techniques were used to produce representative research – the response is self-selective as any interested individual could have participated.

4.2 The total number of open consultation survey questionnaires returned was 478; 242 hard/paper copies; 236 were completed online.

4.3 The headline responses to the open consultation survey questionnaire are as follows:

- Almost 97% respondents stated that they used the Library Service
- Almost 63% were female
- 50.58% (215) were over 66

- 45.12% (185) were between 25 and 64
- 3.25% were from Minority Ethnic (BME) backgrounds (of the Anglesey pop. =1.2%)
- 94.26% of the people who answered the ethnicity question stated that they are White
- 13.03% were disabled
- 2.03% were Lesbian, Gay or Bisexual (LGB)
- 66% have a religion or religious belief

4.4 The responses received were mainly from existing library service users (97%). This is consistent with similar surveys in other geographical areas of the UK, however, to ensure that non-users voices are heard and included, several additional activities were held and are reported separately below.

5 ENGAGEMENT ACTIVITY

A number of other engagement activities were held and the Council met with 748 individuals. Of these 207 (27.67%) were not library users. The main messages from the activities can be seen below with the engagement activity notes in Appendix 3

5.1 YOUNG PEOPLE'S CONSULTATION

5.1.1 Secondary Schools Consultation

- Ysgol Syr Thomas Jones – Focus Group of Year 7 pupils
Some of the group use libraries and see them as somewhere to meet friends after school. Of those who have never used libraries they had little or no knowledge of the service and they suggested marketing and promotion within schools. Concern for others who make use of libraries was displayed with reference to older people and people with disabilities possible being unable to travel further to access the service.
Use of community transport as a mode of carrying people to libraries was suggested.
The group gave suggestions as to what they think is important in a library.
- Ysgol Uwchradd Bodedern – School Council
Of the 10 who were present, not one of them used the Library Service. Suggestions were received in terms of what would attract them to use the Library Service and it was noted that there is no library in the Talybolion area.
It was suggested that smaller libraries should close and that investment should be made in the larger ones.

5.1.2 Primary School Consultations

- Ysgol Gynradd Amlwch – School Council – The children would be sad to see the libraries closing. They see the library as a quiet place to go but they would like more colour and comfortable chairs to relax in.
- Ysgol Llanbedrgoch – Focus Group of Years 5 and 6 – All pupils used libraries and had a good knowledge of what they could do in a library. They were very aware of the potential impact on older people and those with children if a library was to close and were concerned as to how people would get to another library if they did not have a car. They expressed that they would be sad and disappointed if their local library was to close. They expressed that they found the limited opening hours restrictive “everytime I want to go there it is closed”, one girl was very enthusiastic to raise the potential of Sunday opening hours. They clearly expressed the benefits of libraries e.g. somewhere to speak and improve their Welsh language skills and gain confidence.
- Ysgol Rhoscolyn – School Council – Some pupils use Holyhead Library with their families and are excited to have a new library at the Market Hall. They can see the impact that library closures would have on others but would not see an impact themselves. Suggestions were made as to how to make the library more attractive and it was noted that there is a lack of information about what is available – need more marketing.

5.1.3 Llais Ni

- Representatives of the Library Services were invited to meet Llais Ni in Llangefni (19/07/17). Llais Ni is a project working with children and young people to ensure that their voices are heard in relation to issues which are of importance to them.
- 7 young people, between 12 and 24 years of age attended the session. The Draft Strategy was presented to the young people and a lively discussion was held about what would be possible. Strong opinions were heard that the young people did not object to the closure of some libraries if that meant that it would allow the continuation of the service. Almost all of them noted that they have to travel to the library anyway.
- 2 of the 7 who attended used a library regularly and the other two on an occasional basis, but the main obstacle to using a library for the three who did not use it was its image.

5.2 Anglesey Sheltered Housing Forum

- This session took place before the official consultation period and was used to share information about the consultation and how to participate.
- There were 50 participants.
- The Draft Strategy was presented to the audience and a discussion was held on the possible implications of the Strategy. As most of those present lived in the Holyhead area, specific questions were asked about the future of the Library Service in Holyhead.

5.3 Library Drop-In Sessions (full notes in the Engagement Activity Notes – Appendix3)

- A drop-in session was held at each of the 10 libraries.
- A mixed response was received in the areas with Tier 1 Library with users noting that they would not be affected by the proposed changes.
- Users in some libraries argued that their library was in the wrong tier and that they should be open for longer hours.

- Comments were received in one library (Moelfre) noting that they felt that the location was unsuitable as it was some distance from the bus stop and at the top of a hill from the village which made it difficult for older people. People found it easier to catch the bus from the village to go to another nearby library. Discussions in the village have not identified an alternative location for the library.
- In all cases the importance of knowledgeable and qualified staff in the libraries was noted.
- In many libraries, the message was conveyed regarding the importance of the library as a meeting place and as a place which contributes to people's health and wellbeing and serves to reduce loneliness for some individuals.

5.4 Public Meetings

- Public Meetings were held in Tier 3 Library areas (5 areas – Beaumaris, Cemaes, Moelfre, Newborough and Rhosneigr)
- A varied attendance was received in each area with as few as 2 members of the public in Moelfre and as many as 20 in Cemaes.
- Two main concerns expressed in Beaumaris were that people did not agree that their library should be in Tier 3 and objected to the reduction in hours.
- The positive message from Beaumaris was that the community was supportive of Canolfan Bwmares Management Group's proposal to express a formal intention to collaborate with the Council to secure the continuation of the service.
- Concern was stated in Cemaes that a lot of assets had already been transferred to the Community Council, namely the toilets and carpark – is it asking too much of the community to expect it to take on another asset?
- Following some discussion, those present in Cemaes resolved to try to work with neighbouring communities to secure the future of the Library
- Concern was raised in the meeting in Llanfaelog regarding the capacity, both financial and human, within the community to take on another asset.
- The discussions in Newborough were mainly around the costs of running the library with the quoted figures being explained by officers. Following a full and frank discussion it was resolved that the Community Council and the Prichard Jones Institute would explore any potential to work together to safeguard the library.
- The discussion in Moelfre was limited, largely due to the numbers present. However, those present agreed in principle with the Draft Strategy.
- There was a resolve to take the discussion back to the respective Community Councils

5.5 CORRESPONDENCE RECEIVED

5.5.1 Main Messages

Summary of responses from the Community

- **Canolfan Beaumaris (Social Enterprise)**
This is to advise, that following the Monthly meeting of the Directors of Canolfan Beaumaris on Tuesday 11 April 2017, it was unanimously resolved that the County Council be advised that Formal Interest be registered in taking over the running of the Library in Beaumaris. It is requested that once that is agreed that negotiations can take place to bring the Library under the existing lease that exist between us and the County Council. A formal letter on Headed paper will be sent to you in due course.

- **Amlwch Town Council**

After discussing the latest consultation document on the future of Anglesey's libraries, I would like to confirm that Amlwch Town Council is pleased to see that Amlwch Library is included in Tier 2. Members are very supportive of the proposal that the Town Library would continue to be open 20 hours a week with the service being run by professional staff members. (translated from Welsh)

- **Llanfair Mathafarn Eithaf / Community Council**

Members are supportive of the proposal in the Consultation document to keep the current service to the Library of Benllech with the hope of input from the local community to expand the use of the site. Members were interested in the idea of co-locating with partners from the community, in particular the possibility of having an office to Llanfair ME Community Council within the existing building. (Translated from Welsh)

In our meeting in September Members agreed to submit a formal request to the library service to have a presence in Benllech library. (Translated from Welsh)

- **Rhosneigr Community Council**

Following the last Community Council meeting held on the 26th of July. The Llanfaelog Community Council committee members agreed in principle that the community council would be interested in safeguarding Rhosneigr library for the community. However this would be pending more information following consultation.

- **Llanbadrig Community Council**

1. We recognise the thoroughness of the Councils strategic review of the library service and thank the Chief Executive and Library staff for their presence in Cemaes to explain and discuss the strategy.

2. It seems to us probable that the outcome of the strategic review is that IOACC will not continue to fund the costs of running and maintaining the current Cemaes Library building.

3. We believe that a continuing library service based in Cemaes is a vital contributor to community life in Cemaes and surrounding communities.

4. We recognise that the current Library building is an under-utilised asset and that it has the potential to provide additional services and extended hours of opening.

5. Llanbadrig Community Council will contact adjacent Community Councils to determine if there could be a joint initiative to generate community support for a volunteer led charity that could assume responsibility for the library building. We will also contact local established volunteer organisations to explore whether they might be interested in supporting such an initiative.

- **Llaneilian Community Council**

Cyngor Llaneilian has been discussing the future of the Island's libraries for a few months. When reading the last consultation document, members were pleased to see that Amlwch library would continue to offer 20 hours of service. Members felt that there was a real need to protect the rural libraries as well as the main libraries in Llangefni and Holyhead. Indeed it was felt that hours in those libraries should be cut if necessary to protect service in smaller libraries. Members felt that there was a real need to look at the use of the mobile library and that it would be possible to save money here. Advertising when the bus would visit different sites may attract more use of it. (Translated from Welsh)

- **Rhosyr Community Council**

Appendix 2

Everyone is supportive of keeping the Library the issue of fundraising was not discussed but it is on the agenda for next month due to lack of time. (Translated from Welsh)

- **Rhoscolyn Community Council**

We are very pleased with the intention to relocate and modernize the main library in Holyhead - which is within a stone's throw of the majority of the population in this area. Naturally not everyone who wishes to would be able to attend the building in Holyhead and therefor extremely grateful for the mobile library. We hope that this service will continue and that the Council ensures that the Mobile Library can reach places that may be remote, if there is a demand for the service in these areas. (Translated from Welsh)

- **Pentraeth Community Council**

Members of the Community Council are supportive of what has been done so far as regards the service at the Benllech library. They are now waiting to see what and how much other local councils in the area intend to do to contribute to the running of the library. (Translated from Welsh)

Correspondence can be viewed on request

APPENDICES

Appendix 1: Draft Library Service Strategy 2017-2022

Appendix 2: Engagement Activities and Meeting Notes

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity

| Date | Activity | Total consulted with | Non-users | Notes |
|------------|----------------------------------|----------------------|-----------|--|
| 15/06/2017 | Sheltered Housing Forum, Gwelfor | 50 | | <p>Present: Bethan Hughes Jones and Llio Owen</p> <ul style="list-style-type: none"> - Made aware of consultation and how to give their opinion - Given information on draft strategy - Given flyers to fill in questionnaire online - Questions asked regarding better wifi in new Holyhead library |
| 19/06/2017 | Llanbedrgoch Primary School | 6 | | <p>Present: Rachel Rowlands and Bethan Hughes Jones</p> <p>Focus Group of Years 5 and 6 – All pupils used libraries and had a good knowledge of what they could do in a library. They were very aware of the potential impact on oldr people and those with children if a library was to close and were concerned as to how people would get to another librry if they did not have a car. They expressed that they wopuld be sad and disappointed if their local library was to close. They expressed that they found the limited opening hours restrictive “everytime I want to go there it is closed”, one girl was very enthusiastic to raise the potential of Sunday opening hours. They clearly expressed the benefits of libraries e.g. somewhere to speak and improve their Welsh language skills and gain confidence.</p> |
| 23/06/2017 | Amlwch Primary School | 13 | 5 | <p>Present: Rhian Evans and Rachel Rowlands</p> <ul style="list-style-type: none"> - 6 children used Amlwch - 2 children used Llangefni - Some used to read, do crafts, said there was a good choice of books - A place to be quiet - Some said there were too many books on the shelf, too hard to choose - Like to see more colour, colourful furniture and comfier seats |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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|------------|-------------------------|----|----|--|
| | | | | - would be sad to see libraries close, wouldn't be able to learn new things. Were worried about how older people would get to a library if they could not walk. |
| 28/06/2017 | Ysgol Syr Thomas Jones | 18 | | <p>Present: Rachel Rowlands, Bethan Hughes Jones and Awen Dodd</p> <p>Some of the group use libraries and see them as somewhere to meet friends after school. Of those who have never used libraries they had little or no knowledge of the service and they suggested marketing and promotion within schools.</p> <p>Concern for others who make use of libraries was displayed with reference to older people and people with disabilities possible being unable to travel further to access the service.</p> <p>Use of community transport as a mode of carrying people to libraries was suggested.</p> <p>The group gave suggestions as to what they think is important in a library</p> |
| 30/06/2017 | Cylch Ti a Fi - Cemaes | 4 | 1 | <p>Present: Llio Owen and Eirian Lewis</p> <ul style="list-style-type: none"> - Biggest worry was no more sessions for children - Would like to see more activities between Ti a Fi and libraries (day outs to libraries) |
| 03/07/2017 | Ysgol Uwchradd Bodedern | 10 | 10 | <p>Present: Rhian Evans, Llio Owen and Awen Dodd</p> <ul style="list-style-type: none"> - Chill Out area, cafe or drinks machine - Group very aware of the cost of things for the council - Change how they look on the outside, buildings too cold and scary - Advertise services better, not aware of free wifi, online services etc - Work more with schools so pupils know what is available - More activities for teenagers, feel like only activities are for young children or older people (film & music nights etc) - Sell books too |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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|------------|---|----|----|--|
| | | | | <ul style="list-style-type: none"> - More contemporary books - Not aware of where the libraries are, hidden and no signs - Video games - tournaments and events - Place to do homework with friends, additional lessons before exams - Facilities to watch sport games - Q&A sessions with authors - More opening hours, by the time they have gone home from school they don't have time to go to libraries - Close small libraries to invest in bigger one - No libraries in Talybolion area - Pool tables and table tennis - Sell school supplies - Borrow DVDs and video games |
| 04/07/2017 | Ysgol Gynradd Llanfachraeth Summer Fair | 70 | 65 | <p>Present: Llio Owen and Bethan Hughes Jones</p> <ul style="list-style-type: none"> - 40 children, 30 parents - Some not too worried - no libraries in talybolion area - Given questionnaires and leaflets for information |
| 04/07/2017 | Cylch Ti a Fi Llanddaniel Fab | 2 | 2 | <p>Present: Llio Owen</p> <p>Information on the consultation given</p> <ul style="list-style-type: none"> -left questionnaires and leaflets for parents |
| 07/07/2017 | Rhoscolyn Primary School | 14 | 14 | <p>Present: Bethan Hughes Jones and Llio Owen</p> <ul style="list-style-type: none"> - Some used Holyhead Library with their families - Little knowledge of services library offered apart from borrowing books. Information was given to them about activities and facilities - Could name 5 libraries as a group - Didn't use the library van, hasn't been in their school for a while |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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|------------|---|----|---|---|
| | | | | <p>Suggestions:</p> <ul style="list-style-type: none"> - Cafe / Place to eat with friends - Less need to be quiet - More colourful and newer/comfier furniture - School trip to visit library - More opening hours after school and weekends - Borrow iPads and video games - More workshops - lego, coding <p>- Some expressed that they would be sad to see libraries close (Wouldn't effect them much, Holyhead library moving to newer building)</p> <p>- Leaflets left for families to fill in questionnaire online</p> |
| 11/07/2017 | Public Meeting Rhosneigr Area Llanfaelog Hall | 10 | 0 | Full notes in Tier three meeting notes |
| 12/07/2017 | Library Drop in Newborough Library | 14 | 0 | <p>Present: Rachel Rowlands, Carol Sorahan and Llio Owen</p> <p>Flyers for online questionnaire taken (many said they prefered this to paper) One already had a flyer from local shop</p> <p>Flyers & paper questionnaires handed out and discussed with group meeting next to library</p> <ul style="list-style-type: none"> - Many expressed that they don't use libraries themselves, but said it would be shame for community if closed |
| 14/07/2017 | Library Drop in Moelfre Library | 8 | 0 | <p>Present: Rachel Rowlands and Bethan Hughes Jones</p> <p>Some felt strongly that they wouldn't want to see library close, thought library was not in the best location in village. There was an acknowledgement that the library ws not well used but that it was very much loved by those that did.</p> |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

| | | | | |
|------------|--|----|---|---|
| | | | | Local shop keeper expressed he would not be able to co-locate Possibly meeting with community council on 4th September to discuss |
| 18/07/2017 | Public Meeting Beaumaris Area Canolfan Beaumaris | 14 | 0 | Full notes in Tier three meeting notes |
| 19/07/2017 | Llais Ni | 7 | 6 | Present: Rachel Rowlands, Bethan Hughes Jones, Awen Dodd <ul style="list-style-type: none"> - Important as a place to study - Young people don't know what is available in libraries Need to advertise more to young people - Important access to computers and wifi - Modernise - change the perception - Taking library away would effect people in different ways - It's a safety blanket for parents Mothers/Parents meet as groups - Should make more use of school libraries - Taking library away might effect childrens education - Is there enough finance for mobile library? - Opportunities for young people to volunteer in the community - A place for young people to go after school while parents are still working |
| 20/07/2017 | Library Drop in Llangefni Library | 18 | 0 | Present: Rachel Rowlands & Bethan Hughes Jones <ul style="list-style-type: none"> - Important to keep Llangefni Library service the same - Network in Menai Bridge is too slow - Computer access is vital - Important to have a quiet space to meet clients |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

| | | | | |
|------------|--------------------------------|---|---|--|
| | | | | <ul style="list-style-type: none"> - "It won't effect me as I use Llangefni and Holyhead but I expect it will effect the smaller communities..." - "It will effect those who don't drive or have a bus pass (if they are lucky enough to have a bus)" - "I use Newborough. That cannot close. It's too important to me and children" - "We'd be lost without a library. They are too important to close. The small ones are valuable, perhaps more so" |
| 20/07/2017 | Llanddona Community Council | 9 | - | <p>Present: Bethan Hughes Jones & Carol Sorahan</p> <p>Bethan Hughes Jones presented the Draft Library Service Strategy 2017 - 2022 Members of the public said that there would be more use of the Besaumaris Libray if there were regular hours. They were concerned about the impact on Young people and the elderly should Beaumaris Library close. Chair of the Canolfan Committee (Social Enterprise) Alwyn Rowalnds accounced that the Ganolfan declared a "Formal Interest be registered in taking over the running of the Library in Beaumaris ".</p> <p>Received further invitation to attend "Llanddona Through The Ages" 09/09/17 which was accepted. Asked to write article for local newsletter</p> |
| 24/07/2017 | Library Drop in Cemaes Library | 6 | 0 | <p>Present: Rachel Rowlands & Rhian Evans</p> <ul style="list-style-type: none"> - "Don't close my library. It would be too hard to go to Amlwch by bus" - "Think about the impact" - "Will Horizon help keep library open?" - "What impact will the new Wylfa have?" |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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|------------|---|----|---|--|
| 25/07/2017 | Library Drop in Amlwch Library | 7 | 0 | <p>Present: Rachel Rowlands & Carol Sorahan</p> <ul style="list-style-type: none"> - Have 3/4 big libraries and close everything else including mobile - Amlwch library should be open full time and in tier 1 |
| 26/07/2017 | Local Conversations Officer Mon CF and North Wales Deaf Association | 30 | - | <p>Present: Rachel Rowlands & Bethan Hughes Jones</p> <ul style="list-style-type: none"> - Libraries are an important place for people to socialise- some go there to spend an hour or two out of the house, read the newspaper etc - Free to use- don't have to pay for a newspaper etc, as an older person I don't use the internet or e-books etc - Look to use the space inside library buildings to hold outreach sessions- housing benefit, CAB, etc. Work in partnership with other community organisations - Older people would like simpler E-training, IT skills – not like structured sessions, more informal and relevant - Look at more versatile opening hours for young people and those who work, weekends etc - Advertise the wifi in static libraries, do they have mobile wifi on the library van? Wifi is great but can you actually connect and are the connections good? - Have an archives section in Holyhead Library so people can look up local history- especially in Holyhead and through the links with Maritime Museum - Some mentioned it was no more appealing going to a community centre to use library services- prefer the 'feeling' of a library building - Use community centres to advertise what is available in our libraries - Use GP's/homecare/pharmacists etc to advertise the housebound services - Extend Cyswllt Môn- could we have council staff as outreach in libraries- linking HQ with libraries, will bring people in to see them and they might then use other library services - External use of space- i.e. businesses using the space for exhibitions, to generate money |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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|------------|-----------------------------------|----|----|---|
| | | | | <ul style="list-style-type: none"> - People were unaware that you had to ring Llangefni for info on the mobile library - Accessibility- is there a hearing loop in the mobile library - Should have information changed periodically at reception/in static displays so that people notice its changed and take interest |
| 26/07/2017 | Library Drop in Benllech Library | 6 | 0 | <p>Present: Rhian Parry Evans</p> <p>Importance of the library to older people stressed. The new doctors surgery and flats being build will make the library even more relevant. Pleased that Benllech is in tier 3 and may have extra hours.</p> |
| 28/07/2017 | Library Drop in Beaumaris Library | 11 | 0 | <p>Present: Rachel Rowlands & Bethan Hughes Jones</p> <ul style="list-style-type: none"> - Disagree with Beaumaris grouping in Tier 3, however sees after an explanation that the core hours could then work with help from the 3rd sector - Need to maintain a level of service as the support for children and families is important - Would hate to see the building being left empty - Strong feeling that continuous cuts when council tax is constantly rising - Staff are vital and important - Building not of vital importance but the service is - Libraries are vital for wellbeing - Savings are peanuts - Don't cut the hours – Beaumaris deserves more |
| 28/07/2017 | Come and Play Session Oriel Mon | 26 | 7 | <p>Present: Eirian Lewis</p> <p>Information given and some discussions had but majority wanted to take the information and reply at a later date.</p> |
| 31/07/2017 | Leisure Centre Holyhead | 18 | 15 | <p>Present: Bethan Hughes Jones & Llio Owen</p> |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

| | | | | |
|--------------------------|---|-----------|--------|--|
| | | | | <ul style="list-style-type: none"> - Majority used Holyhead library, expressed that any changes wouldn't effect them (was explained to them that if a tier 3 library would close it would have knock on effects on other library services) - One used mobile service in Llanfaethlu, but was unaware that the van stopped closer to their home - Some expressed excitement that Holyhead Library is moving to Market Hall - Some felt strongly that no library should close (it was explained to them that library service is looking into alternative ways of running libraries instead of closure) |
| 03/08/2017 | Visually Impaired Reading Group Holyhead Library | 14 | 0 | <p>Present: Rhian Evans</p> <ul style="list-style-type: none"> - Process and consultation explained - Holyhead library users only - Happy to know that Holyhead Library is in Tier 1 - Enquied about the move to new library - Happy to hear that there will be an element of Cyswllt Mon in new Building - Stressed the importance of sessions like these for people with their needs as they do not want to miss out - Transport is a key element |
| 15/08/2017 16/08/2017 | Anglesey Show | 105 90 | - - | Information given and discussions had |
| 21/08/2017 | Library Drop in Holyhead Library | 5 | 0 | <p>Present: Rachel Rowlands & Rhian Evans</p> <p>2 councillors, Dafydd Rhys and Glyn Haynes</p> <ul style="list-style-type: none"> - Happy that library is moving to Market Hall, but worry about rural areas without buses |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

| | | | | |
|------------|---|----|----|--|
| 21/08/2017 | Leisure Centre David Hughes, Menai Brigde | 17 | 16 | Present: Carol Sorahan & Llio Owen - Many not library users and hadn't used library recently - One user of Newborough Library, was aware of consultation and intended to attend neighbourhood meeting |
| 22/08/2017 | Come and Play Session Moelfre Primary School | 25 | - | Present: Bethan Hughes Jones & Veronica Chamberlain - Everyone noted how important the service - Some visitors noted their usage of the library during the summer |
| 23/08/2017 | Come and Play Session Amlwch Football Club | 15 | 9 | Present: Eirian Lewis information given – most did not want to discuss things at that time. |
| 24/08/2017 | Library Drop in Rhosneigr Library | 6 | 0 | Present: Rachel Rowlands & Bethan Hughes Jones The importance of the library to tourism and second home owners was stressed. The importance of the library as a meeting place was emphasised as was the importance to older people. Public Transport links were said to be poor The importance to Young families and school pupils was also noted. |
| 29/08/2017 | Leisure Centre Amlwch | 15 | 12 | Present: Carol Sorahan & Llio Owen - "It wouldn't effect me personally, but I wouldn't like to see them close - Some had family members who use library services - "The service provided is very important" – for those looking for jobs, people who can't afford to buy books - Concerns about the jobs of curent library staff - Important for internet access, not everyone has it at home - Important for children to have access to books |
| 30/08/2017 | Leisure Centre Plas Arthur | 22 | 15 | Present: Carol Sorahan & Llio Owen Users of Llangefni, Newborough, Cemaes, Rhosneigr and Menai Bridge Library |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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|------------|---|----|----|--|
| | | | | <ul style="list-style-type: none"> - Non users expressed that they would not like to see them close and saw the importance for access to the Internet and books - One had a child who frequently visited the library with friends - One said it was especially important now for pupils as the library in Ysgol Gyfun Llangefni is no longer open - Libraries are vital for children and their development |
| 05/09/2017 | Public Meeting Newborough area Prichard Jones Institute | 10 | 0 | Full notes in Tier three meeting notes |
| 07/09/2017 | Cyswllt Mon Council Reception Area | 9 | 7 | <p>Present: Carol Sorahan & Llio Owen</p> <ul style="list-style-type: none"> - non users said that even though they did not use the libraries themselves, they understand the importance of the library service to others and would not like to see them close - flyers left for visitors |
| 07/09/2017 | Library Drop in Menai Bridge Library | 5 | 0 | <p>Present: Bethan Hughes Jones, Rachel Rowlands</p> <p>Strong support for the library for those attending. Awareness was expressed of the Friends of Menai Bridge Library. The libraries location was highlighted as being excellent. IT access was important</p> |
| 09/09/2017 | Llanddona Through The Ages Llanddona | 21 | 15 | <p>Present: Carol Sorahan</p> <ul style="list-style-type: none"> - want to see the library van's stops around Llanddona area to be reviewed - non user commented that although they did not use the libraries themselves, they wouldn't like to see them close because it would effect the community |
| 11/09/2017 | Drop-in – Canolfan Beaumaris | 23 | 17 | <p>Present: Carol Sorahan</p> <ul style="list-style-type: none"> - would like to see the Canolfan working together with the library service |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

| | | | | |
|------------|--|----|---|---|
| | | | | <ul style="list-style-type: none"> - a group of 60+ noted that they would like to see the library service work more closely with the elderly - one noted that although they do not currently use the library service, use of the library may be useful in the next year and as they age - other non users noted that they would not like to see the library in Beaumaris close |
| 12/09/2017 | Public Meeting Moelfre area Moelfre Primary School | 2 | 0 | Full notes in Tier three meeting notes |
| 14/09/2017 | Merched y Wawr Llanddeusant | 10 | 7 | Present: Bethan Hughes Jones Discussion had about what libraries offer and their importance in the community. The mobile library was seen as being important although it was thought that a longer duration of stops might be better. The social impact of libraries was stressed. |
| 14/09/2017 | Public Meeting Cemaes area Cemaes Village Hall | 20 | - | Full notes in Tier three meeting notes |
| 19/09/2017 | Library Drop in Menai Bridge Library | 4 | 0 | Present: Bethan Hughes-Jones, Rachel Rowlands Location of Menai Bridge library was key Computers were very important. Pleased it was in tier 2 |
| 21/09/2017 | Cyswllt Mon Council Reception Area | 12 | 3 | Present: Carol Sorahan Information given out |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

Consultation on the Draft Library Service Strategy 2017 – 2022 Public Meeting Notes

Public Meeting Beaumaris Library Area: Y Ganolfan Beaumaris 18/07/2017 6pm- 8pm

In Attendance :

Delyth Molyneux (Head of Learning)
Rachel Rowlands (Library Services Manager)
Bethan Hughes Jones (Lifelong Learning Co-ordinator)
Rhian Evans (Community Librarian)
Carol Sorahan (Programme Manager)
Llio Owen (Administrative Support)
Delyth Hughes (Translator)
Councillor R Meirion Jones
Councillor Carwyn Elias Jones

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

Councillor Lewis Davies
 Councillor Alun Roberts
 Town Councillor Alwyn Rowlands
 11 Members of the public

Delyth Molyneux Head of Learning opened the meeting with an introduction to the process so far and the journey ahead. She made clear that no decision had been made regarding the future running of the Library Service.

Rachel Rowlands (Library services Manager) gave an overview of the consultation process and the contents of the draft library service strategy 2017-2022.

| Comments / Questions | Reply |
|--|---|
| Why is Beaumaris Library in Tier 3? Beaumaris library is the only library in the Seiriol ward | The libraries have been placed in Tiers based on a set of criteria which takes into account factors such as usage, location and cost |
| What will happen to library Staff? | Two costed strategies have been produced one of which retains an element of staffing to implement the new structure and the other loses staffing hours. Ultimately it will depend on the level of community support and the Executive Committee's decision. |
| What are the Library building costs? | Average three year building costs are £6,517. These costs were shown on screen |
| What are the plans for the mobile Library? | The mobile service is an essential part of the Library service. We need a mobile library to reach Anglesey communities. We are in the |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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| | final stages of tendering for a new library van. We will be reviewing mobile stops. |
| Is there sufficient capacity within the community for this strategy to work? | This will be different in each community however, discussions in Beaumaris have been positive. |
| Alwyn Rowlands – Chair of The Canolfan Beaumaris (Community Leisure Centre) committee which is a social enterprise, confirmed that they would be interested in working with the Library service. | Those present were supportive of this idea in principle and welcomed the opportunity to keep the library open. |
| Local Councillors expressed their concern that Beaumaris Library, the only one in Seiriol is in Tier 3 and the impact the reduction will have on library use | |

Public Meeting CEMAES Library Area Cemaes Village Hall 14/09/2017 6pm- 8pm

In Attendance:
 Gwynne Jones (Chief Executive)
 Rachel Rowlands (Library Services Manager)
 Bethan Hughes Jones (Lifelong Learning Co-ordinator)
 Carol Sorahan (Programme Manager)
 Delyth Hughes (Translator)
 Councillor Richard Owain Jones
 Councillor Aled Morris Jones
 Councillor Richard Griffiths
 20 members the public (Including Community Councillors)

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

Gwynne Jones the Chief Executive opened the meeting with an introduction to the process so far and the journey ahead. He made clear that no decision had been made regarding the future running of the Library Service.

Rachel Rowlands (Library services Manager) gave an overview of the consultation process and the contents of the draft library service strategy 2017-2022.

| Comments / Questions | Reply |
|---|--|
| If the Community took over, what would they be responsible for? | The Community would be responsible for the library building costs (information available on line). A constituted community group would be able to apply for NNDR relief. Looking back at a three year trend the building cost would be in the region of £3825. The council most likely to consider transferring the asset to the community group on a long lease basis. |
| What does providing a core library service mean? | The Officers explained what a core library service would entail |
| How long would you (The Council) fund the core library service? | The Strategy is a five year strategy however, it is impossible to place any guarantees for future funding of any services as we don't know what LA settlements from WG will be. |
| You expect us to take over a long lease i.e. 25 years, but the Council would only guarantee providing a core library service for 5 years? | The council could potentially negotiate a 5-year brake clause in any long lease. |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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| The library is an underutilised asset, could it be used as a Tourist information centre? | If a community group or third party come forward to support the service this would fit with a Community Supported Library – there are examples elsewhere where this is working well |
| Wylfa B developments –could the Local Authority discuss with Horizon Nuclear Power the possibility of obtaining community benefits contribution to keep the Library Open | The Chief Executive expressed his opinion that it would be a matter for any third party who wishes to work with the library service to apply for support from Horizon. |
| The possibility of the surrounding Community Councils working with each other and Llanbadrig Community Council to support the library was raised | The Chief Executive and officers welcomed these discussions |
| The possibility of utilising Cwmni Cemaes Cyf as a possible vehicle for moving forward was discussed and it was resolved that if there was enough support the constitution may be broadened to include the management of the library building. | The Chief Executive and officers welcomed these discussions |

Public Meeting Moelfre Library Area Moelfre Primary school 12/09/2017 6pm- 8pm

In Attendance :

- Delyth Molyneux (Head of Learning)
- Bethan Hughes Jones (Lifelong Learning Co-ordinator)
- Carol Sorahan (Programme Manager)
- Delyth Hughes (Translator)
- Councillor Ieuan Williams (Deputy Leader)
- 2 Community Council Councillors one from Moelfre and one from Pentraeth

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

Delyth Molyneux Head of Learning opened the meeting with an introduction to the process so far and the journey ahead. She made clear that no decision had been made regarding the future running of the Library Service.

Bethan Hughes Jones (Lifelong Learning Co-ordinator) gave an overview of the consultation process and the contents of the draft library service strategy 2017-2022.

| Comments / Questions | Reply |
|---|--|
| If the Community took over, what would they be responsible for? | The Community would be responsible for the library building costs which on a three-year average trend would be approximately £885 per annum for Moelfre Library (information available on line). |
| What does providing a core library service mean? | An explanation was given as to what the Core Library Service would include |
| The Community Council would find it hard to raise money, as it has already taken over the running of the toilets. | Discussion was had around the possibility of increasing the precept. Examples of where this has happened to support Libraries i.e. Cerrigydrudion were given – ultimately this would be a matter for the Community Council. |
| Are you looking for volunteers? | In the draft strategy the Council is looking for a third party to work with the Library service to take over the building/ running costs of the library and will still provide a core service. Any volunteers that would work in the library would |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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| | add value outside the core opening times. E.g. with volunteers the library could be kept open longer hours. |
| The possibility of both Pentraeth and Moelfre Community Councils working with Llanfair ME to support Library provision in the area was raised. | This would be welcomed and officers suggested local discussions take place |

Public Meeting Newborough Library Area Prichard Jones institute 05/09/2017 6pm- 8pm

In Attendance :

- Delyth Molyneux (Head of Learning)
- Annwen Morgan (Deputy Chief Executive
- Rachel Rowlands (Library Services Manager)
- Bethan Hughes Jones (Lifelong Learning Co-ordinator)
- Carol Sorahan (Programme Manager)
- Delyth Hughes (Translator)
- Councillor Bryan Owen
- Councillor Peter Rogers
- 8 Members of the public

Delyth Molyneux Head of Learning opened the meeting with an introduction to the process so far and the journey ahead. She made clear that no decision had been made regarding the future running of the Library Service.

Rachel Rowlands (Library services Manager) gave an overview of the consultation process and the contents of the draft library service strategy 2017-2022.

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

| Comments / Questions | Reply |
|---|---|
| If the Community took over, what would they be responsible for? | The Community would be responsible for the library running costs (including, rent and related facility management costs). Looking back at a three year trend the building cost would be in the region of 2k per annum |
| A representative of the Prichard Jones Institute emphasised how important the library is to the PJI and village. He also questioned the cost of running the library as the rent received by PJI is only £700 | Officers acknowledged the points and explained the additional costs |
| What does providing a core library service mean? | The core library service was explained |
| What are the plans for the mobile Library? | The mobile service is an essential part of the Library service. We need a mobile library to reach Anglesey communities. We are in the final stages of tendering for a new library van. We will be reviewing mobile stops. |
| Councillor Peter Rogers underlined the importance of the library in terms of children's literacy and highlighted the success of the Summer Reading Challenge activities in supporting this | |
| Discussion was had around the possibility of linking in with activities such as a luncheon club | Officers welcomed these discussions |
| The Community Council and Prichard Jones institute committee stated that they would investigate whether they could work together to offer a solution for Newborough. | |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

Public Meeting Rhosneigr Library Area Llanfaelog Village Hall 11/07/2017 6pm- 8pm

In Attendance :

- Delyth Molyneux (Head of Learning)
- Rachel Rowlands (Library Services Manager)
- Bethan Hughes Jones (Lifelong Learning Co-ordinator)
- Rhian Evans (Community Librarian)
- Carol Sorahan (Programme Manager)
- Llio Owen (Administrative Support)
- Delyth Hughes (Translator)
- Councillor Richard Dew
- Councillor Gwilym O Jones
- 8 Members of the public

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Delyth Molyneux Head of Learning opened the meeting with an introduction to the process so far and the journey ahead. She made clear that no decision had been made regarding the future running of the Library Service.

Rachel Rowlands (Library services Manager) gave an overview of the consultation process and the contents of the draft library service strategy 2017-2022.

| Comments / Questions | Reply |
|---|--|
| If the Community took over, what would they be responsible for? | The Community would be responsible for the library building costs (information available on line). |

Appendix 3: Consultation on Anglesey's Draft Library Service Strategy - Engagement Activity Notes

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| | <p>A constituted community group would be able to apply for NNDR relief.</p> <p>Looking back at a three year trend the building cost would be in the region of £5-6,000.</p> <p>The council most likely to consider transferring the asset to the community group on a long lease basis.</p> |
| What does providing a core library service mean? | The core library service was explained |
| The capacity within the community to manage and fund another building was discussed | Officers acknowledged the potential difficulties and gave examples of models which could be investigated by the community if they so wished |
| The importance of the library building to the older community was emphasised | This was acknowledged by the officers present |
| A discussion was had regarding the potential to house the library in another community venue | Officers welcomed this discussion and stated that this would be a possibility within the strategy if another suitable venue was formally suggested |
| <p>What are the plans for the mobile Library?</p> <p>The importance of the Mobile Library in Rhosneigr was questioned – with a suggestion that more would use the static library if the mobile library did not visit the area.</p> | <p>The mobile service is an essential part of the Library service. We need a mobile library to reach Anglesey communities. We are in the final stages of tendering for a new library van. We will be reviewing mobile stops.</p> |



Equality Impact and Needs Assessment (EINA)

Library Service

Appendix 4

| | |
|-------------------------------------|--|
| Proposal | Transformation of the Library Service – Introduction of a new management model offering a focussed and sustainable library service |
| Date of assessment | On going |
| Officer responsible for EINA | |
| Assessment Team | Bethan Hughes-Jones, Rachel Rowlands, |
| Review Date | |

1. The proposal

Following the publication of the Isle of Anglesey County Council (“the Council”) [Corporate Plan 2013-17](#) the Library Service has undergone a [full service review](#), which resulted in a long list of possible options for the introduction of a new management model offering a focussed, and sustainable library service.

During the autumn of 2015, the Council conducted a [consultation](#) on the long list of options to gauge the public feeling towards the possible options. The results of the consultation were not conclusive; however, the public’s support for the service was highlighted and a preference was apparent to have a community supported model rather than lose the service. Following on from the consultation findings, the service began discussions with communities, groups, social enterprises and community councils regarding the possibilities surrounding alternative delivery/management models. The proposal is therefore that the Council develops and introduces a new management model, which offers a focussed and sustainable service with community support where possible and adopts the Draft Isle of Anglesey Library Service Strategy 2017-22 (“the Draft Strategy”).

This EINA assesses the need for the Library Service and the impact of the proposed changes to management structure on the population who may want to make use of it. All options will need careful consideration in terms of the impact on the residents of Anglesey as well as the Council’s ability to provide a ‘comprehensive and efficient’ library service in accordance with the Public Libraries and Museums Act 1964. In addition, there will be consideration to the Welsh Public Library Standards and the needs for Library Authorities in Wales to report on their annual performance in respect of these Standards.

The proposal is that if the Draft Strategy is adopted in the Executive Committee of November 27th 2017 a three tiered approach to the Service will be introduced as of April 1st 2018. This will result in having Tier 1, 2 full time Area Libraries in Holyhead and Llangefni. Tier 2, Council led Community Supported libraries with elements of community support (approximately 20 hours) Amlwch, Benllech and Menai Bridge, in which having community involvement or financial support would be beneficial and could achieve both financial savings and an extended service. Tier 3, Council led Community Supported Libraries in Beaumaris and Rhosneigr where community involvement or financial support is essential in order to safeguard the current service delivery in that location. The EINA therefore has to assess the impact of the continuation of the Library Service in some areas, possible enhancement to the service in some areas and the closure of service points in some areas, namely Cemaes, Moelfre Newborough and , potentially Rhosneigr , if a firm commitment is not provided by Llanfaelog Community Council by 2 January 2017.

2. Evidence and research

What research, information or other intelligence have you used to develop this proposal?

Research can include monitoring information, satisfaction surveys, desktop research, professional journals, comments from individuals and groups. We must publish details of information considered when assessing the impact.

| Information source | What has this told you? |
|---|---|
| Public Libraries User Survey (PLUS) 2014 | Who our users are and what they use us for. It also gives us an idea of the impact the Library Service has on lives |
| Census 2011 | Valuable data regarding groups with protected characteristics, car ownership |
| NOMIS Office for National Statistics official labour market statistics | Valuable information relating to the Labour Market including Job Seekers Allowance ("JSA") and Employment and Support Allowance ("ESA") claimants in various wards around the library locations |
| StatsWales | Demographical information about the population of Anglesey |
| The Department for Works and Pensions ("DWP") | How many JSA claimants there were at the time of the initial assessment (Aug 2016) in the vicinity of the current library locations |
| Public Consultation and Focussed activity during autumn 2015 and Summer 2017 | The views of the public regarding the possible changes to the Library Service have been gathered and collated. |
| Welsh Index of Multiple Deprivation (WIMD) | Information regarding deprivation throughout the county by Lower –layer Super Output Area (LSOA) level |
| Connected Nations 2016(Ofcom report) | Anglesey residents are likely to be digitally excluded when all digital and demographic factors are considered |
| | |

2.1 Population

The Isle of Anglesey covers 714 km², most of it rural with a population of approximately 70,000 (mid-year estimates) and a population density of 99 people per square kilometre.

There are five main towns Menai Bridge, Beaumaris, Amlwch, Llangefni, and Holyhead. The latter two housing some of the most deprived areas in Wales.

2.2 Demography (Age Sex Race)

The population for Anglesey, like the rest of Wales is equally divided by gender. However, age data shows that the percentage of young people 0-15 at 17.2% is approximately 1% lower than the Wales average. The Island's working age population is 59.2% compared to the national average of 62.5%. And at 23.7% of the population in the post 65 group, Anglesey is second only in Wales to Conwy at 25.7%. Both are areas that attract people in retirement. This analysis is supported by the data on countries of birth where 28.8% of the island's inhabitants were born in England. 3.6% were born outside the UK. (approx. 2500)

2.3 Race

In figures by Stats Wales, in the year ending 31st of March, 2016; it was found that of all 69,400 people living on Anglesey that:-

- 68,100 said that they are from a white background
- 1,300 said that they are from a non-white background (1.9% of Anglesey's population)

We have undertaken Geographic Information System ("GIS") mapping of data to identify if we should be mindful of any areas which have a higher density of ethnic minority populations.

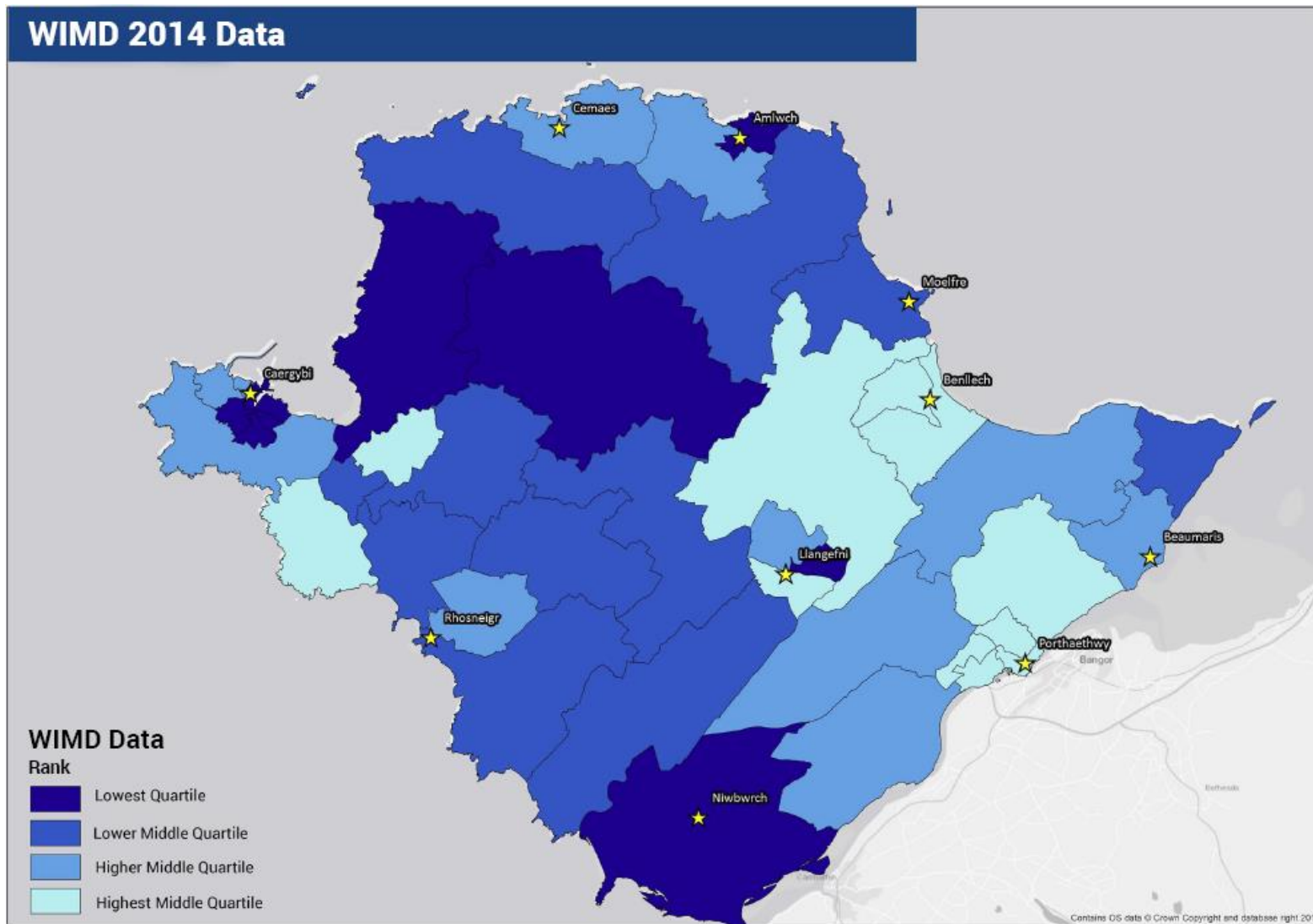
2.4 Deprivation

Communities First

Anglesey is home to some of the most deprived wards in Wales according to the WIMD these areas are in Holyhead (Holyhead Town, Morawelon, London Road, Kingsland, Porthyfelin and Maeshyfryd) and Llangefni (Tudur). The Communities First Cluster (Mon CF) supports these wards. It aims to reduce the divide that exists between those living in the most deprived areas and the more affluent areas. Holyhead Library is situated on the edge of Holyhead Town and Porthyfelin 1 wards while Llangefni Library is slightly south west of the Tudur ward.

Rural Deprivation

Although the most deprived communities on Anglesey are identified as being in the two main towns it is apparent that some of the more rural communities are also facing deprivation. Some of the rural communities identified as being in the lowest quartile (those with the highest levels of deprivation) are facing issues in relation to housing, transport and lack of services.



Appendix 4

Flying Start

The Flying Start Program is aimed at tackling child poverty and supporting families through early intervention. The program is Post Code based which means that it is area specific and not necessarily utilized or accessed by those most in need. The areas covered by the program on Anglesey are in Holyhead, Llangefni, Newborough and Gwalchmai. There are in the region of 630 children living within these areas who are subject to Flying Start intervention (data correct at 3rd August 2016).

Out of Work Benefits

NOMIS data for May 2016 noted that of 5,700(14% of working age population) people claiming benefits on Anglesey, 2,850 (7%) were claiming ESA and incapacity benefits whilst 930 (2.3%) were claiming Job Seekers Allowance. Male claimants for JSA are almost double that of females. This total number has been decreasing slowly since May 2012 (1,786 claims).

Anglesey JSA or Universal Credit ("UC") claimants July 2016 figures within library areas

1. LL65 1 (Holyhead) = 170
2. LL68 9 (Amlwch) = 123
3. LL77 7 (Llangefni) = 90
4. LL64 4 (Rhosneigr) = 46
5. LL61 6 (Newborough) =28
6. LL59 5 (Menai Bridge) = 22
7. LL67 0 (Cemaes Bay) = 18
8. LL58 8 (Beaumaris) = 16
9. LL74 8 (Benllech) = 15
10. LL72 8 (Moelfre) = 8

(Data source: DWP Direct August 2016)

Workless households

In the year end data for 2015, there was an estimated 3,800 workless households on the Isle of Anglesey which is 18.7%. This is slightly above the national average for Wales which was 18.3%. Of those households, 1,000 had children living within them which is 9.1% of all households on Anglesey. (StatsWales)

20.2% of the working age population, excluding students, are classed as economically inactive on Anglesey (StatsWales – year ending 30th September 2016).

Lone Parents

There are 1811 households on Anglesey which are classed as those with lone parents between the ages of 16 – 74 with dependent children.

Possible Impact

Library closure or reduction in hours could impact negatively on JSA and ESA and Universal Credit claimants who do not have access to a reliable internet enabled device or a reliable and affordable connection to the internet. People's ability to make and manage claims could be affected thus resulting in either no claim being possible or sanctions for non-conformity with the claimant contract.

The figures above demonstrate that the highest numbers claiming JSA in library areas are in the three larger towns and the rural areas of Newborough and the combined wards of Aberffraw and Rhosneigr 1 & 2. The impact of library closure could be greater in Rhosneigr as there are PC's available for use in making such claims while there is only an I-Pad available in Newborough Library.

2.5 Digital Exclusion

Residents in rural Wales can expect to have poorer digital connectivity as a direct result of poor fixed and mobile infrastructure according to Ofcom in their [Connected Nations 2016](#) report.

Get Digital from the Tech Partnership's [Digital Exclusion Heatmap](#), developed with support from the Local Government Association and The London School of Economics and Political Science, in association with Lloyds Banking Group uses fresh insight into Basic Digital Skills along with the effect of infrastructure to show where digital exclusion is likely.

The Digital Exclusion Heatmap shows that as a result of infrastructure it is likely that some Anglesey residents will be Digitally Excluded. Research shows that 75% of adults have claimed to have all 5 digital skills (Managing Information, Communicating, Transacting, Problem Solving and Creating). However, less than 50% of adults have used all 5 skills in the last three months.

Libraries currently offer a facility within communities enabling those unable to connect digitally in their homes to do so either through PC or WiFi use.

2.6 The Welsh language on Anglesey

Anglesey continues to be an area in Wales with a strong Welsh language presence. The 2011 Census shows that 45.6% of the population were able to speak, read, and write in Welsh. This is the second highest rate in Wales, second only to Gwynedd (56.0%). The overall Welsh average was 14.6% (2011 Census).

Holyhead was the area in Anglesey where the fewest residents were able to collectively speak, read and write in Welsh. The LSOA around Valley in the west of Anglesey is where the highest percentage of residents stated they have no skills in Welsh, with 55.2%.

Libraries offer books both physical and electronic, activities and opportunities to use the Welsh language in an informal non-threatening setting.

2.7 Library Use on Anglesey

There are 10 static libraries on Anglesey serving the population of approximately 70,000 residents. Stars on the following map note the sites of the static libraries. Eight of the ten are purpose built libraries with Newborough housed in the Prichard Jones Institute and Moelfre within the community wing of the Primary School.



Appendix 4

Housebound Service and Mobile Libraries visit over 60 communities, within the region of a hundred stops monthly. The Housebound Service makes monthly visits to residents who cannot physically attend a static library or get to the mobile stop.

Schools across the county subscribe to the Schools Library Service and receive resource packs to assist with curriculum planning and enhancement as well as having a visit from the School Library van once a term to enable children to experience selecting their own books.

Use of the Library Service was demonstrated in detail in Appendix 3 of the [Library Service Review](#). However, the data for the static libraries included within the review documentation is replicated below.

| Library | Opening hours per week | Visits per annum | Visits per hour open | Items loaned per annum | Items loaned per hour open | Cost per visit | Cost per item loaned |
|---------------|------------------------|------------------|----------------------|------------------------|----------------------------|----------------|----------------------|
| Amlwch | 20 | 33,133 | 33.1 | 23,758 | 23.8 | £0.86 | £1.28 |
| Beaumaris | 17 | 10,522 | 12.4 | 19,942 | 23.5 | £1.65 | £0.87 |
| Benllech | 16.5 | 33,511 | 40.6 | 23,634 | 28.6 | £0.61 | £0.74 |
| Cemaes | 11 | 3,446 | 6.3 | 6,618 | 12.0 | £3.84 | £1.84 |
| Holyhead | 40.5 | 69,953 | 34.5 | 55,044 | 27.2 | £1.50 | £1.78 |
| Llangefni | 44 | 91,388 | 41.5 | 74,876 | 34.0 | £1.15 | £1.33 |
| Menai Bridge | 20 | 40,787 | 40.8 | 40,109 | 40.1 | £0.92 | £0.88 |
| Moelfre | 11 | 2,422 | 4.4 | 5,348 | 9.7 | £2.47 | £1.62 |
| Newborough | 7 | 1,160 | 3.3 | 4,289 | 12.3 | £4.03 | £0.88 |
| Rhosneigr | 11 | 5,703 | 10.4 | 5,539 | 10.1 | £3.22 | £2.76 |
| Totals | 198 | 286,254 | 227.3 | 273,552 | 221.3 | | |
| | | | | | | | |
| | | | | | Average Costs | £1.24 | £1.30 |

The costs above are based on direct costs that are attributed to each Library as they were at the time of the Review, they do not include stock, professional support (that is the support of professionally qualified librarians) or ICT costs which are centralised within the service. They do include, front line staffing, building costs Average costs are based on an average expenditure of the 3 years prior to publication.

Usage patterns for the libraries vary with some having very localised use while others draw customers from a large geographical area. Maps showing from where library users travel have been created using user data and is available in Appendix 1 of this document.

3. Engagement

- Have you or will you engage with key stakeholder groups?
- Please consider groups such as BME communities, carers, disabled people, LGB communities, religious groups and older people.
- We must publish details of engagement when assessing the impact of proposals.

| Engagement - date | Who did you invite | How many attended? What groups did they represent? | Main issues |
|-------------------|---|---|--|
| Oct – Nov 2015 | Public Consultation invited all members of the public including Library users and non-users to respond either electronically via Smart Survey or on paper by post or at Libraries or through a face to face street survey in the town centres (Approx. 100) | 1081 respondents to public consultation. 90% of which were regular Library users. | Engaging with non-users and difficult to engage groups in order to ascertain their views proved a challenge. Lessons were learnt and a greater emphasis will be placed on these groups in the next round of consultation. |
| Oct – Nov 2015 | Stakeholder Consultation | 24 respondents | Detailed list of Stakeholders managed by PM – main issue in terms of the consultation was that only around 5% of those invited to express an opinion through mail out responded. Possibly need resources in order to discover more localised links to some national organisations. |
| Nov 2015 | All Staff within the Service | | |
| 9& 10/12/2015 | Language and Play groups in Holyhead (Parents and guardians of young children | 11 – young parents, grandparents of children living in Flying Start areas | Need to be able to walk / access public transport to activities |

Appendix 4

| | | | |
|------------------------------|--|---|---|
| | living in disadvantaged areas of Holyhead – specifically living in Flying Start areas) | | Need to be able to visit at times, which are convenient for other family commitments such as nursery/school run. |
| 14/12/2015 | Members of the Llais Ni forum (a third sector/LA partnership engaging specifically with young people from 10-25) | 24 | Rurality prevented many young people from accessing services as they are reliant on parents/guardians for lifts. Lack of awareness of services available was another barrier |
| 19-25/11/2015 | Pupils from 4 of the 5 main stream Secondary Schools | Approximately 200 | Rurality prevented some young people from accessing services as they are reliant on parents/guardians for lifts. Lack of awareness of services available was another barrier |
| | Lleisiau Lleol is a third sector partnership project set up to ascertain the opinions of people who are represented by specific organisations such as Age Cymru, North Wales Deaf Association, | | |
| June – September 2017 | See the Communication Plan for the Consultation | | Full commentary and details of consultation available in the consultation report and engagement activity notes at Appendix 3 |
| October 13, 2017 | We were invited to attend | Older People’s Strategy Coordinator, Lleisiau Lleol, ICF Programme Manager, Environmental Health Operations Manager | Closure of Cemaes library may compound the adverse effects of the potential Wylfa Newydd nuclear power station project in the near future as it will result in fewer community spaces away from the dust and noise pollution which may be a product of the large scale development. It is difficult to treat Cemaes Library more or less favourably than any other because there is potential for future development in the area. |

Appendix 4

| | | | |
|--|--|--|--|
| | | | The need for a Health Impact Assessment was suggested and will be discussed further with the responsible officers within the Council |
|--|--|--|--|

4. Assessing the impact

Using the table below, please identify:

- If the proposal could result in some groups being disadvantaged or treated unfairly; or if it could result in an opportunity to promote equality or inclusion.
- Where there is potential for disadvantage or unfair treatment what are your plans to overcome this, mitigate it or justify it.
- If you don't identify any impacts, you must explain how you decided this.

| | Do the proposals impact on staff or customers? | Could the proposals lead to any groups being disadvantaged or treated unfairly? Please explain why. | How do you plan to remove, reduce or justify this? Who will have responsibility for the identified action and what are the timescales involved? | Could the proposal promote equality? Please explain how. |
|---|---|---|--|--|
| Age (younger people or older people) | Customers | Yes – children and babies 0-4 who are reliant on public transport or ability to walk with parent to library. Children 8-14 who visit the local library independently of parents. Older people - a higher proportion of library users are over the age of 65 therefore any changes could impact negatively on this age group | A full review of the route and timetable of the Mobile Libraries and Housebound Service will be undertaken and where there has been a reduction or withdrawal of service, introduction of new stops and or develop Community Access Points in a community venue. | In areas where there is Community involvement and financial support for the continuation of the service there could be increased community cohesion. By encouraging the use of the building outside of core library hours for other activities will provide the community with additional opportunities to socialise and meet people in a relaxed and neutral venue. |
| Disability (including carers) | Customers | Yes – any closure could result in people with disabilities or their | Remodelling the Housebound Service and Mobile Libraries | |

| | | | | |
|---|-----------|--|--|--|
| | | carers being disadvantaged by making it more difficult to access the Library. | could mitigate this to a degree. This will not however replace the act of visiting the library as independently as possible. | |
| Marriage or civil partnerships | | There is no identified reason for people to suffer disadvantage for being either married, single, divorced, or in a civil partnership. | | |
| Sex or Gender (Includes Transsexuality, pregnancy and maternity) | Customers | Yes – higher percentage of library users are female reduction in service could impact negatively on older females who rely on the Service for wellbeing. It could also impact on parents (both genders) who bring young children to the library to develop and support the child’s literacy and communication skills as well as for their own wellbeing and to socialise | Remodelling the Housebound and Mobile Libraries could mitigate against this to a degree. This may not be sufficient to replace the interaction that is achieved by visiting a static library, but it may go some way to alleviate the impact. | |
| | Staff | Majority of the Library Service workforce is female and therefore any changes are likely to disadvantage them greater than males. | Making every possible attempt to maintain staffing hours within the service and where there is a reduction and substantial changes to contractual hours or duties that appropriate action is taken with HR to ensure the impact is minimised. Where changes in staffing will have to occur it will be paramount not to | |

Appendix 4

| | | | | |
|---------------------------|-----------|---|--|--|
| | | | discriminate either positively or negatively against either sex should redeployment be necessary. | |
| Sexual orientation | | Any changes to the service should not have a direct effect on individuals as a result of their sexual orientation | | |
| Race | | Any changes to the service should not have a direct effect on individuals as a result of their race | | |
| Religion or belief | | Any changes to the service should not have a direct effect on individuals as a result of their religion or belief | | |
| Welsh Language | Customers | Changes to the service may have an effect on individuals' ability to use the Welsh language within their communities. | Should a Council led Community Supported model be adopted in some areas, robust Service Level Agreements will need to be in place to ensure that people wanting to make use of the Library Service are able to do so in either Welsh or English both during and outside core hours. Closure of service points will also result in fewer public spaces where Welsh can be used and practiced and where reading materials in the Welsh Language can be accessed. | |

5. Assessing the impact on community cohesion and social inclusion

Under the general equality duty, the law requires us to foster good relations between people who share a relevant characteristic and those who don't (community cohesion). When assessing the impact on community cohesion you should consider the following:

- Could any groups see the proposals as unfair (even if you think that they are fair)?
- Could the proposals bring different groups into greater contact with one another?
- Could the proposals cause or contribute to conflict or tensions between groups?

You should also consider any potential impact of the proposal on social inclusion. Social inclusion is about closing the gap between the least and most advantaged in the county.

Work has been undertaken in relation to latest data. However, the most disadvantaged communities (WIMD) appear to be within the catchment area of the Llangefni and Holyhead Libraries which will be least affected by any changes to the service delivery model as suggested within the Draft Strategy.

Areas where individuals may be disadvantaged due to rurality and poor connections have been mapped and considerations will be made to increasing community access to the service should any changes to the delivery model result in any library closures. This will be done during the process of remodelling the Mobile and Housebound Library Service and as a response to the changing needs of communities.

There are opportunities to develop and build community cohesion and resilience in communities where there is an appetite to collaborate with the Council to deliver services in new ways. For example, in Menai Bridge the Friends of Menai Bridge Library have been piloting activities which may enable them to contribute both in a social and financial capacity to the future of the Library Service in the Town. These activities are offering additional services which complement and add value to the Core Library Service.

The decision on how to deliver the best possible service within the available resources has been informed by the consultation process, comments made by stakeholders, consultees and users during that process.

The Council is however open and receptive to suggestions regarding different ways of working which could result in the Library Service improving and not declining as a result of a long term strategy.

Appendix 4

The responses to the Consultation (summer 2017) show that, although the majority agree with the Draft Strategy, some respondents did not agree that their preferred library is in the correct Tier. There are no equalities issues underlying these responses but a possible sense of protectionism to a local service which is highly regarded by its users. If the Service is reduced or withdrawn in an area that there will be an alternative service provision in form of either of access to Mobile Services or to potential Community Access points.

6. Any other areas for consideration

In the 5 communities which make up Tier 3 of the Draft Strategy detailed discussions have taken place with Stakeholders from the community over a period of 18 months whilst preparing the Draft Strategy and during both consultation periods.

Digital Inclusion

It is important to note that the Council is aware of the possible impact of the Draft Strategy to the Digital Inclusion of some individuals who are reliant on computer facilities and connectivity at Library buildings, the libraries in Tier 3 are those that currently have the fewest computer sessions used and have the least number of computers. From the data on unemployment we would expect to see a relatively high uptake of computer sessions at Rhosneigr Library by those JSA claimants for example, but this is not the case and the usage is relatively low.

Definitions and requirements

Equality: What the legal duty requires - a quick outline

Public authorities have wide-ranging legal duties on equalities. This includes a general duty to have 'due regard' to the need to eliminate discrimination, harassment and victimisation, advance equality of opportunity between people who share a relevant characteristic and persons who do not and foster good relations between persons who share a relevant protected characteristic and persons who do not share it. (the due regard duty')

By law, an equality impact assessment must:

- Reflect information about the potential impact that the Draft Strategy may have on its ability to comply with its due regard duty
- Identify ways to mitigate or avoid any negative impact.

This does not have to be contained in one document called an Equality Impact Needs Assessment (EINA), but we must publish details of the analysis we carried out where it shows a substantial impact (or likely impact) on the Council's ability to meet the due regard duty, indicating what information we considered. We need to show we have considered and tried to mitigate impacts, not that we have managed to mitigate them.

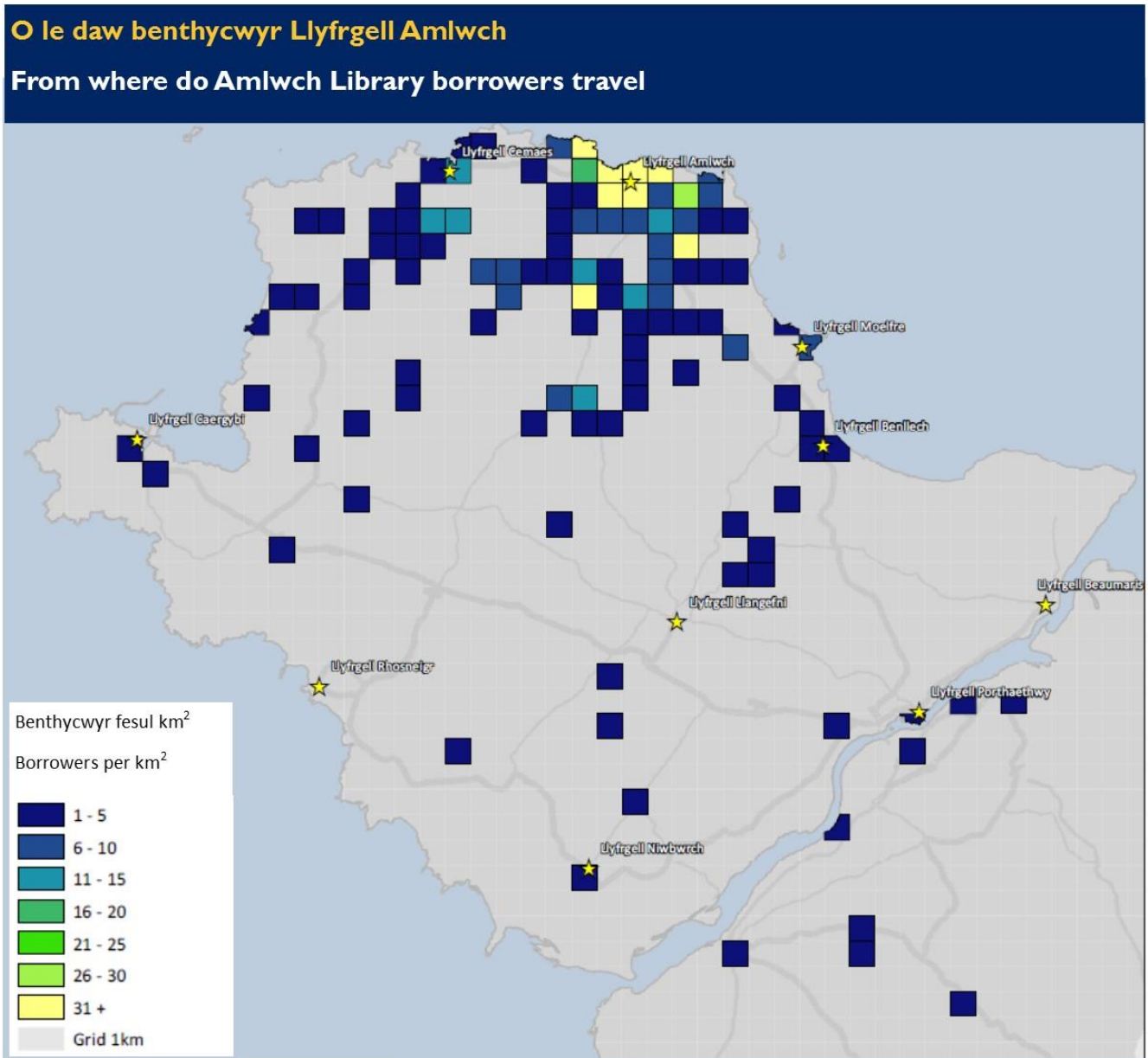
Social inclusion and community cohesion:

To ensure a comprehensive approach, we also consider social inclusion and community cohesion in our assessments. **Social inclusion** is our shorthand for assessing the wider potential implications of proposals about how they might affect all potentially excluded people accessing services, resources and opportunities. We need to consider issues like cost, location and transport.

As with inclusion, there is no direct duty to promote **community cohesion**, but there is a strong business case. We need to promote positive relations between groups and minimise tensions associated with any part of our services. If we don't there can be significant costs in public order, community safety, health, and the county's economy and reputation.

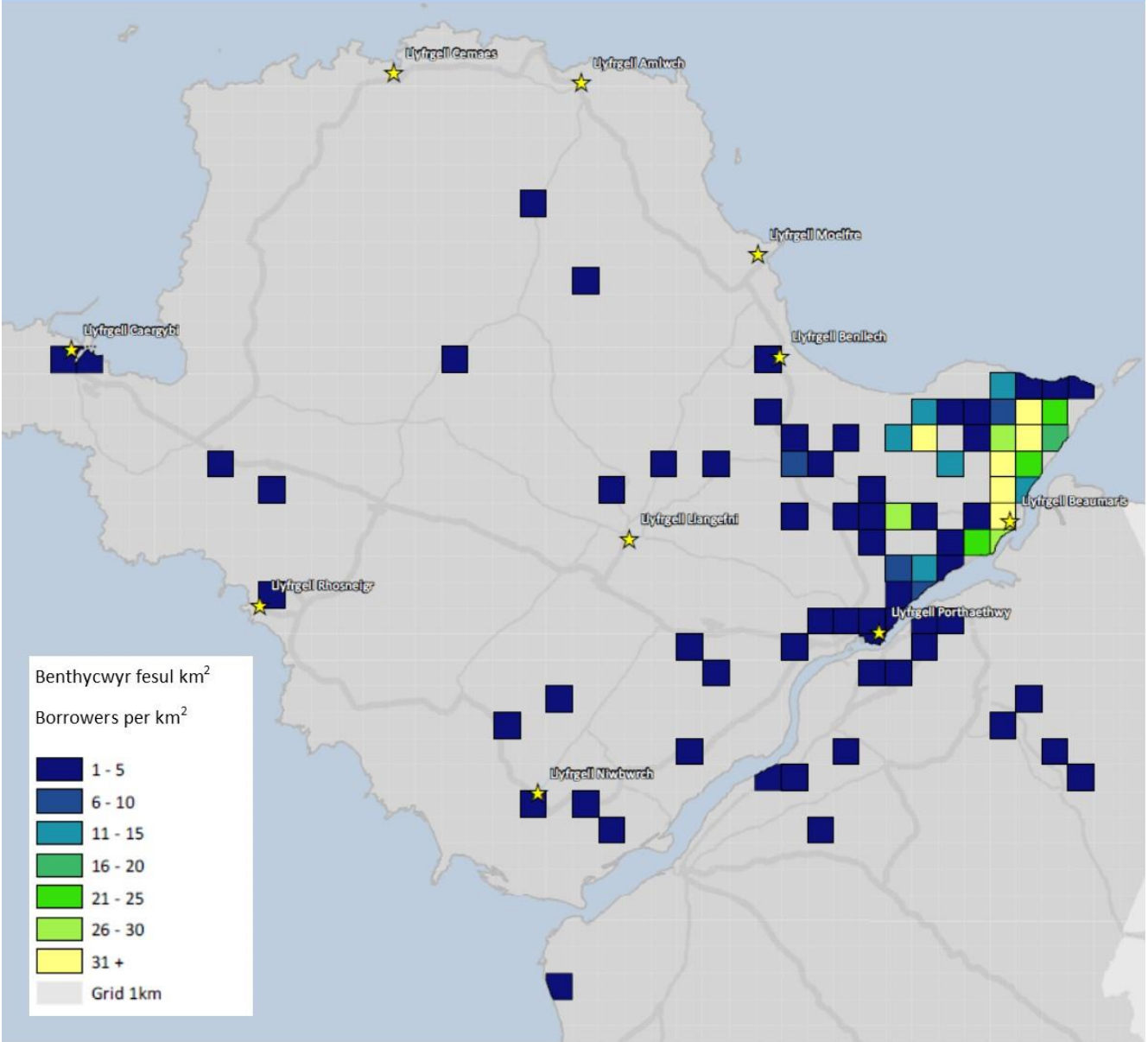
APPENDICES

1. From where do library borrowers travel

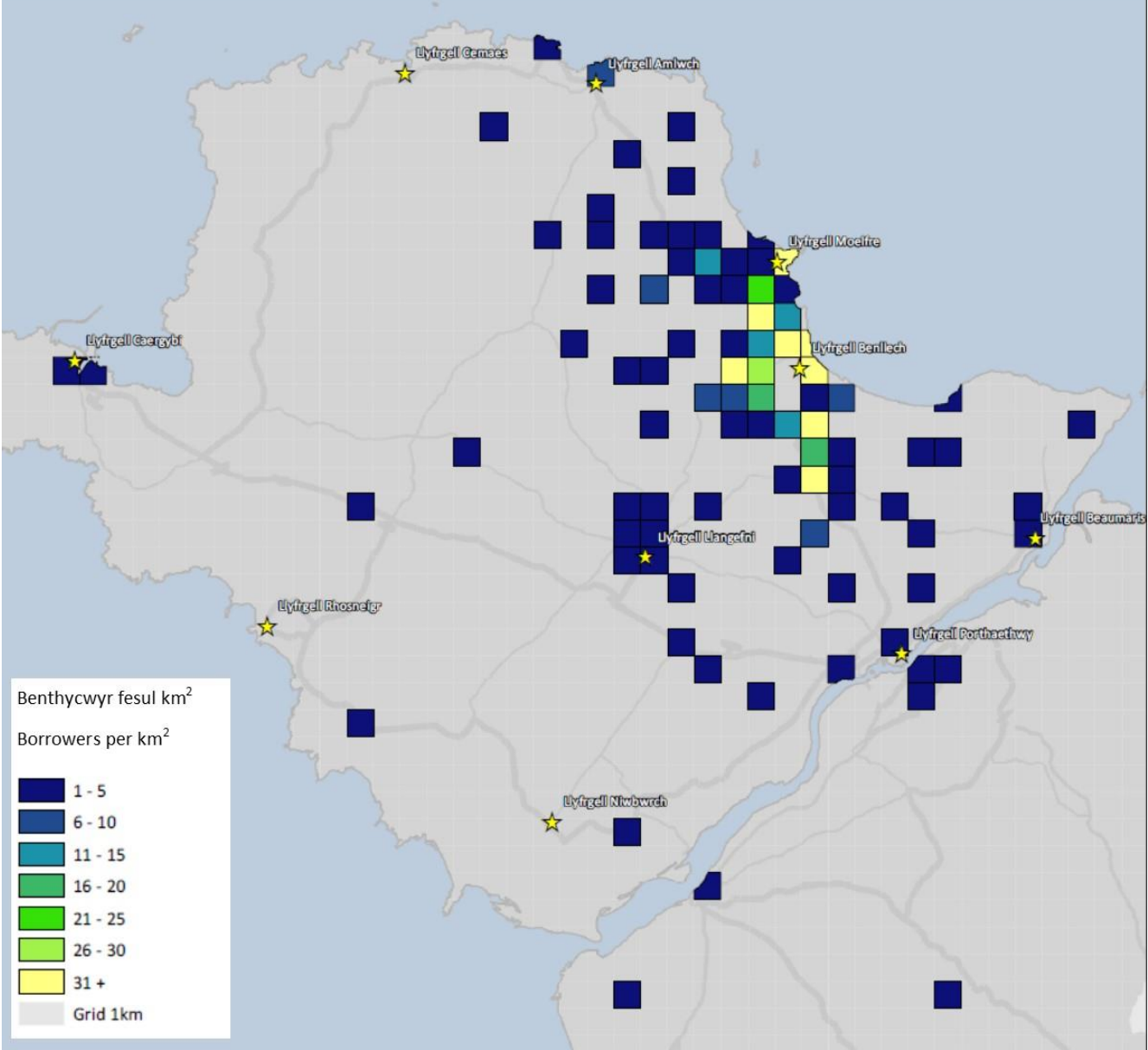


O le daw benthycwyr Lyfrgell Biwmares

From where do Beaumaris Library borrowers travel

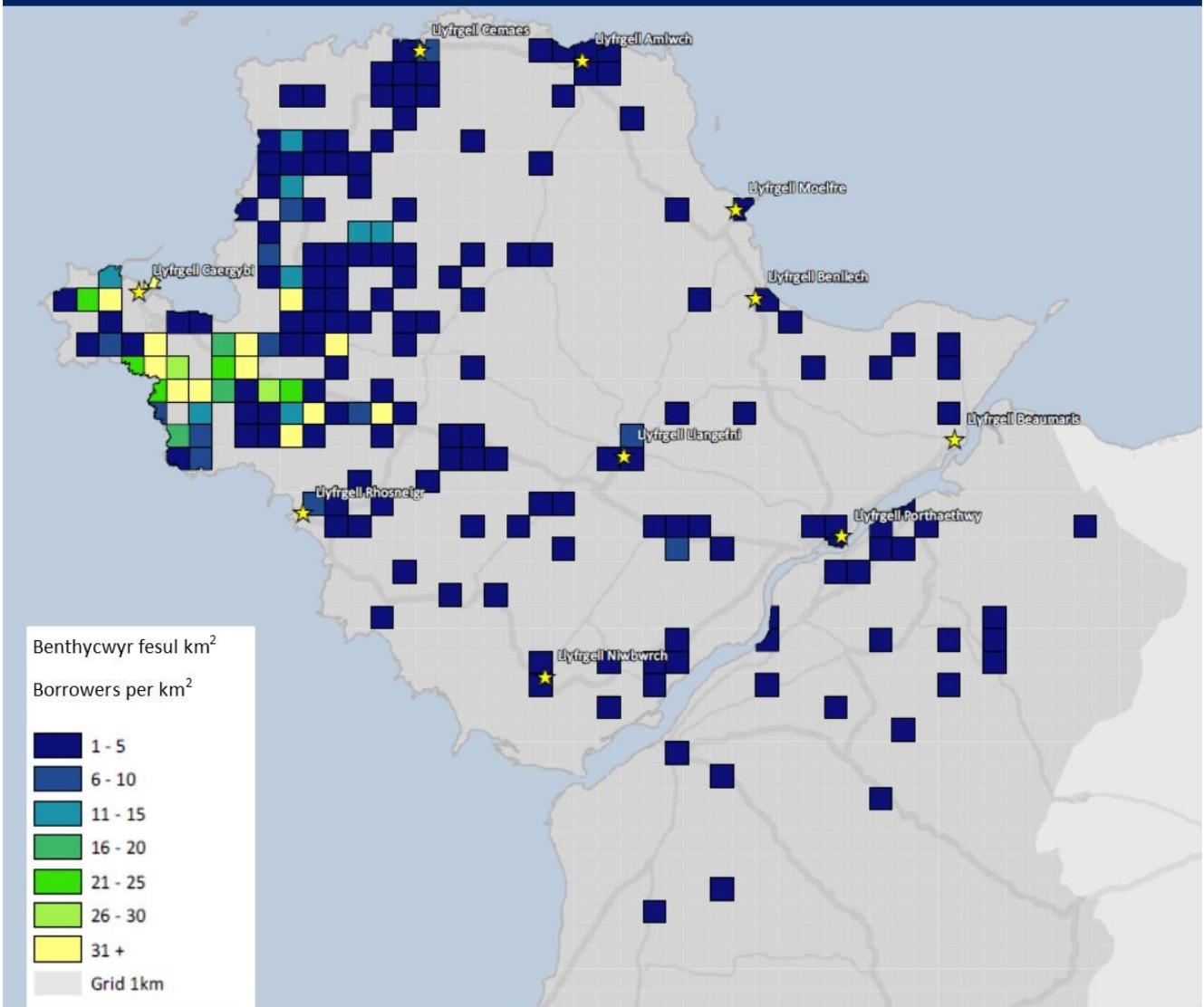


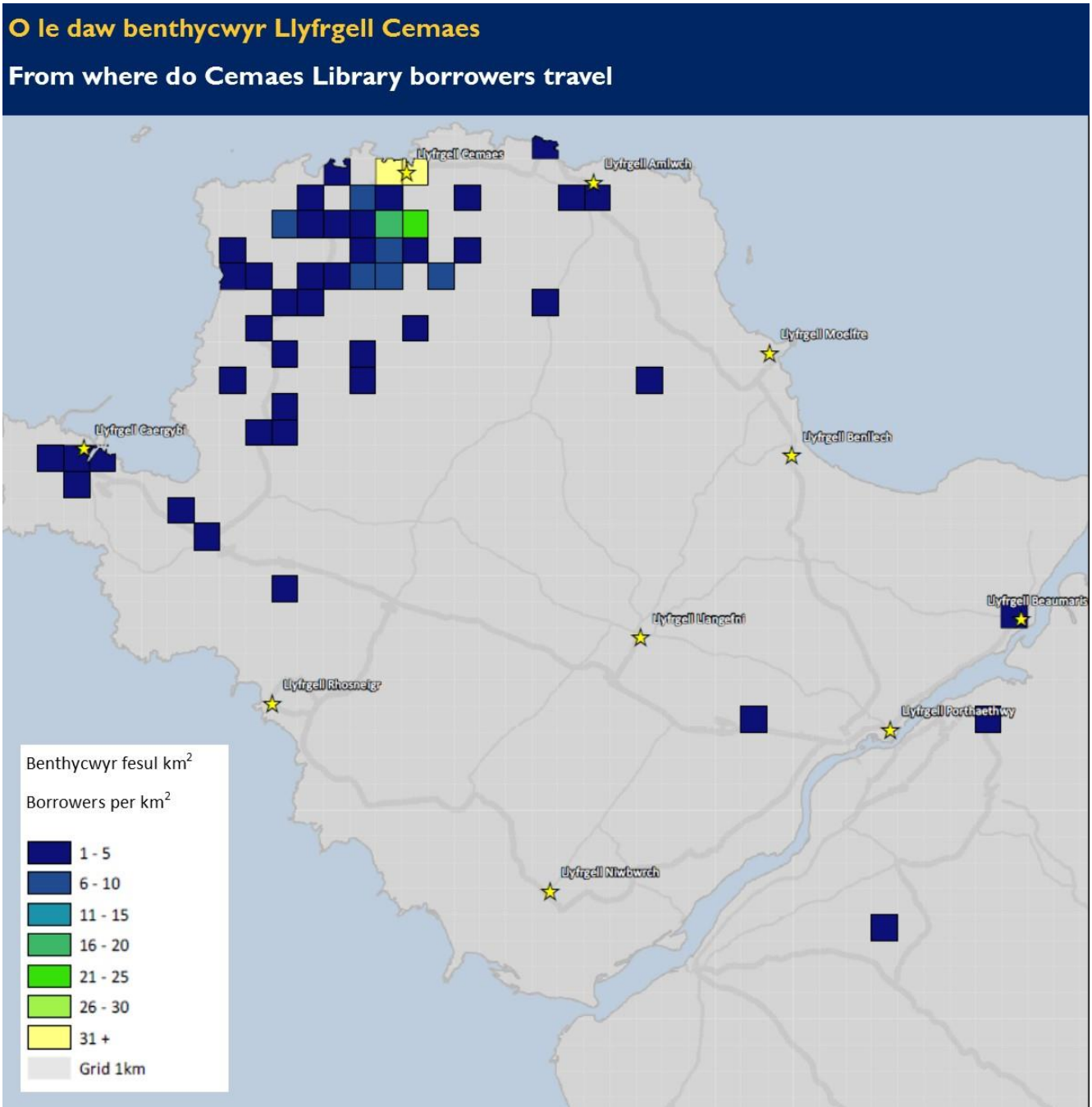
O le daw benthycwyr Llyfrgell Benllech
From where do Benllech Library borrowers travel



O le daw benthycwyr Llyfrgell Caergybi

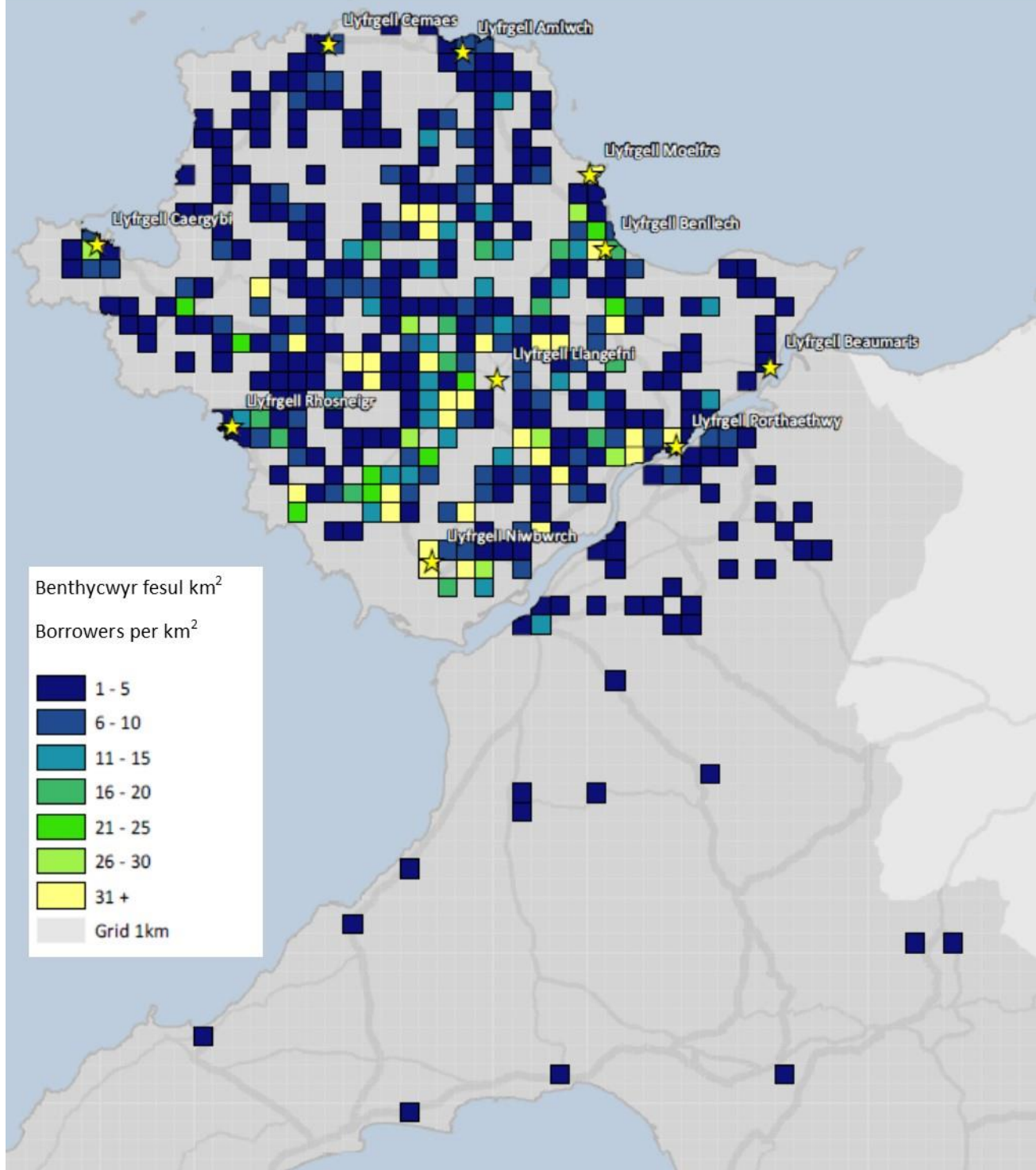
From where do Holyhead Library borrowers travel





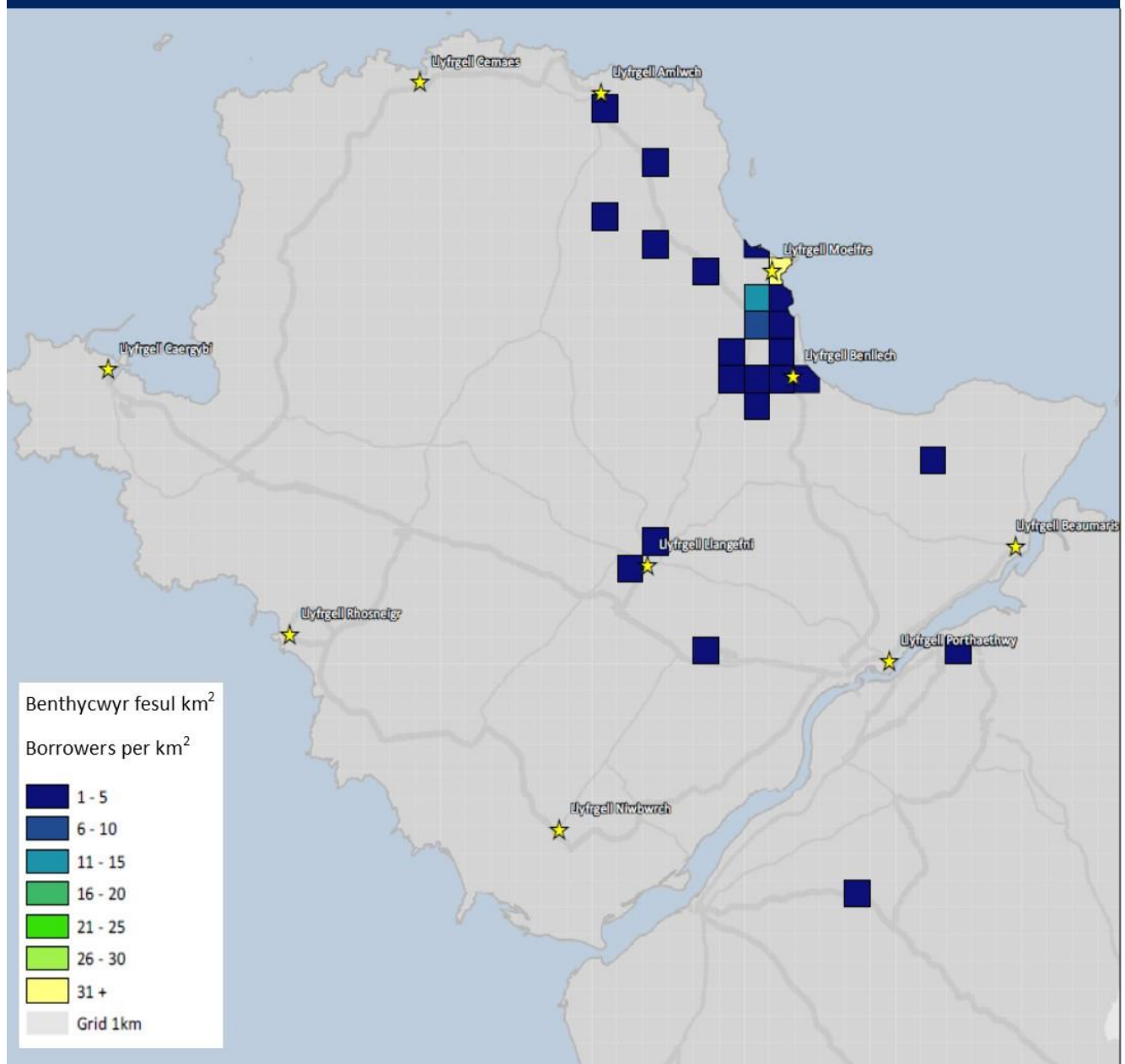
O le daw benthycwyr Llyfrgell Llangefni

From where do Llangefni Library borrowers travel



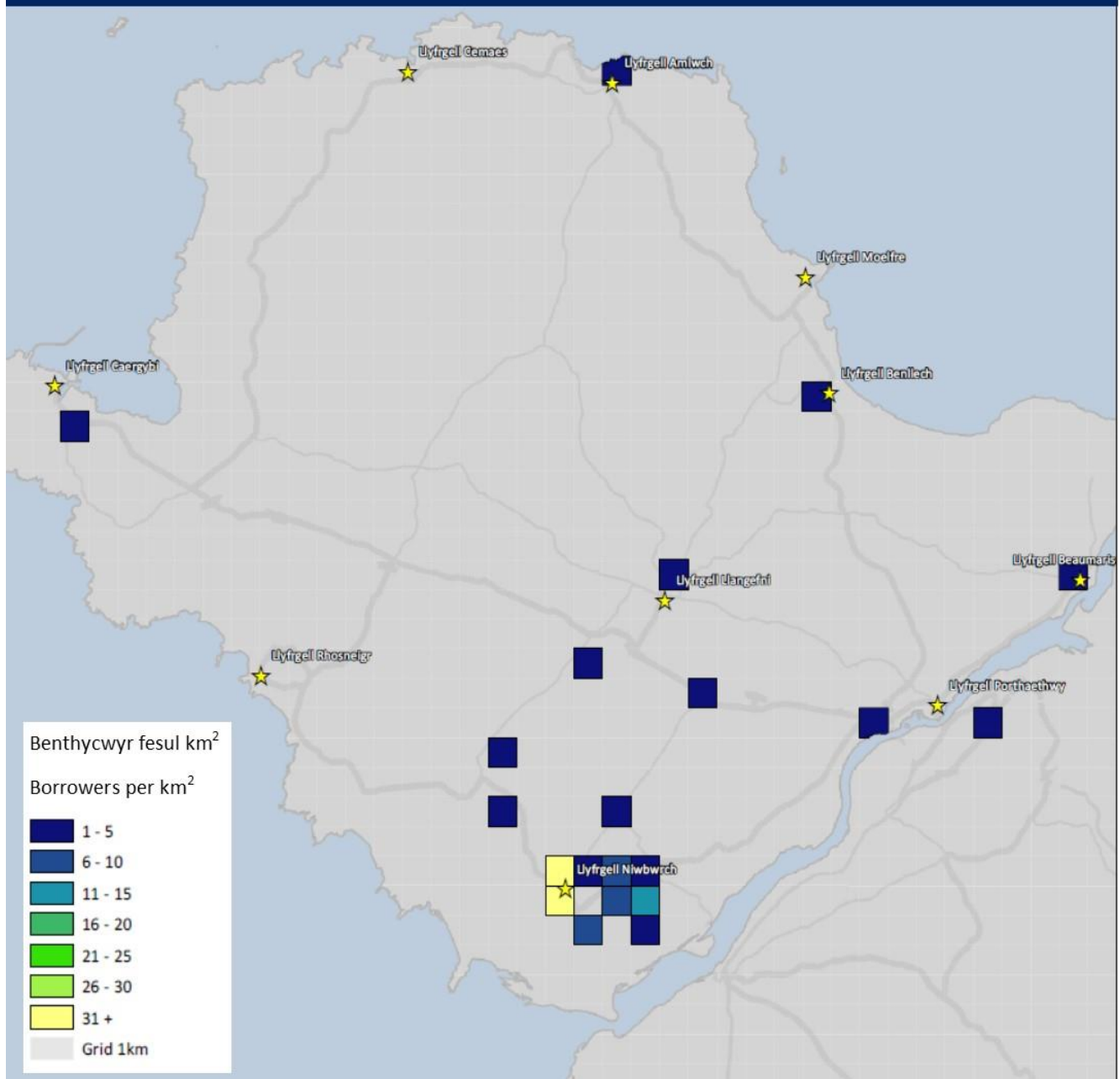
O le daw benthycwyr Llyfrgell Moelfre

From where do Moelfre Library borrowers travel



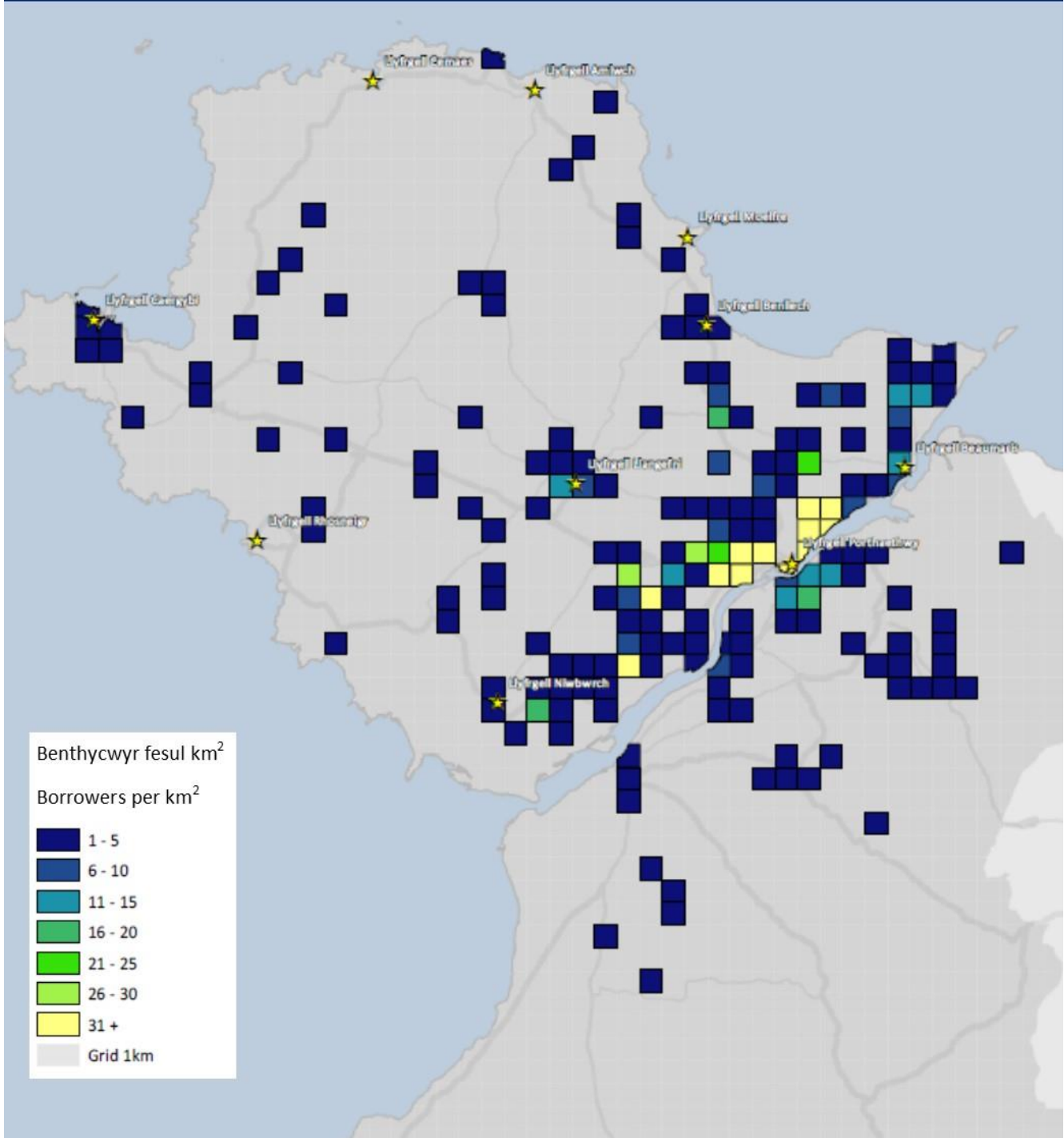
O le daw benthycwyr Llyfrgell Niwbwrch

From where do Newborough Library borrowers travel



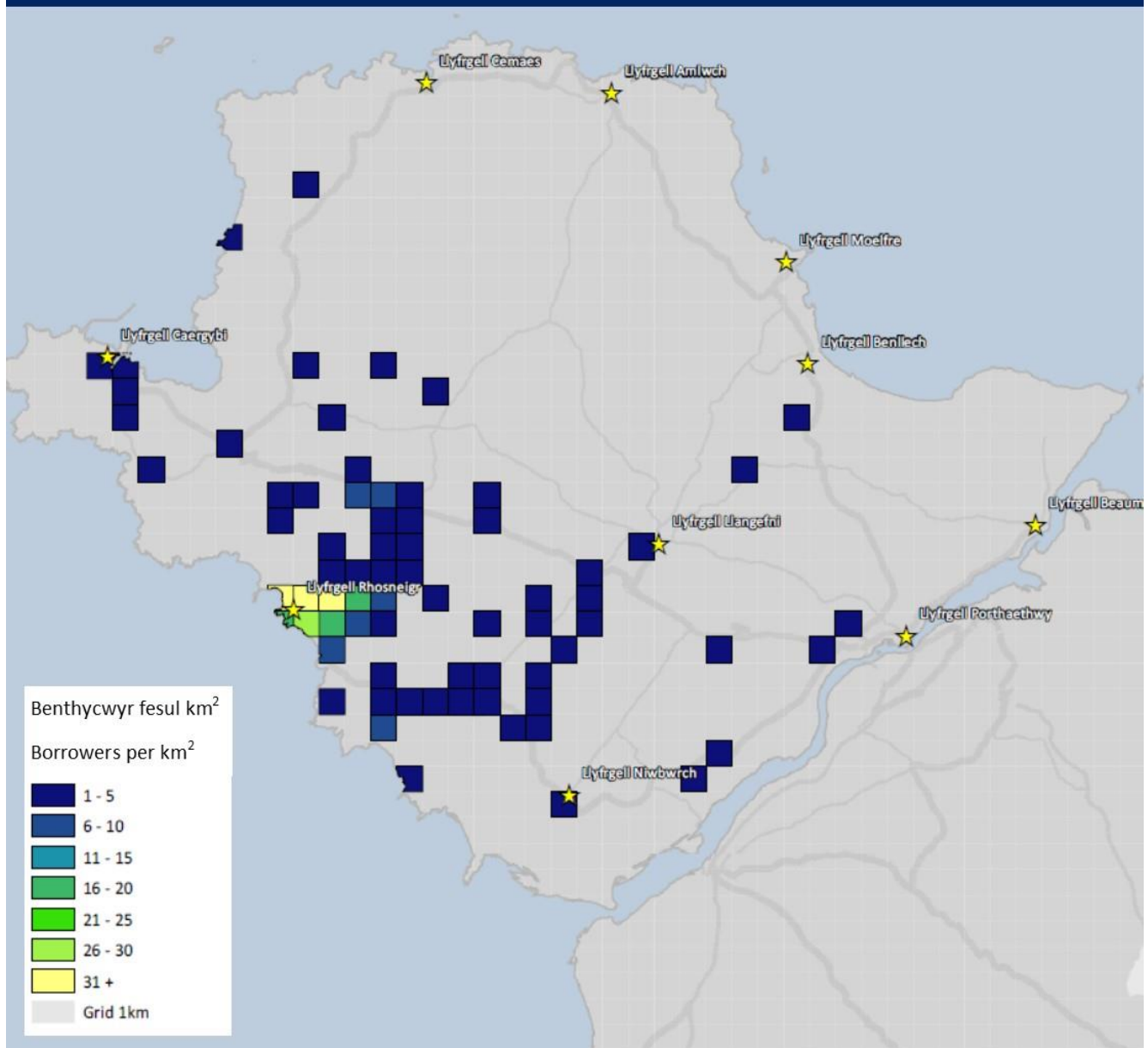
O le daw benthycwyr Llyfrgell Porthaethwy

From where do Menai Bridge Library borrowers travel



O le daw benthycwyr Llyfrgell Rhosneigr

From where do Rhosneigr Library borrowers travel



Library Service Strategy Savings Estimates

Tier 1: Area Libraries

| | Building Changes | 3 yr Av Total | proposed | Loss of income (16/17) | Savings | (average 3 year costs inc NNDR) |
|-----------|--------------------------------|---------------|----------|------------------------|---------|---------------------------------|
| Holyhead | Retain but move to market hall | 31890.38 | 31890.38 | n/a | 0.00 | * these costs are for the |
| Llangefni | Retain | 55405.25 | 55405.25 | n/a | 0.00 | |

Tier 2: Authority Led Community Supported libraries 20 Hours a week

| | Building changes | 3 yr Av total | proposed | Loss of income (16/17) | Savings | (average 3 year costs inc NNDR) |
|----------------------|---|---------------|----------|------------------------|----------------|---------------------------------|
| Amlwch | Retain | 10361.95 | 10361.95 | n/a | 0.00 | |
| Menai Bridge | Retain | 11895.65 | 11895.65 | n/a | 0.00 | |
| Benllech | Retain with community council office rental 25hours a week c£2,000 (*figure not yet | 9448.55 | 7448.55 | n/a | 2000.00 | |
| Total Savings | | | | | 2000.00 | |

Tier 3: Authority Led Community Supported libraries 10 Hours a week

| | Building changes | 3 yr Av total | Proposed | Loss of income (16/17) | Savings | (average 3 year costs inc NNDR at 16/17 rate) |
|-------------------------------|------------------|---------------|----------|------------------------|-----------------|---|
| Beaumaris | Transfer | 15429.35 | 0 | 5150 | 10279.35 | |
| Cemaes | Close | 6907.92 | 0 | 147.19 | 6760.73 | |
| Moelfre | Close | 2358.81 | 0 | 30.77 | 2328.04 | |
| Newborough | Close | 2562.4 | 0 | 130.98 | 2431.42 | |
| Rhosneigr | Transfer | 11160.18 | 0 | 0 | 11160.18 | |
| Total Savings | | | | | 32959.72 | |
| Total Building Savings | | | | | 34959.72 | |

| | | | |
|---|-----------------------------------|------------------|---------------|
| Total Staffing Savings | Current staffing structure | 534170.00 | Saving |
| Cost of strategy staffing retaining current staffing hours | | 534170.00 | 23.89 |
| Cost of strategy staffing bare minimum staffing | | 511530.34 | 22615.77 |
| Cost of Strategy retaining 22 hours for mitigating the effect of closures | | 526670.52 | 7538.59 |
| Relief staffing allocation budget£ 30,000-50 % saving offered | | -15000.00 | 15000.00 |
| a) Staffing structure savings retaining staff (£15,000+ £23.89) | | | 15023.89 |
| b) Staffing structure savings bare minimum staff (£15,000+£22615.77) | | | 37615.77 |
| c) Staffing structure retaining 22 hours of staff (£15,000+£7538.59) | | | 22538.59 |

Total Strategy Savings: Buildings and Staff

| | |
|--|----------|
| a) Total strategy savings retaining current staffing levels | 49983.61 |
| b) Total strategy savings bare minimum staff | 72575.49 |
| c) Total Strategy savings retaining 22 hours staff for mitigating the effect of closures | 57498.31 |

* 2 x 11 hour posts @7538.59. Significant risk involved in not retaining these hours

| ISLE OF ANGLESEY COUNTY COUNCIL | |
|--|--|
| Report to: | Executive Committee |
| Date: | 18 December 2017 |
| Subject: | Development of New Council Houses through a Design and Build Package by Developers who are Landowners |
| Portfolio Holder(s): | Councillor Alun Mummery |
| Head of Service: | Shan Lloyd Williams |
| Report Author: Tel: E-mail: | Ned Michael, Housing Business Manager |
| Local Members: | Relevant to all Elected Members |

| A –Recommendation/s and reason/s |
|---|
| <p>It is recommended that the Executive Committee on 18th December approves: -</p> <p>The purchase of new houses built by private developers through design and build packages on lands that are owned by the private developers.</p> <p>The Executive to recommend to the full Council that the Scheme of Delegation to the Head of Service (Housing) be amended to reflect the additional powers required to realise the transactions required by this scheme.</p> <p><u>Background</u></p> <p>Purchasing new houses built by private developers through design and build packages on land owned by private developers is recognised by the Welsh Government as an acceptable method of developing new social housing and is used regularly by Housing Associations.</p> <p>This approach is seen as a way of supplying new housing comparatively quickly, where the risks associated with developing new houses remain with the developer.</p> <p>In terms of securing value for money, the Welsh Government has prescribed an acceptable cost guidance, based on competitive tender prices that have been received for building social housing, for the various types of units such as flats, bungalows and houses of differing sizes and different number of bedrooms across all parts of Wales.</p> |

We do not currently take advantage of this method of developing new Council houses, but if we are serious about increasing our rented housing stock and want to be seen as contributing towards the target of 20,000 additional affordable housing units during this Government's term, this method would be a highly effective way of achieving this.

Procurement Rules

The proposal to purchase land with planning permission from owner / developers, and to enter into a development agreement with the same owner / developer will not be subject to the full public procurement regime requiring an OJEU Notice provided that the value of the scheme does not exceed the current threshold of £4,104,394. Where the value is below the current threshold any agreement reached with a developer/ owner must still be conducted in line with procurement best practice and also in line with the principles of the EC Treaty to afford fairness, competition, transparency, as well as in accordance with the Councils own Contract Procedure Rules.

Site Selection

The first step we will take as a Housing Service is to check the need for rented housing across the Island, and more specifically the need for the specific types of units.

We would select sites in consultation with the Land and Assets Group as a key part of achievement of our Place Shaping Strategy.

Having identified the need for new housing, we could prepare an advert and arrange to launch our new council housing development programme over the next 4 years and invite companies/developers who already own sites with planning permission to contact the service in order to discuss the opportunities.

The advert would note the number of new Council houses we intend to buy through this method over the 4 year period.

By following the above route, we would be seen to be transparent regarding the developers we choose to work with.

Priority would be given to developers who have schemes which are 'ready to go' but obviously, in announcing a 4 year scheme, companies/developers would know that we were looking for schemes and this would give them time to look for suitable opportunities.

Over the next 4 years, we anticipate that 400 additional units of social housing will be developed on the island, 195 by the Housing Service and 205 by the Housing Associations active on the Island.

Negotiating Terms

We will agree the requirements with regard to the design and specification of any housing development and any new Council houses purchased from developers would need to comply with the Welsh Government's Development Quality Requirements for social housing.

The Welsh Government's acceptable cost guidance has been designed to reflect land and house prices throughout Wales and is accepted as providing value for money for the specifications laid out within the development quality requirements.

In accordance with the Welsh Government's guidance for package schemes with private developers, we would expect the final cost of the completed development to be within the acceptable cost guidance.

We would appoint Quantity Surveyors as professional experts on construction costs, to advise us on the building costs and to verify that the sum we would be paying the developers reflects the market price and provides value for money.

We would agree a price with the developer for the finished development but would pay by instalments as the development proceeds in accordance with the JCT's standard Design and Build Contract 2016.

The work specification, the final price and the development timescale will be agreed and included as part of the building contract. This would make the developer liable for all risks associated with the cost and the timescale of the development.

The first payment to the developer would be based on the open market value of the land, as evidenced by a report from a professional valuer, and upon receipt of this payment the ownership of the land would be transferred to the Council. We would use the valuation provided by the Property Department as an external valuation would not be required. If we were to receive any capital grants from Welsh Government towards the development, then we would use an external valuer.

As the development proceeds, Quantity Surveyors appointed by the Council will evidence, on a monthly basis, the value of the construction work carried out during the month in order to release the payment to the developer.

Prior to agreeing formally with any developer to move ahead with a development, we will conduct a financial viability assessment for the development in accordance with the process that has already been submitted to the SLT and HSB and approved by the Section 151 Officer.

Prior to agreeing formally with any developer to move ahead with a development, we will also conduct a due diligence assessment of the developer, to ascertain whether the developer has the financial capability and resources to undertake a development of this scale at this time. The Finance Team would conduct this assessment.

The Value of the Asset compared with the Cost

Very often when developing social housing, the cost of providing them to the expected specification and quality is higher than the open market value of the houses.

This should not be regarded as an obstacle to proceeding to secure the development as the asset will never be sold on the open market. The asset is for social use and it will pay for itself through the rental income received by the Council over a long-term period of approximately 45 years.

This principle is accepted and recognised as a valid method of developing affordable housing by the RICS (Royal Institution of Chartered Surveyors) in their guidance note 'Valuation of Land for Affordable Housing', April 2016.

What is essential is that we're able to prove that we get value for the public money being paid for the asset.

We can do this through the Acceptable Cost Guidance procedure established by the Welsh Government for the development of social housing, and the value for money certification we will receive from Quantity Surveyors who will be acting on our behalf in any new development.

The Council's Land and Assets Policy

The Isle of Anglesey County Council's Constitution (September 2016) permits the delegation of responsibilities to Council Officers and defines the responsibilities which are delegated to Chief Officers.

It is noted within the Council's Constitution that the Head of Housing Services is responsible for leading the County Council's Housing Strategy and the Housing Revenue Account.

The Council's Asset Management Policy and Procedures (May 2016) also notes procedures with regard to the addition to, and disposal of, Council assets which specifically excludes Social Housing and the Housing Revenue Account. This Policy sits under the Head of Highways, Waste and Property

When the Council's Asset Management Policy and Procedures was formulated, the Housing Service had not started developing new Council housing and there is certainly no provision for this type of land and assets procurement included within the policy or within corporate procurement policies and guidelines.

If we were to adopt this method of developing new Council housing, the Council's Constitution would need to be revised so that our Legal Services can be satisfied that we are complying with our relevant policies and procedures.

Any new Council housing and social housing development would sit within the Housing Revenue Account, therefore it should be stated within the Constitution that the responsibility for any addition to, or disposal of such assets would rest with the Head of Housing Services.

Proposed amendments to the Council Constitution would be to add the following points to the Delegated Authority of the Head of Housing Services:-

1. To exercise the Council's Powers and duties to acquire plots of land for the purpose of new Council housing and social housing developments in consultation with the Local Members, the Housing Portfolio Holder and in accordance with the Councils' Housing Strategy and Plans.
2. To approve and deliver new Council housing and social housing development schemes.

The HSB has already agreed that any new Council housing development scheme comprising more than 10 units should be presented to the Executive Committee for its approval.

The Head of Housing Services, in consultation with the Section 151 Officer would be eligible to approve developments of less than 10 units provided funding was available in the HRA's Business Plan and annual budget.

Conclusions

We will require further legal advice when we have agreed the number of units and areas we will be looking to develop through this method to ensure that we do not leave the Council open to legal challenge with regards to the selection of companies/developers.

We will prepare an advert noting the number of new Council houses we wish to build every year using this method in order to be completely transparent when selecting companies/developers.

We will consult appropriately with other Services and report regularly to the Housing Services Board and the Land and Assets Group regarding any opportunities which have been presented by companies/developers.

Before making a formal agreement with any developer to proceed with a development, we will undertake a financial viability assessment on the development in accordance with the process which has already been presented to the SLT and the HSB and approved by the Section 151 Officer.

Before making a formal agreement with any developer to proceed with a development, we will undertake an assessment of due diligence on the developer, i.e. does the developer have the financial capability and the resources to undertake a development on this scale at this time.

When using this method to develop Council houses, the developer is liable for the risks associated with the development and it is considered to be a secure method of developing a high number of new houses of the required standard fairly quickly.

Unless we use our borrowing cap – approximately £13m there is a risk that Welsh Government will transfer this to another Local Authority in Wales.

B – What other options did you consider and why did you reject them and/or opt for this option?

Other methods of developing new Council housing have already been approved, these include buying back former Council houses, building new Council housing on HRA land and building new Council housing on land already owned by the Council.

This latest method supplements these methods.

C – Why is this a decision for the Executive?

C1. This is a decision for the Executive as it is a new method of purchasing/developing new Council housing.

D – Is this decision consistent with policy approved by the full Council?

The full Council have approved the Housing Revenue Account Business Plan which includes a programme for developing new Council housing.

DD – Is this decision within the budget approved by the Council?

D1. Yes – it is within the approved Business Plan of the Housing Revenue Account 2017-47.

| E – Who did you consult? | | What did they say? |
|---------------------------------|---|--|
| 1 | Chief Executive / Strategic Leadership Team (SLT) (mandatory) | The report was submitted to the SLT on 20 February. The SLT supports the recommendation. |
| 2 | Finance / Section 151 (mandatory) | The Section 151 Officer is satisfied with the financial assumptions that have been used for assessing the financial viability of new developments. |
| 3 | Legal / Monitoring Officer (mandatory) | Supportive to the recommendation. Have suggested amendments to the Council Constitution as noted within the report. |
| 5 | Human Resources (HR) | Not consulted. |
| 6 | Property | |
| 7 | Information Communication Technology (ICT) | Not consulted. |
| 8 | Scrutiny | |
| 9 | Local Members | |
| 10 | Any external bodies / other/s | |

| F – Risks and any mitigation (if relevant) | | |
|---|---------------------------|---|
| 1 | Economic | The Council's Capital Plans are subject to the Council's procurement arrangements and use Value Wales to measure Community Benefits and are therefore supported by the Economic and Community Regeneration Service. |
| 2 | Anti-poverty | A provision of new houses will offer comfortable homes for people most in need in our communities. |
| 3 | Crime and Disorder | |
| 4 | Environmental | |
| 5 | Equalities | |
| 6 | Outcome Agreements | |
| 7 | Other | |

| |
|-------------------------|
| FF - Appendices: |
| None |

| |
|---|
| G - Background papers (please contact the author of the Report for any further information): |
| |

DDIM I'W GYHOEDDI

NOT FOR PUBLICATION

**Moderneiddio Ysgolion Môn – AAS/ ABA ar gyfer ardal Llangefni uchaf
Modernising Anglesey Schools – SOC/OBC for the upper Llangefni area**

PRAWF BUDD Y CYHOEDD PUBLIC INTEREST TEST

| | |
|---|---|
| <p>Paragraff 14 Atodlen 12A Deddf Llywodraeth Leol 1972 Paragraph 14 Schedule 12A Local Government Act 1972</p> | |
| <p>Y PRAWF – THE TEST</p> | |
| <p>Mae yna fudd i'r cyhoedd wrth ddatgan oherwydd / There is a public interest in disclosure as:-</p> <p>Mae'r papur sy'n atodol yn cynnwys gwybodaeth masnachol sensitif am y prosiect.</p> <p>The attached paper contains commercial sensitive information.</p> | <p>Y budd y cyhoedd with beidio datgelu yw / The public interest in not disclosing is:-</p> <p>Gwybodaeth yn ymwneud â materion ariannol neu fasnachol unigolyn penodol (gan gynnwys yr Awdurdod sy'n dal y wybodaeth).</p> <p>Information relating to the financial or business affairs of any particular of any particular person (including the authority holding that information).</p> |
| <p>Argymhelliad: *Mae budd y cyhoedd wrth gadw'r eithriad yn llai o bwys na budd y cyhoedd wrth ddatgelu'r wybodaeth [* dilewch y geiriau nad ydynt yn berthnasol]</p> <p>Recommendation: *The public interest in maintaining the exemption does not outweigh the public interest in disclosing the information. [*delete as appropriate]</p> | |

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